

City of Los Angeles  
Voices Neighborhood Council  
Regular Board Meeting



Tuesday, December 13, 2022, 6:00 pm  
VIA Telephone or Internet (Zoom)

Eric Chavez, Area 1  
Javonne Sanders, Area 2  
Abasi Patton, Area 3  
Vacant, Area 4  
Parker Rand, At-Large  
Matthew Crawford, Corresponding Secretary  
Dulce Vasquez, Vice Chairperson



Emmanuel Alcantar, Education  
Vacant, Youth  
Elizabeth Ebow, Housing  
Estuardo Mazariegos, Community-Based  
Sunny Keaton, Parliamentarian  
Jason Saunders, Recording Secretary  
Edward Garren, Treasurer

Jaime Rabb, Chairperson

**Regular Board Meeting**  
Tuesday, December 13, 2022  
6:00 pm  
**Zoom Meeting Online or By Telephone**

<https://zoom.us/j/96107326167>

**Dial (669) 900-6833 or 877 853 5257 (Toll Free) to Join the Meeting**  
**Then Enter This Webinar ID: 961 0732 6167 and Press #**

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Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Jaime Rabb, Chair, al (323) 285-1877 o por correo electrónico a [chair@voicesnc.org](mailto:chair@voicesnc.org) para avisar al Concejo Vecinal.

In conformity with the September 16, 2021 Enactment of California Assembly Bill 361 (Rivas) and due to concerns over Covid-19, The Voices Neighborhood Council Meeting will be conducted entirely with a call-in option or internet-based service option.

Every person wishing to address the Board must dial (877) 853-5257, and enter 961 0732 6167 and then press # to join the meeting. When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial \*9 or use the Raise Hand option, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 3 minutes per speaker, unless adjusted by the presiding officer of the Board.

**AB 361 Updates:**

Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

Any messaging or virtual background is in the control of the individual board member in their personal capacity and does not reflect any formal position of the Neighborhood Council or the City of Los Angeles.

**QUORUM**

The Voices Neighborhood Council has 14 elected positions and one nominated position. The Voices Neighborhood Council must have eight members present for quorum to conduct official business.

**AGENDA FOR 12/13/2022**

Call to Order  
Roll Call

**Action Items**

All items listed are designated for discussion and possible action by the Voices Neighborhood Council. Council items identified as presentations may be proposed for action by the Council and will be reflected as such in the meeting minutes.

Item	Reference Number	Matter
1.	1222-01	<b>General Public Comment on Non-Agenda Items</b> (limit 3 minutes per speaker)
2.	1222-02	<b>Community/Government Reports and Announcements</b> A. LAPD Senior Lead Officers -Southwest and 77th St. B. Office of Supervisor Holly Mitchell's office - Alfonso Ruiz-Delgado C. State Senator Sydney Kamlager-Dove's office - Josef Siroky D. Congressmember Karen Bass' office - Allen Moret E. Council District 9 - Kendal Lake F. Mayor's Office - Sandra Olmedo G. USC Civic Engagement- Steve Wesson & Joe Furin, General Manager, LA Memorial Coliseum
3.	1222-03	<b>Announcements/Updates by Department of Neighborhood Empowerment- Daniel Johnson including DONE Presentation CIS Dashboard</b>
4.	1222-04	<b>Letter of Support for Conditional Use Permit for Restaurant Jaquar Metapan</b> Member/Committee: Planning & Land Use Committee <u>Proposed Action:</u> Motion to approve a letter of support for restaurant Jaguar Metapan (located at 4800 Normandie Ave) re: ZA-2021-10232-CUB (conditional use-permit for onsite consumption of beer & wine).
5.	1222-05	<b>NPG Request from EnrichLA</b> Member/Committee: Sara Zurita, Co Chair, BOP Committee <u>Proposed Action:</u> Motion to APPROVE not to exceed \$1,000 to help fund a garden at Jones Primary School. Perform BAC.
6.	1222-06	<b>Think Outside the Box Electrical Box Project</b> Member/Committee: Sara Zurita, Co Chair, BOP Committee <u>Proposed Action:</u> Motion to APPROVE 6 renderings for the Electrical Box recommended by the BOP Committee.
7.	1222-07	<b>Community Clean Up Event with CD9 at Julian Dixon Park in February 2023 (tentative date 2/4/23)</b> Member/Committee: Sara Zurita, Co Chair, BOP Committee <u>Proposed Action:</u> Motion to APPROVE not to exceed \$750 for lunch/refreshments for a Community Clean Up at Julian Dixon Park in February 2023. Perform BAC.
8.	1222-08	<b>Treasurer's Report: Monthly Expenditure Report</b> Review and discussion of MERs for November 2022. Member/Committee: E. Garren <u>Proposed Action:</u> Motion to APPROVE the November 2022 MERs. MERs to be submitted by December 31, 2022. Perform BAC.

9.	1222-09	<p><b>Meeting Minutes</b> Review and discussion of minutes from the November(11/8/22) General Board Meeting. Member/Committee: J. Saunders <u>Proposed Action:</u> Motion to APPROVE the minutes for the November 8, 2022 General Board Meeting.</p>
10.	1222-10	<p><b>Voices Vacancies</b> Review and discussion of vacant council seat, unassigned committees, liaisons, liaison alternates, and recruitment of community stakeholders for committee assignment. Discuss council member absences. Invite all committee members to be sworn in during the meeting. Member/Committee: J. Rabb or D. Vasquez <u>Proposed Action:</u> 1) Area 4 Rep, Youth Rep</p>
11.	1222-11	<p><b>Community Impact Statements (CIS)</b> Review and appoint up to five board members to file Community Impact Statements which are official statements adopted by a Neighborhood Council on issues pending before the City Council, its committees, or City commissions. Current appointed board members: Jaime Rabb, Jason Saunders, Dulce Vasquez Member/Committee: J. Rabb or D. Vasquez <u>Proposed Action:</u> 1) Council to appoint up to two more board members to file Community Impact Statements through the City Clerk's online web system.</p>
12.	1222-12	<p><b>Committee &amp; Liaison Reports Assignments</b> Council to report on committee and liaison activities and invite interested stakeholders to participate in scheduled meetings.</p> <ul style="list-style-type: none"> <li>• BOP Committee</li> <li>• Planning &amp; Land Use Committee</li> <li>• Health and Safety Committee</li> <li>• Budget &amp; Finance Committee</li> <li>• Ad hoc Sustainability Committee</li> <li>• Sustainability Alliance Liaison</li> <li>• Ad hoc Business Committee</li> <li>• LA LGBTQ+ Alliance of Neighborhood Councils Liaison</li> <li>• CPAB - 77th Liaison &amp; Southwest Liaison</li> <li>• Homeless Liaison</li> <li>• SLAANC Liaison</li> <li>• Area Representatives (1, 2, 3, 4 and At-Large)</li> </ul> <p><u>Proposed Action:</u> Council to establish standing committee, to assign committee chairs, members and liaisons</p>
13.	1222-13	<p><b>General Board Announcements on Non-Agenda Items (Not for Discussion)</b></p>

**ADJOURNMENT**

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

**PUBLIC POSTING OF AGENDAS** – Neighborhood Council agendas are posted for public review as follows:

- Vermont Square Library, 1201 W. 48th St. Los Angeles, CA 90037
- [www.voicesnc.org](http://www.voicesnc.org)
- You can also receive our agendas via email by subscribing to [L.A. City's Early Notification System \(ENS\)](#)

**NOTICE TO PAID REPRESENTATIVES-**

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).

**PUBLIC ACCESS OF RECORDS**

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.VoicesNC.org](http://www.VoicesNC.org) or at the scheduled meeting. In addition if you would like a copy of any record related to an item on the agenda, please contact 323-285-1877 or email at: [VoicesNC90037@gmail.com](mailto:VoicesNC90037@gmail.com).

**RECONSIDERATION AND GRIEVANCE PROCESS**

For information on the Voices NC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the Voices NC Bylaws. The Bylaws are available at our Board meetings and at [www.VoicesNC.org](http://www.VoicesNC.org).

<b><u>Voices NC Council Vacancy</u></b>	
Interested stakeholders can email a Letter of Intent to <a href="mailto:chair@voicesnc.org">chair@voicesnc.org</a> . Additional information about Voices NC is available at <a href="https://VoicesNC.org">https://VoicesNC.org</a> .	
<b>Council Vacancy</b>	<b>Description</b>
<b>1. Area 4 Representative</b>	The Area 4 Representative represents all interests within Area 4 of the Voices Neighborhood Council. The Area 4 Representative will serve as a point of contact for voicing the Area’s community concerns. This representative should serve as a point of contact between their Senior Lead Officers and the Los Angeles Council members assigned to Area 4. This representative should be knowledgeable of city services that can be utilized and benefit Area 4 boundaries. This member is also responsible for ongoing outreach activities to this sector of our community.
<b>2. Youth Representative</b>	The Youth Representative must be at least fourteen (14) years of age and no more than seventeen (17) years of age at the time of the election/appointment. This representative should be informed on the issues and concerns related to area youth and/or youth culture. The Youth Representative is excluded from voting on the (1) expenditure of Voices Neighborhood Council funds; (2) the hiring or firing of staff of the Voices Neighborhood Council; or (3) entering into contracts and agreements.

<b><u>Voices NC Council Liaisons</u></b>			
<b>Council Liaison</b>	<b>Meeting Time</b>	<b>Assigned Member</b>	<b>Alternate Member</b>
<b>1. SLAANC</b>	Third Thursday of the month (6:30pm)	Matthew Crawford	Estuardo Mazariegos
<b>2. LAPD 77<sup>th</sup> C-PAB</b>	Second Thursday of the month (6:00pm)	Jaime Rabb	Matthew Crawford
<b>3. LAPD Southwest C-PAB</b>	First Monday of the month (6:30pm)		
<b>4. Homelessness</b>	Every Other Month (TBD) (6:30pm)	Elizabeth Ebow	
<b>5. Resilience/Disaster Preparedness</b>	TBD		
<b>6. Budget Advocate</b>	First Monday of the month (7:00pm)		

<b>7. Neighborhood Council Sustainability Alliance</b>	TBD	Emmanuel Alcantar	
<b>8. LA LGBTQ+ Alliance of Neighborhood Councils</b>	TBD		

<b><u>Voices NC Council Financial Responsibilities</u></b>
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<b>Primary Signer</b>	<b>2<sup>nd</sup> Signer</b>	<b>Alternate Signer</b>	<b>1<sup>st</sup> Bankcard holder</b>	<b>2<sup>nd</sup> Bankcard holder</b>
Edward Garren (Treasurer)	J. Rabb	M. Crawford	J. Rabb	M. Crawford

<b><u>Voices NC Standing Committees</u></b>
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*All meetings are open to the public and will be posted on [www.empowerla.org](http://www.empowerla.org). All meetings will be held at Vermont Square Library unless otherwise posted. For more about Voices NC Standing Committees refer to Bylaws, Article VI, and Section 1.*

<b>Standing Committees</b>	<b>Assigned Member</b>	<b>Description</b>
<b>1. Beautification, Outreach and Programming (BOP)</b>	Sara Zurita (stakeholder) & Jaime Rabb (Co-Chairs)	The BOP Committee will have the responsibility to discuss issues, promote partnerships on projects and brainstorm ideas to encourage greater community involvement and support. The committee will explore issues and ideas in order to define community identity and values by giving voice to its citizens and providing a form for group action and expression. Also outreach to the VNC stakeholders by utilizing any acceptable and Board approved forms of media (e.g. flyers, newsletters, print, television/electronic media, signs, banners, website, etc.) to inform stakeholders regarding projects and events. The Chair selects meeting site, date and time and meets as directed in these Bylaws.
<b>2. Budget &amp; Finance</b>	Vacant	The Budget and Finance Committee Investigate and pursue sources of income and funding. Make an initial review of project proposals and provide a report to the VNC board with recommendations. Generate a budget for each fiscal year, showing planned income and expenditures. And, maintain the Council budget current and report any issues to the Board.
<b>3. Planning &amp; Land Use</b>	Edward Garren & Estuardo Mazariegos (Co-chairs)	The Planning & Land Use Committee shall review, take public input, report on and make recommendations of actions to the Board on any land use, beautification, and planning issues affecting the community in order to improve the health and quality of life of its citizens. The committee also reviews and recommends action regarding building development projects requiring land use permits within the VNC boundaries; advocates positions on land use and building design for the betterment of the community; and considers and provides recommendations to Council on other topics, such as rezoning, applications, development permits, and any subdivision that require council approval.

<p><b>4. Senior Services</b></p>		<p>The Senior Services Committee addresses the needs of senior citizens in the community and provides an environment where seniors can discuss current issues, share ideas and voice their concerns. The committee will be supportive of programs and services that provide seniors with maximum vitality and independence. It will identify, monitor and address issues that have impact upon seniors’ quality of life. The committee will promote “Healthy Aging” by creating an environment where individual differences and needs are recognized; by promoting multicultural awareness, understanding and interaction; and by serving as a bridge to access government information and resources.</p>
<p><b>5. Youth &amp; Education</b></p>		<p>The Youth &amp; Education Committee addresses the issues, concerns, programs and services related to the education of children, youth and adults and developing specific strategies and policies for influencing and achieving constructive outcomes within schools, classrooms, and other education/learning centers that serve the Voices community. Additionally, this committee has the general responsibility to discuss issues, foster collaboration on projects, and brainstorm ideas to encourage greater community involvement/support and participation.</p>
<p><b>6. Health &amp; Safety</b></p>		<p>The Health &amp; Safety Committee seeks opportunities to organize and forums to mobilize the community in seeking safety practices. This includes partnering with Neighborhood Watch, Volunteer Safety Task Force (to enhance the Services provided by the School Crossing Guards), School Crossing Guards, Los Angeles Police Department Senior Lead Officers and Traffic Division and the Los Angeles Fire Department. Representatives of VNC will work to formalize a relationship with these City agencies and other entities responsible for “safety issues” in our community.</p>



**Board Members**

**CHAIRPERSON**

*Jaime Rabb*

**VICE-CHAIRPERSON**

*Dulce Vasquez*

**CORRESPONDING SECRETARY**

*Matthew Crawford*

**RECORDING SECRETARY**

*Jason Saunders*

**TREASURER**

*Edward Garren*

**PARLIAMENTARIAN**

*Sunny Keaton*

**EDUCATION REPRESENTATIVE**

*Emmanuel Alcantar*

**AREA 1 REPRESENTATIVE**

*Eric Chavez*

**AREA 2 REPRESENTATIVE**

*Javonne Sanders*

**AREA 3 REPRESENTATIVE**

*Abasi Patton*

**AREA 4 REPRESENTATIVE**

*Vacant*

**AT-LARGE REPRESENTATIVE**

*Parker Rand*

**COMMUNITY/NONPROFIT REP**

*Estuardo Mazariegos*

**HOUSING ADVOCATE**

*Elizabeth Ebow*

**YOUTH REPRESENTATIVE**

*Vacant*

December 13, 2022

Jaguar Metapan

Patricia Alvarez / Patrick Panzarello

4800 S. Normandie Ave.

Los Angeles, CA 90037

via email: [patrickpanzarello@gmail.com](mailto:patrickpanzarello@gmail.com)

Dear Patricia Alvarez,

The Voices Neighborhood Council held a General Board Meeting on December 13, 2022 and voted (TK-TK-TK) to SUPPORT the Conditional Use Permit (ZA-2021-10232-CUB) at Jaguar Metapan Restaurant located at 4800 S. Normandie Ave.

After hearing about the request at our Planning and Land Use Committee Meeting on November 15, 2022, the committee supports and approves the Conditional Use Permit at Jaguar Metapan Restaurant.

Sincerely,

Voices Neighborhood Council ([www.voicesnc.org](http://www.voicesnc.org))



**APPLICATIONS:**

**DEPARTMENT OF CITY PLANNING APPLICATION**

*THIS BOX FOR CITY PLANNING STAFF USE ONLY*

Case Number \_\_\_\_\_

Env. Case Number \_\_\_\_\_

Application Type \_\_\_\_\_

Case Filed With (Print Name) \_\_\_\_\_ Date Filed \_\_\_\_\_

Application includes letter requesting:

Waived hearing       Concurrent hearing       Hearing not be scheduled on a specific date (e.g. vacation hold)

Related Case Number \_\_\_\_\_

**Provide all information requested. Missing, incomplete or inconsistent information will cause delays.**

*All terms in this document are applicable to the singular as well as the plural forms of such terms.*

*Detailed filing instructions are found on form CP-7810*

**1. PROJECT LOCATION**

Street Address<sup>1</sup> 4800 S. NORMANDIE AVE., LOS ANGELES 90037 Unit/Space Number \_\_\_\_\_

Legal Description<sup>2</sup> (Lot, Block, Tract) LOT: FR 1, BLOCK: 20, TRACT: VERMONT AVENUE SQUARE

Assessor Parcel Number 5017 - 005 - 001 Total Lot Area 6,006 SQ. FT.

**2. PROJECT DESCRIPTION**

Present Use RESTAURANT

Proposed Use RESTAURANT

Project Name (if applicable) JAGUAR METAPAN

Describe in detail the characteristics, scope and/or operation of the proposed project A new conditional use permit to allow on-sale beer & wine sales for use in conjunction with an existing and operating restaurant. w/ hours Sun - Thur 9am-11pm and Fri-Sat 9am-12am and 60 interior seats in a C2-1 zone.

Additional information attached       YES       NO

Complete and check all that apply:

**Existing Site Conditions**

<input type="checkbox"/> Site is undeveloped or unimproved (i.e. vacant)	<input checked="" type="checkbox"/> Site is located within 500 feet of a freeway or railroad
<input checked="" type="checkbox"/> Site has existing buildings (provide copies of building permits)	<input type="checkbox"/> Site is located within 500 feet of a sensitive use (e.g. school, park)
<input type="checkbox"/> Site is/was developed with use that could release hazardous materials on soil and/or groundwater (e.g. dry cleaning, gas station, auto repair, industrial)	<input type="checkbox"/> Site has special designation (e.g. National Historic Register, Survey LA)

<sup>1</sup> Street Addresses must include all addresses on the subject/application site (as identified in ZIMAS—<http://zimas.lacity.org>)

<sup>2</sup> Legal Description must include all contiguously owned properties (even if they are not a part of the proposed project site)



**Proposed Project Information**

(Check all that apply or could apply)

- Demolition of existing buildings/structures
- Relocation of existing buildings/structures
- Interior tenant improvement
- Additions to existing buildings
- Grading
- Removal of any on-site tree
- Removal of any street tree

- Removal of protected trees on site or in the public right of way
- New construction: \_\_\_\_\_ square feet
- Accessory use (fence, sign, wireless, carport, etc.)
- Exterior renovation or alteration
- Change of use and/or hours of operation
- Haul Route
- Uses or structures in public right-of-way
- Phased project

**Housing Component Information**

Number of Residential Units: Existing \_\_\_\_\_ - Demolish(ed)<sup>3</sup> \_\_\_\_\_ + Adding \_\_\_\_\_ = Total 0

Number of Affordable Units<sup>4</sup> Existing \_\_\_\_\_ - Demolish(ed) \_\_\_\_\_ + Adding \_\_\_\_\_ = Total 0

Number of Market Rate Units Existing \_\_\_\_\_ - Demolish(ed) \_\_\_\_\_ + Adding \_\_\_\_\_ = Total 0

Mixed Use Projects, Amount of Non-Residential Floor Area: \_\_\_\_\_ square feet

**Public Right-of-Way Information**

Have you submitted the Planning Case Referral Form to BOE? (required)  YES  NO

Is your project required to dedicate land to the public right-of-way?  YES  NO

If so, what is/are your dedication requirement(s)? \_\_\_\_\_ ft.

If you have dedication requirements on multiple streets, please indicate: \_\_\_\_\_

**3. ACTION(S) REQUESTED**

Provide the Los Angeles Municipal Code (LAMC) Section that authorizes the request and (if applicable) the LAMC Section or the Specific Plan/Overlay Section from which relief is sought; follow with a description of the requested action.

Does the project include Multiple Approval Requests per LAMC 12.36?  YES  NO

Authorizing Code Section 12.24 W - 1

Code Section from which relief is requested (if any): \_\_\_\_\_

Action Requested, Narrative: A new conditional use permit to allow on-sale beer & wine sales for use in conjunction with an existing and operating restaurant. w/ hours Sun-Thur 9am-11pm and Fri-Sat 9am-12am

Authorizing Code Section \_\_\_\_\_

Code Section from which relief is requested (if any): \_\_\_\_\_

Action Requested, Narrative: \_\_\_\_\_

Additional Requests Attached  YES  NO

<sup>3</sup> Number of units to be demolished and/or which have been demolished within the last five (5) years.

<sup>4</sup> As determined by the Housing and Community Investment Department

**4. RELATED DEPARTMENT OF CITY PLANNING CASES**

Are there previous or pending cases/decisions/environmental clearances on the project site?  YES  NO

If YES, list all case number(s) ZA-2002-3888-ZAD

If the application/project is directly related to one of the above cases, list the pertinent case numbers below and complete/check all that apply (provide copy).

Case No. \_\_\_\_\_

Ordinance No.: \_\_\_\_\_

Condition compliance review

Clarification of Q (Qualified) classification

Modification of conditions

Clarification of D (Development Limitations) classification

Revision of approved plans

Amendment to T (Tentative) classification

Renewal of entitlement

Plan Approval subsequent to Master Conditional Use

For purposes of environmental (CEQA) analysis, is there intent to develop a larger project?  YES  NO

Have you filed, or is there intent to file, a Subdivision with this project?  YES  NO

If YES, to either of the above, describe the other parts of the projects or the larger project below, whether or not currently filed with the City:

**5. RELATED DOCUMENTS / REFERRALS**

To help assigned staff coordinate with other Departments that may have a role in the proposed project, please provide a copy of any applicable form and reference number if known.

a. Specialized Requirement Form \_\_\_\_\_

b. Geographic Project Planning Referral \_\_\_\_\_

c. Citywide Design Guidelines Compliance Review Form \_\_\_\_\_

d. Affordable Housing Referral Form \_\_\_\_\_

e. Mello Form \_\_\_\_\_

f. Unpermitted Dwelling Unit (UDU) Inter-Agency Referral Form \_\_\_\_\_

g. HPOZ Authorization Form \_\_\_\_\_

h. Management Team Authorization \_\_\_\_\_

i. Expedite Fee Agreement \_\_\_\_\_

j. Department of Transportation (DOT) Referral Form \_\_\_\_\_

k. Preliminary Zoning Assessment Referral Form \_\_\_\_\_

l. SB330 Preliminary Application \_\_\_\_\_

m. Bureau of Engineering (BOE) Planning Case Referral Form (PCRF) \_\_\_\_\_

n. Order to Comply \_\_\_\_\_

o. Building Permits and Certificates of Occupancy \_\_\_\_\_

p. Hillside Referral Form (BOE) \_\_\_\_\_

q. Low Impact Development (LID) Referral Form (Storm water Mitigation) \_\_\_\_\_

r. SB330 Determination Letter from Housing and Community Investment Department \_\_\_\_\_

s. Are there any recorded Covenants, affidavits or easements on this property?  YES (provide copy)  NO

**PROJECT TEAM INFORMATION** (Complete all applicable fields)

**Applicant<sup>5</sup> name** PATRICIA ALVAREZ

Company/Firm JAGUAR METAPAN

Address: 4800 S. NORMANDIE AVE. Unit/Space Number \_\_\_\_\_

City LOS ANGELES State CA Zip Code: 90037

Telephone (323) 774-8358 E-mail: melannytrigueros0929@gmail.com

Are you in escrow to purchase the subject property?  YES  NO

**Property Owner of Record**  Same as applicant  Different from applicant

Name (if different from applicant) JULIO VILLEDA

Address 10414 MOORPARK STREET Unit/Space Number \_\_\_\_\_

City TOLUCA LAKE State CA Zip Code: 91602

Telephone \_\_\_\_\_ E-mail: \_\_\_\_\_

**Agent/Representative name** PATRICK E. PANZARELLO

Company/Firm PATRICK E. PANZARELLO CONSULTING SERVICES

Address: PO BOX 1085 Unit/Space Number \_\_\_\_\_

City SUN VALLEY State CA Zip: 91353

Telephone (818) 310-8589 E-mail: PatrickPanzarello@gmail.com

**Other** (Specify Architect, Engineer, CEQA Consultant etc.) \_\_\_\_\_

Name \_\_\_\_\_

Company/Firm \_\_\_\_\_

Address: \_\_\_\_\_ Unit/Space Number \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone \_\_\_\_\_ E-mail: \_\_\_\_\_

**Primary Contact for Project Information**  Owner  Applicant  
(select only one)  Agent/Representative  Other

To ensure notification of any public hearing as well as decisions on the project, make sure to include an individual mailing label for each member of the project team in both the Property Owners List, and the Abutting Property Owners List.

<sup>5</sup> An applicant is a person with a lasting interest in the completed project such as the property owner or a lessee/user of a project. An applicant is not someone filing the case on behalf of a client (i.e. usually not the agent/representative).

**PROPERTY OWNER**

7. **PROPERTY OWNER AFFIDAVIT.** Before the application can be accepted, the owner of each property involved must provide a notarized signature to verify the application is being filed with their knowledge. Staff will confirm ownership based on the records of the City Engineer or County Assessor. In the case of partnerships, corporations, LLCs or trusts the agent for service of process or an officer of the ownership entity so authorized may sign as stipulated below.

- **Ownership Disclosure.** If the property is owned by a partnership, corporation, LLC or trust, a disclosure identifying the agent for service or process or an officer of the ownership entity must be submitted. The disclosure must list the names and addresses of the principal owners (25% interest or greater). The signatory must appear in this list of names. A letter of authorization, as described below, may be submitted provided the signatory of the letter is included in the Ownership Disclosure. Include a copy of the current partnership agreement, corporate articles, or trust document as applicable.
- **Letter of Authorization (LOA).** A LOA from a property owner granting someone else permission to sign the application form may be provided if the property is owned by a partnership, corporation, LLC or trust or in rare circumstances when an individual property owner is unable to sign the application form. To be considered for acceptance, the LOA must indicate the name of the person being authorized the file, their relationship to the owner or project, the site address, a general description of the type of application being filed and must also include the language in items A-D below. In the case of partnerships, corporations, LLCs or trusts the LOA must be signed and notarized by the authorized signatory as shown on the Ownership Disclosure or in the case of private ownership by the property owner. Proof of Ownership for the signatory of the LOA must be submitted with said letter.
- **Grant Deed.** Provide a Copy of the Grant Deed If the ownership of the property does not match City Records and/or if the application is for a Coastal Development Permit. The Deed must correspond exactly with the ownership listed on the application.
- **Multiple Owners.** If the property is owned by more than one individual (e.g. John and Jane Doe or Mary Smith and Mark Jones) notarized signatures are required of all owners.

- a. I hereby certify that I am the owner of record of the herein previously described property located in the City of Los Angeles which is involved in this application or have been empowered to sign as the owner on behalf of a partnership, corporation, LLC or trust as evidenced by the documents attached hereto.
- b. I hereby consent to the filing of this application on my property for processing by the Department of City Planning.
- c. I understand if the application is approved, as a part of the process the City will apply conditions of approval which may be my responsibility to satisfy including, but not limited to, recording the decision and all conditions in the County Deed Records for the property.
- d. By my signature below, I declare under penalty of perjury under the laws of the State of California that the foregoing statements are true and correct.

*Property Owner's signatures must be signed/notarized in the presence of a Notary Public.  
The City requires an original signature from the property owner with the "wet" notary stamp.  
A Notary Acknowledgement is available for your convenience on following page.*

Signature  \_\_\_\_\_

Date 10/22/2021

Print Name Julio Erasmo Villeda

Signature  \_\_\_\_\_

Date 10/22/2021

Print Name Marlen Yessenia Villeda

OCT 22 2021

Space Below For Notary's Use

California All-Purpose Acknowledgement

Civil Code ' 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document, to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

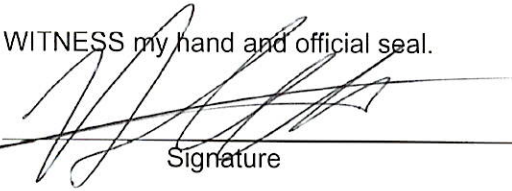
State of California

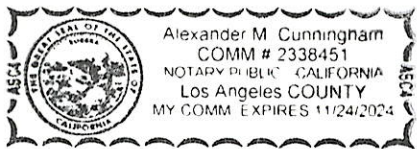
County of Los Angeles

On OCT 22 2021 before me, Alexander M. Cunningham, Notary Public  
(Insert Name of Notary Public and Title)

personally appeared Julio Erasmo Villeda and Marlen Yessnia Villeda, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf on which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.  
  
Signature

(Seal) 



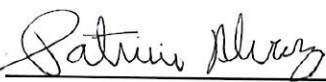
DUPLICATE EMBOSSEMENT ON ORIGINAL DOCUMENT

OCT 22 2021  
Acknowledgment

**APPLICANT**

8. **APPLICANT DECLARATION.** A separate signature from the applicant, whether they are the property owner or not, attesting to the following, is required before the application can be accepted.
- a. I hereby certify that the information provided in this application, including plans and other attachments, is accurate and correct to the best of my knowledge. Furthermore, should the stated information be found false or insufficient to fulfill the requirements of the Department of City Planning, I agree to revise the information as appropriate.
  - b. I hereby certify that I have fully informed the City of the nature of the project for purposes of the California Environmental Quality Act (CEQA) and have not submitted this application with the intention of segmenting a larger project in violation of CEQA. I understand that should the City determine that the project is part of a larger project for purposes of CEQA, the City may revoke any approvals and/or stay any subsequent entitlements or permits (including certificates of occupancy) until a full and complete CEQA analysis is reviewed and appropriate CEQA clearance is adopted or certified.
  - c. I understand that the environmental review associated with this application is preliminary, and that after further evaluation, additional reports, studies, applications and/or fees may be required.
  - d. I understand and agree that any report, study, map or other information submitted to the City in furtherance of this application will be treated by the City as public records which may be reviewed by any person and if requested, that a copy will be provided by the City to any person upon the payment of its direct costs of duplication.
  - e. I understand that the burden of proof to substantiate the request is the responsibility of the applicant. Additionally, I understand that planning staff are not permitted to assist the applicant or opponents of the project in preparing arguments for or against a request.
  - f. I understand that there is no guarantee, expressed or implied, that any permit or application will be granted. I understand that each matter must be carefully evaluated and that the resulting recommendation or decision may be contrary to a position taken or implied in any preliminary discussions.
  - g. I understand that if this application is denied, there is no refund of fees paid.
  - i. I understand and agree to defend, indemnify, and hold harmless, the City, its officers, agents, employees, and volunteers (collectively "City"), from any and all legal actions, claims, or proceedings (including administrative or alternative dispute resolution (collectively "actions"), arising out of any City process or approval prompted by this Action, either in whole or in part. Such actions include but are not limited to: actions to attack, set aside, void, or otherwise modify, an entitlement approval, environmental review, or subsequent permit decision; actions for personal or property damage; actions based on an allegation of an unlawful pattern and practice; inverse condemnation actions; and civil rights or an action based on the protected status of the petitioner or claimant under state or federal law (e.g. ADA or Unruh Act). I understand and agree to reimburse the City for any and all costs incurred in defense of such actions. This includes, but it not limited to, the payment of all court costs and attorneys' fees, all judgments or awards, damages, and settlement costs. The indemnity language in this paragraph is intended to be interpreted to the broadest extent permitted by law and shall be in addition to any other indemnification language agreed to by the applicant.
  - i. By my signature below, I declare under penalty of perjury, under the laws of the State of California, that all statements contained in this application and any accompanying documents are true and correct, with full knowledge that all statements made in this application are subject to investigation and that any false or dishonest answer to any question may be grounds for denial or subsequent revocation of license or permit.

*The City requires an original signature from the applicant. The applicant's signature below does not need to be notarized.*

Signature: 

Date: 10-15-21

Print Name: \_\_\_\_\_

# SPECIAL INSTRUCTIONS FOR ALCOHOL (CUB) & ADULT ENTERTAINMENT ESTABLISHMENTS (CUX) – LAMC 12.24 W.1 & 12.24 W.18

City of Los Angeles – Department of City Planning

The Special Instructions for Alcohol (CUB) & Adult Entertainment Establishments is a required attachment to the *MASTER LAND USE APPLICATION INSTRUCTIONS* (CP-7810). Only utilize this form when filing for a conditional use permit pursuant to LAMC Section 12.24 W.1 for alcohol establishments or pursuant to 12.24 W.18 for adult entertainment establishments.

## ADDITIONAL REQUIREMENTS/FINDINGS FOR APPROVAL OF A CUB or CUX:

*For a CUB or CUX request to be considered, the following additional information and findings must be provided.*

1. **RADIUS MAP REQUIREMENTS.** In addition to the Public Noticing requirements detailed in the Master Land Use Application Instructions (CP-7810):
  - Radius Maps for alcohol uses must show land use to a 600-foot radius.
  - A **LIST OF ALCOHOL ESTABLISHMENTS** between 600 and 1,000 feet of the site is required. Include in the list the type of license and address.
  - A **LIST OF THE FOLLOWING USES** within 600 feet is also required:
    - (1) residential uses and type (single-family, apartment, hotel, etc.);
    - (2) churches;
    - (3) schools, including nursery schools and child-care facilities;
    - (4) hospitals;
    - (5) parks, public playgrounds and recreational areas; and
    - (6) establishments dispensing, for consideration, alcoholic beverages for consumption on or off premises.
2. **FINDINGS (on a separate sheet)**
  - a. **General Conditional Use**
    - i. That the project will enhance the built environment in the surrounding neighborhood or will perform a function or provide a service that is essential or beneficial to the community, city, or region.
    - ii. That the project's location, size, height, operations and other significant features will be compatible with and will not adversely affect or further degrade adjacent properties, the surrounding neighborhood, or the public health, welfare, and safety.
    - iii. That the project substantially conforms with the purpose, intent and provisions of the General Plan, the applicable community plan, and any applicable specific plan.
  - b. **Additional Findings**
    - i. Explain how the proposed use will not adversely affect the welfare of the pertinent community.
    - ii. Explain how the approval of the application will not result in or contribute to an undue concentration of such establishments.
    - iii. Explain how the approval of the application will not detrimentally affect nearby residential zones or uses.

3. **QUESTIONS REGARDING THE PHYSICAL DEVELOPMENT OF THE SITE**

- a. What is the total square footage of the building or center the establishment is located in? \_\_\_\_\_
- b. What is the total square footage of the space the establishment will occupy? \_\_\_\_\_
- c. What is the total occupancy load of the space as determined by the Fire Department? \_\_\_\_\_
- d. What is the total number of seats that will be provided indoors? \_\_\_\_\_ Outdoors? \_\_\_\_\_
- e. If there is an outdoor area, will there be an option to consume alcohol outdoors? \_\_\_\_\_
- f. If there is an outdoor area, is it on private property or the public right-of-way, or both? \_\_\_\_\_
  - i. If an outdoor area is on the public right-of-way, has a revocable permit been obtained? \_\_\_\_\_
- g. Are you adding floor area? \_\_\_\_\_ If yes, how much is enclosed? \_\_\_\_\_ Outdoors? \_\_\_\_\_

**h. Parking**

- i. How many parking spaces are available on the site? \_\_\_\_\_
- ii. Are they shared or designated for the subject use? \_\_\_\_\_
- iii. If you are adding floor area, what is the parking requirement as determined by the Department of Building & Safety? \_\_\_\_\_
- iv. Have any arrangements been made to provide parking off-site? \_\_\_\_\_
  - 1. If yes, is the parking secured via a private lease or a covenant/affidavit approved by the Department of Building & Safety? \_\_\_\_\_

**Note:** Required parking must be secured via a covenant pursuant to LAMC 12.26 E 5. A private lease is only permitted by a Zone Variance.

- 2. Please provide a map showing the location of the off-site parking and the distance, in feet, for pedestrian travel between the parking area the use it is to serve.
- 3. Will valet service be available? \_\_\_\_\_ Will the service be for a charge? \_\_\_\_\_
- i. Is the site within 1,000 feet of any schools (public, private or nursery schools), churches or parks? \_\_\_\_\_
- j. For massage parlors and sexual encounter establishments, is the site within 1,000 feet of any other Adult Entertainment Businesses as defined by LAMC 12.70 B17? \_\_\_\_\_

4. **QUESTIONS REGARDING THE OPERATION OF THE ESTABLISHMENT**

- a. What are the proposed hours of operation and which days of the week will the establishment be open?

	<b>M</b>	<b>Tu</b>	<b>W</b>	<b>Th</b>	<b>F</b>	<b>Sa</b>	<b>Su</b>
Proposed Hours of Operation							
Proposed Hours of Alcohol Sale							



- b. Will there be entertainment such as a piano bar, dancing, live entertainment, movies, karaoke, video game machines, etc...? Please specify: \_\_\_\_\_

**Note:** *An establishment that allows for dancing needs a conditional use pursuant to 12.24 W.18.*

- c. Will there be minimum age requirements for entry? \_\_\_\_\_ If yes, what is the minimum age requirement and how will it be enforced? \_\_\_\_\_

- d. Will there be any accessory retail uses on the site? \_\_\_\_\_ What will be sold? \_\_\_\_\_

e. **Security**

- i. How many employees will you have on the site at any given time? \_\_\_\_\_

- ii. Will security guards be provided on-site? \_\_\_\_\_

1. If yes, how many and when? \_\_\_\_\_

- iii. Has LAPD issued any citations or violations? \_\_\_\_\_ If yes, please provide copies.

f. **Alcohol**

- i. Will there be beer & wine only, or a full-line of alcoholic beverages available? \_\_\_\_\_

- ii. Will "fortified" wine (greater than 16% alcohol) be sold? \_\_\_\_\_

- iii. Will alcohol be consumed on any adjacent property under the control of the applicant? \_\_\_\_\_

- iv. Will there be signs visible from the exterior that advertise the availability of alcohol? \_\_\_\_\_

v. **Food**

1. Will there be a kitchen on the site? \_\_\_\_\_

2. Will alcohol be sold without a food order? \_\_\_\_\_

3. Will the sale of alcohol exceed the sale of food items on a quarterly basis? \_\_\_\_\_

4. Provide a copy of the menu if food is to be served.

vi. **On-Site**

1. Will a bar or cocktail lounge be maintained incidental to a restaurant? \_\_\_\_\_

- a. If yes, the floor plans must show the details of the cocktail lounge and the separation between the dining and lounge facilities.

2. Will off-site sales of alcohol be provided accessory to on-site sales ("Take Out")? \_\_\_\_\_

- a. If yes, a request for off-site sales of alcohol is required as well.

3. Will discounted alcoholic drinks ("Happy Hour") be offered at any time? \_\_\_\_\_

vii. **Off-Site**

1. Will cups, glasses or other containers be sold which might be used for the consumption of alcohol on the premises? \_\_\_\_\_
2. Will beer or wine coolers be sold in single cans, or will wine be sold in containers less than 1 liter (750 ml)? \_\_\_\_\_

viii. Contact the CA Department of Alcoholic Beverage Control (ABC) regarding its requirements -- <http://www.abc.ca.gov/>.

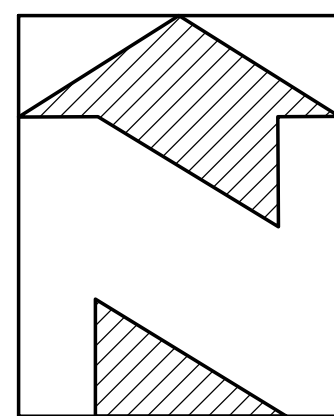
**5. CALDERA BILL (CA Business and Professions Code Section 23958 and 23958.4)**

- a. Is this application a request for on-site or off-site sales of alcoholic beverages? \_\_\_\_\_
  - i. If yes, is the establishment a bona-fide eating place (restaurant) or hotel/motel? \_\_\_\_\_
    1. If no, contact the CA Department of Alcoholic Beverage Control (ABC) to determine whether the proposed site is located in an area whereby:
      - a. issuance of a license to serve alcohol on-site or off-site would tend to create a law enforcement problem, or
      - b. if issuance would result in, or add to an undue concentration of licenses.
    - b. If ABC has determined that an eligible use is in an area of high crime or undue concentration of licenses, the City Council will need to make the finding that the issuance of the license is required for **public convenience or necessity**.

**6. ADDITIONAL REQUIREMENTS FOR MASTER CUBs/CUXs.** In addition to all requirements detailed in the Master Land Use Application Instructions (CP-7810), applications for Master CUBs/CUXs shall include:

- A separate sheet containing a table identifying all CUB or CUX requests on the subject site, indicating: the type of alcohol permit sought; the square footage of each particular restaurant, bar or event space; the identifying address or suite/unit number corresponding to each CUB/CUX request; and (if known) the tenant-operator of each alcohol or adult entertainment establishment.
- All CUB or CUX requests on the subject site clearly identified and labeled on the plot plan and applicable floor plans, indicating: each type of alcohol permit sought; the square footage of each particular restaurant, bar or event space; and the identifying address or suite/unit number corresponding to each CUB/CUX request.

**NOTE:** *Please consider submitting documents beyond the requirements outlined in this form. If there are other circumstances which may further a more complete understanding of the project, do not hesitate to submit such information. The documents submitted with the application and the public hearing constitute the **primary opportunity** to clarify and define the project.*



SUMMARY TABLE	
INTERIOR DINING	923 SQ. FT.
INTERIOR SEATS	60
TOTAL SEATS	60
BEER & WINE STORAGE	41 SQ. FT.
SERVICE	209 SQ. FT.
KITCHEN	372 SQ. FT.
RESTAURANT	2,019 SQ. FT.
PARKING REQUIRED	7 SPACES
PARKING PROVIDED	7 SPACES

PARKING PER PERMIT # 19016 - 10000 - 00031

LEGAL DESCRIPTION:

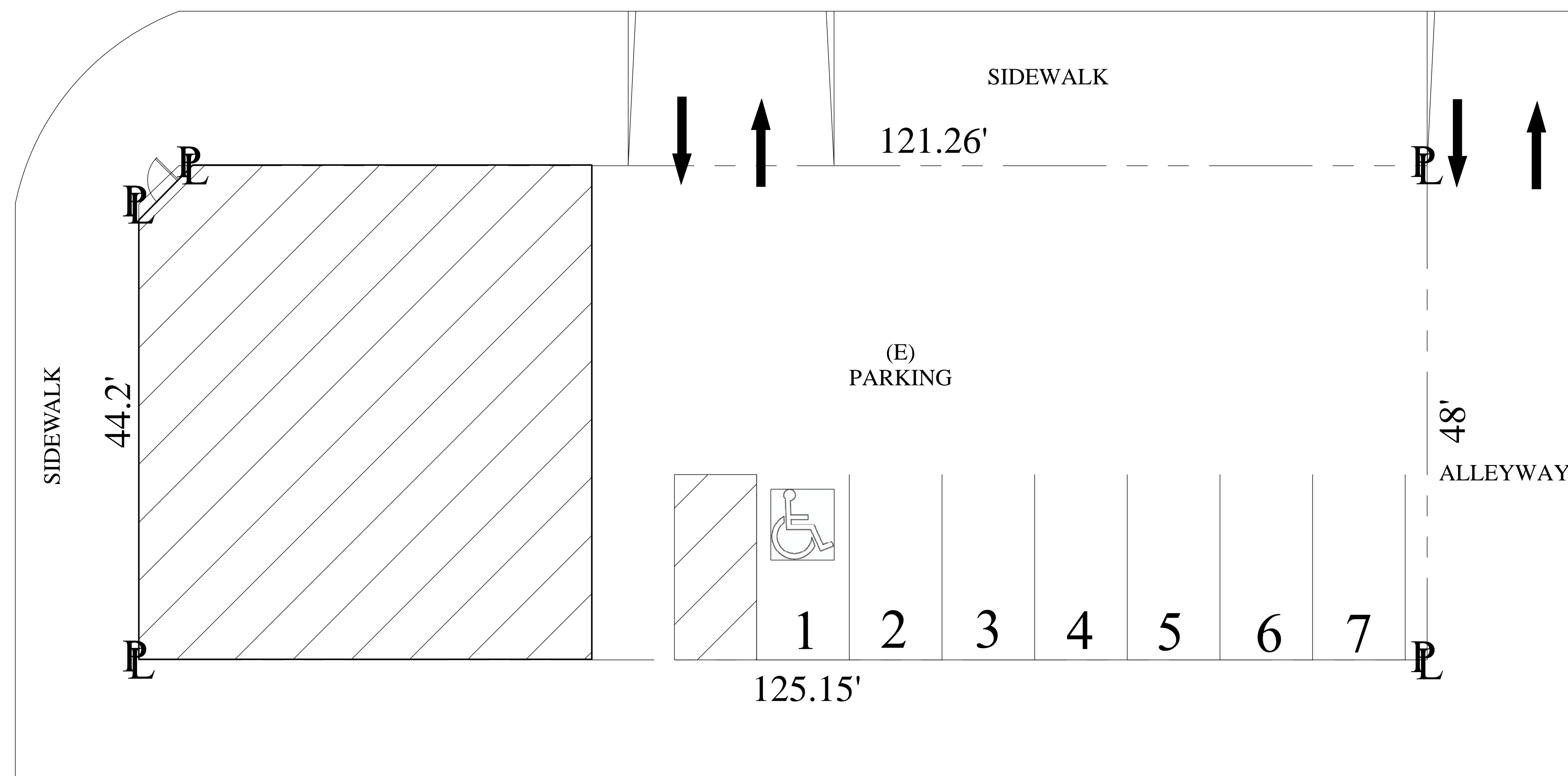
ZONE: C2 - 1VL  
 APN: 5017 - 005 - 001  
 TRACT: VERMONT AVENUE SQUARE  
 BLOCK: 20  
 LOT: FR 1

PLANS BY:

PATRICK E. PANZARELLO  
 CONSULTING SERVICES  
 PO BOX 1085  
 SUN VALLEY, CA 91353  
 PatrickEPanzarelloCS.com  
 (818) 310-8589  
 PatrickPanzarello@gmail.com

NORMANDIE AVE.

W. 48TH STREET



SITE PLAN  
 1/8" = 1'

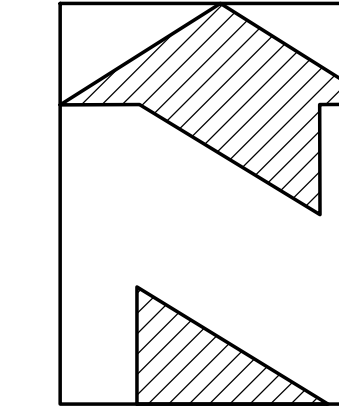
JAGUAR METAPAN  
 4800 S. NORMANDIE BLVD., LOS ANGELES, CA 90037

APPLICANT: PATRICIA ALVAREZ  
 (323) 774 - 8358

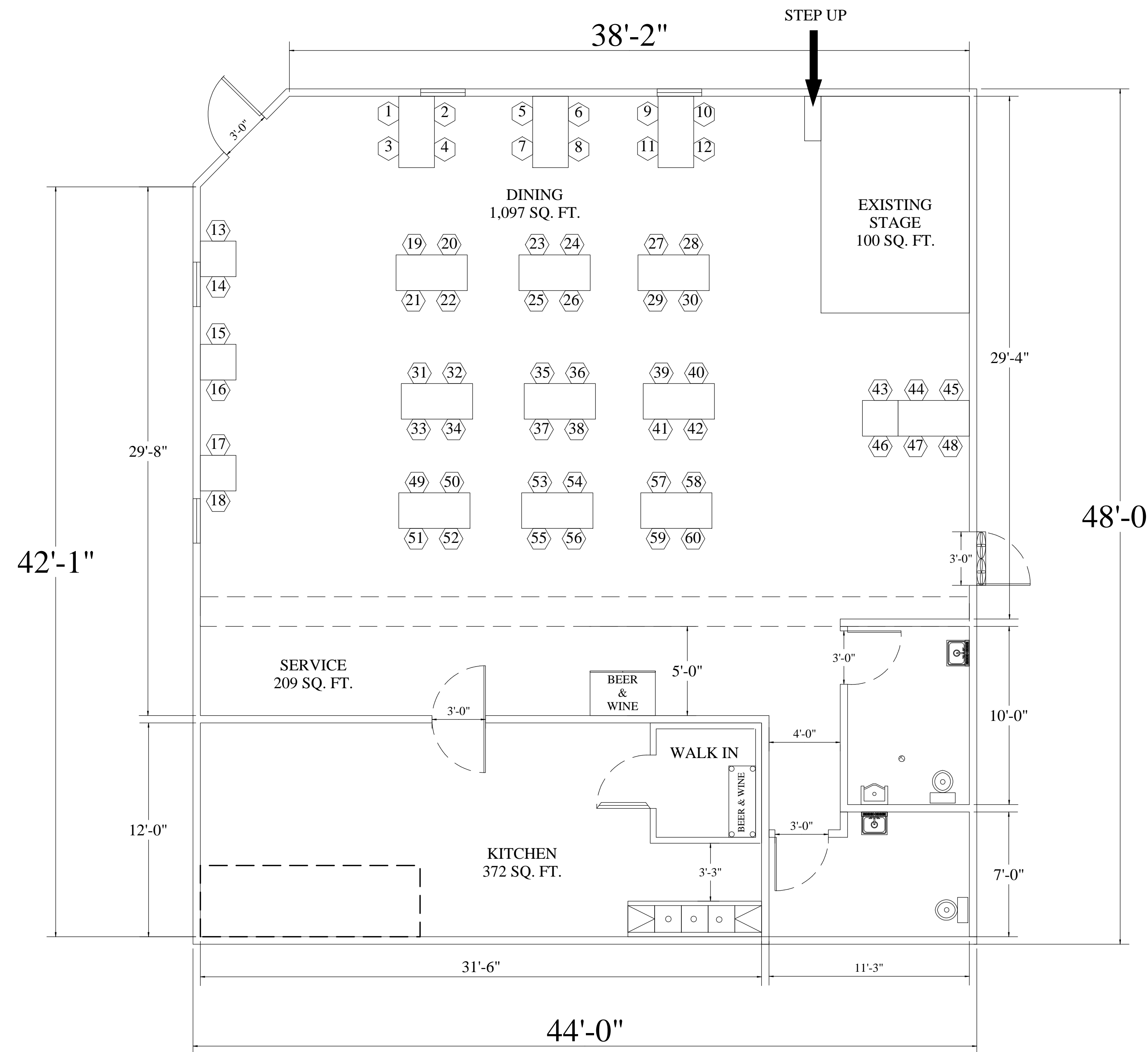
11/ 16/ 21

A - 1

SUMMARY TABLE	
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FLOOR PLAN  
 1/4" = 1'

JAGUAR METAPAN  
 4800 S. NORMANDIE BLVD., LOS ANGELES, CA 90037

APPLICANT: PATRICIA ALVAREZ  
 (323) 774 - 8358

11/ 16/ 21

A - 2

**Neighborhood Council Funding Program**  
**APPLICATION for Neighborhood Purposes Grant (NPG)**



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Voices

**SECTION I - APPLICANT INFORMATION**

1a) <u>EnrichLA</u> <i>Organization Name</i>	<u>27-2797687</u> <i>Federal I.D. # (EIN#)</i>	<u>CA</u> <i>State of Incorporation</i>	<u>08/13/11</u> <i>Date of 501(c)(3) Status (if applicable)</i>
1b) <u>2173 Cedarhurst Dr.</u> <i>Organization Mailing Address</i>	<u>Los Angeles</u> <i>City</i>	<u>CA</u> <i>State</i>	<u>90027</u> <i>Zip Code</i>
1c) _____ <i>Business Address (if different)</i>	_____ <i>City</i>	_____ <i>State</i>	_____ <i>Zip Code</i>
1d) <b>PRIMARY CONTACT INFORMATION:</b>			
<u>Tomas O'Grady</u> <i>Name</i>	<u>(323) 387-3866</u> <i>Phone</i>	<u>tomasogrady@enrichla.org</u> <i>Email</i>	
2) <b>Type of Organization- Please select one:</b>			
<input type="checkbox"/> Public School <i>(not to include private schools)</i> Attach Signed letter on School Letterhead		or	<input checked="" type="checkbox"/> 501(c)(3) Non-Profit <i>(other than religious institutions)</i> Attach IRS Determination Letter
3) _____ <i>Name / Address of Affiliated Organization (if applicable)</i>	_____ <i>City</i>	_____ <i>State</i>	_____ <i>Zip Code</i>

**SECTION II - PROJECT DESCRIPTION**

4) Please describe the purpose and intent of the grant.

EnrichLA's Garden Ranger Program offers weekly, interdisciplinary garden-based lessons to thousands of students throughout Los Angeles, corresponding to both California Common Core State Standards and Next Generation Science Standards. The lessons are fun and engaging and provide participants with hands-on opportunities to learn about nutrition, science, and environmental stewardship. In addition to teaching our garden-based curriculum, Garden Rangers also provide maintenance of the gardens throughout the academic school year and during the summer months to ensure the gardens thrive. Funding from the Neighborhood Purpose Grant would help support our program at Dr. James Edward Jones Primary Center through the purchase of materials for both lessons and activities as well as supplies for garden care, like seeds and seedlings.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

EnrichLA's target population is all K-12 students in the Greater Los Angeles area, with priority given to Title 1 schools or schools with a higher than average percentage of socioeconomically disadvantaged students. Our Garden Ranger Program nurtures curiosity, environmental stewardship, and strong relationships with nutritious foods and organic growing practices. We believe providing opportunities for tangible success in the garden translates to the classroom and community as students build compassion, confidence, teamwork and problem solving skills, independence, responsibility, and trust. Students help harvest the foods they grow and share them with their families and community. When children develop healthy relationships with the food they grow in the garden, they are more likely to do so in other aspects of their lives and will encourage their families to support their healthy lifestyle and eating habits. EnrichLA gardens also provide our schools and the surrounding community with open, green space where community members of all ages are routinely invited to participate in garden events and workdays. These events provide community members with a fun, active, fulfilling day spent enriching their own neighborhood.



Date: AUG 13 2011

ENRICH LA A NONPROFIT CORPORATION  
C/O TOMAS O GRADY  
2173 CEDARHURST DR  
LOS ANGELES, CA 90027

Employer Identification Number:

27-2797687

DLN:

17053091329041

Contact Person:

JACOB A MCDONALD

ID# 31649

Contact Telephone Number:

(877) 829-5500

Accounting Period Ending:

May 31

Public Charity Status:

170(b)(1)(A)(vi)

Form 990 Required:

Yes

Effective Date of Exemption:

June 10, 2010

Contribution Deductibility:

Yes

Addendum Applies:

No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Sincerely,



Lois G. Lerner

Director, Exempt Organizations

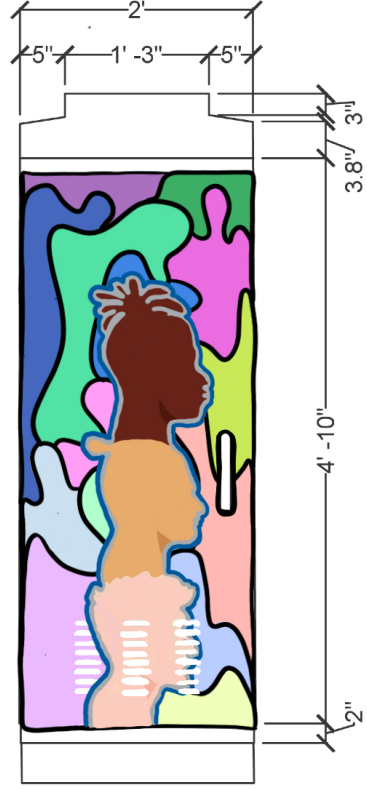
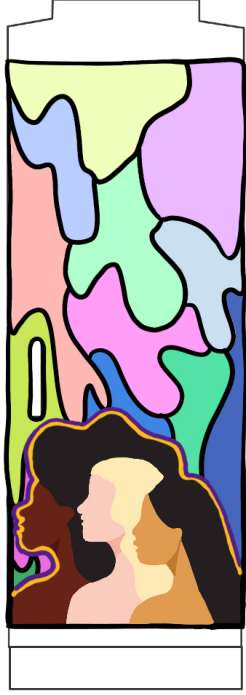
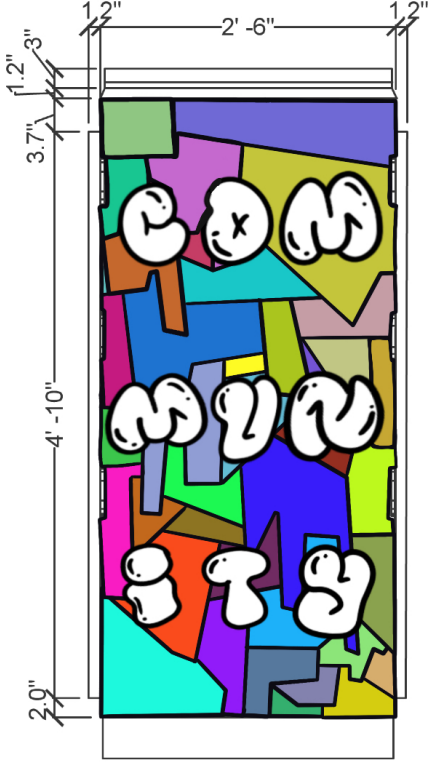
Enclosure: Publication 4221-PC

Letter 947 (DO/CG)

# Ipsium







# Voices Neighborhood Council Think Outside the Box Project

Hello!

I am Terrance Walker, an artist, dog trainer, and more from Los Angeles, California... South Central, to be exact!

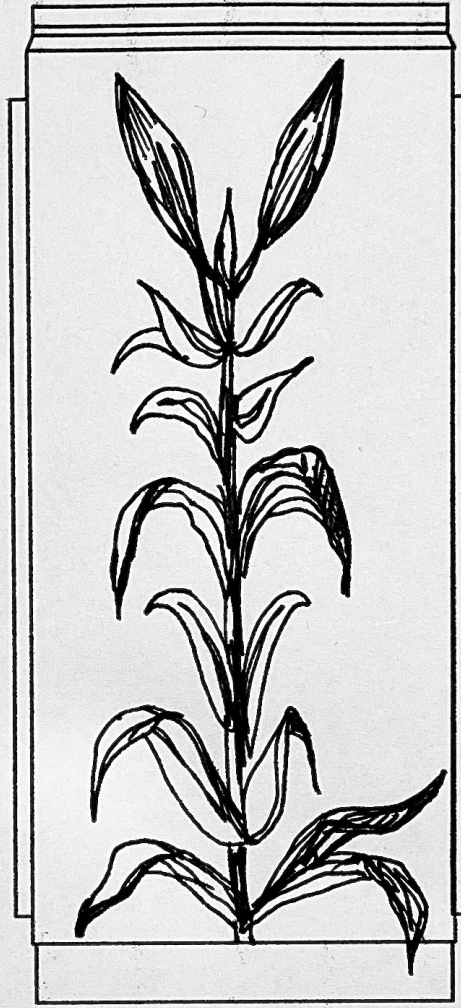
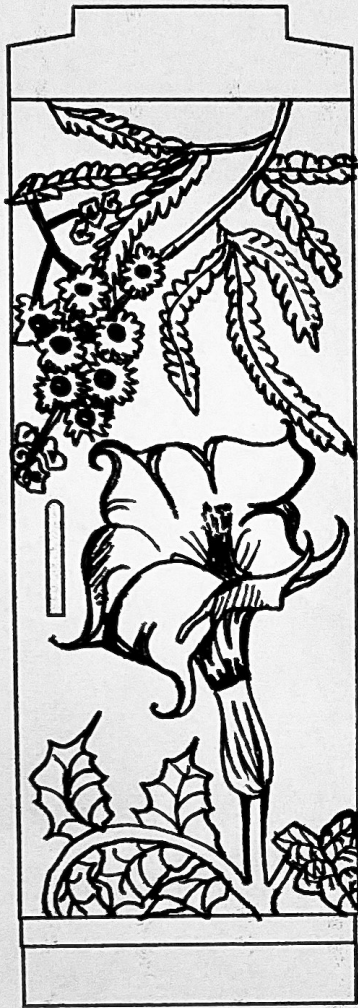
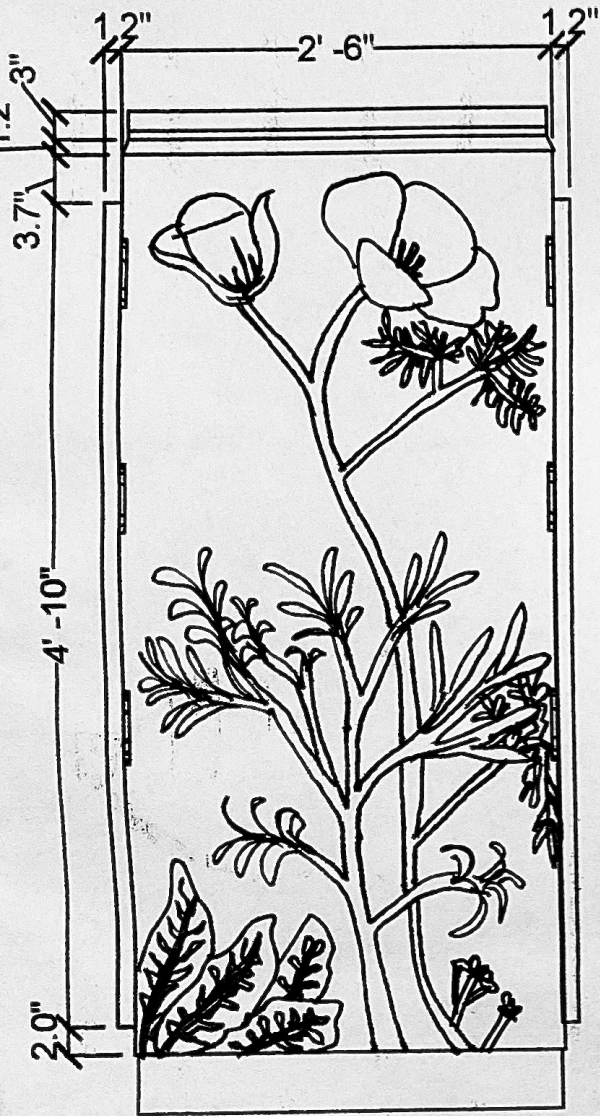
Art has always been a part of my life since birth. Today, I used my passion for sharing expressions from the soul and dog portraits for clients. To intertwine multiple passions is a joy and giving back to my city is an added bonus.

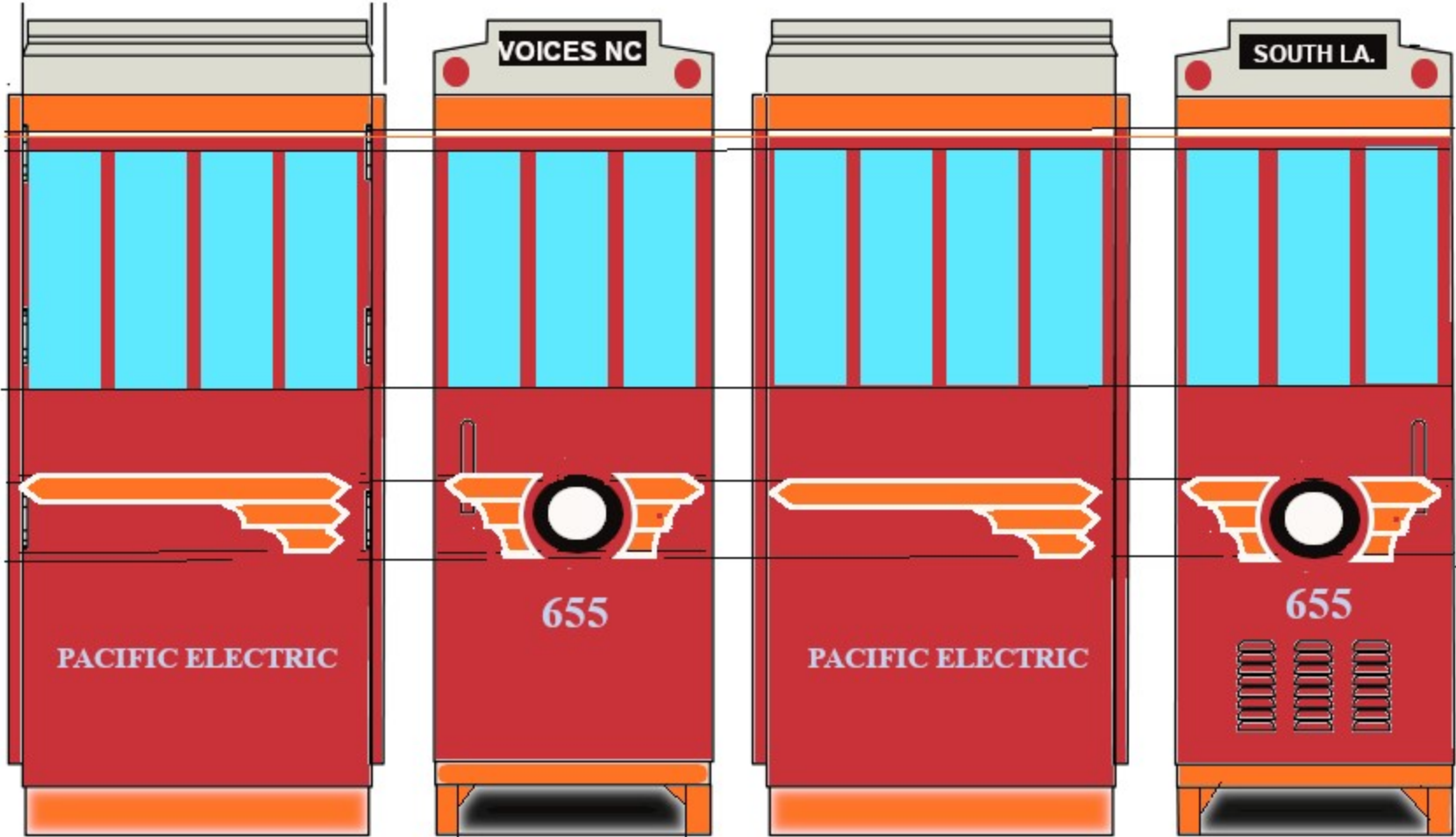
Cheers!

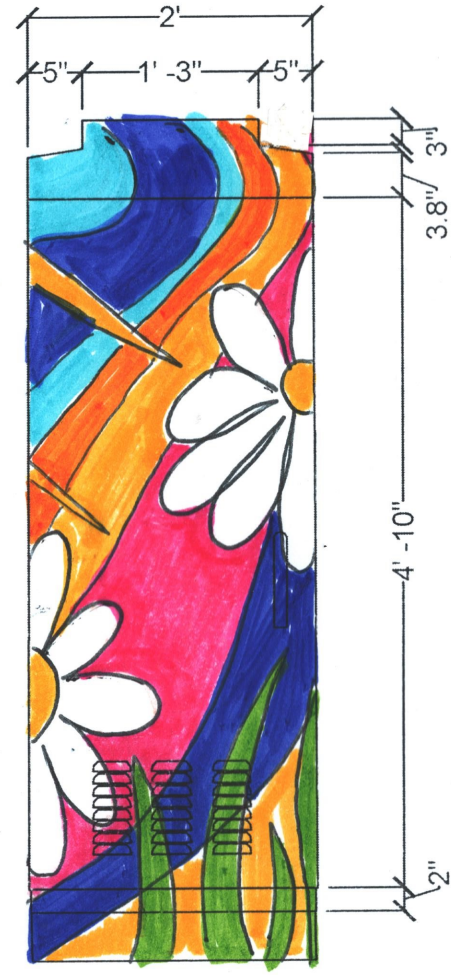
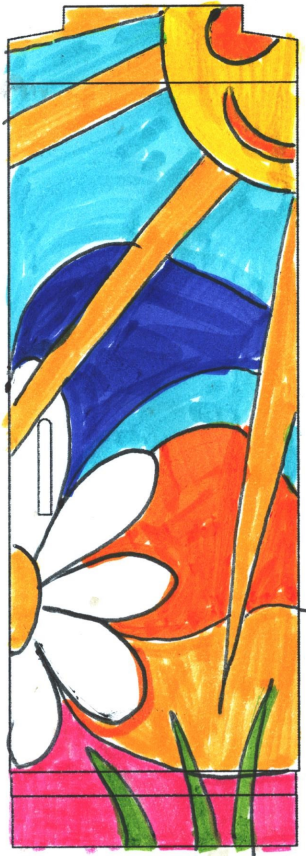
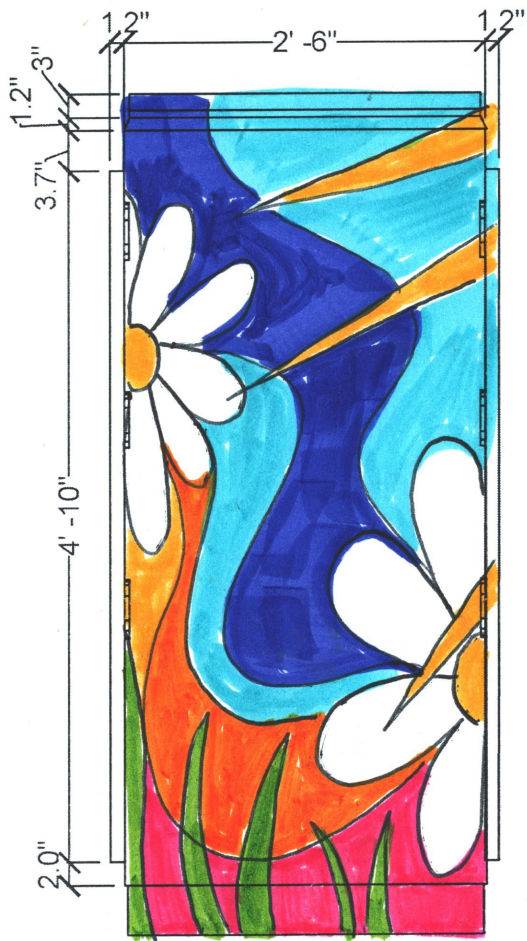
**Terrance W.**



# California's Native Plants







"SUNNY DAYS"

# Monthly Expenditure Report



Reporting Month: November 2022 Budget Fiscal Year: 2022-2023

NC Name: Voices of 90037

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$33100.18	\$5608.42	\$27491.76	\$0.00	\$0.00	\$27491.76

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$25000.00	\$505.70	\$18491.76	\$0.00	\$18491.76
Outreach		\$102.72		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$7000.00	\$2500.00	\$3500.00	\$0.00	\$3500.00
Neighborhood Purpose Grants	\$10000.00	\$2500.00	\$5500.00	\$0.00	\$5500.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$8899.82	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	THE WEB CORNER, INC	11/04/2022	Monthly email and website services.	General Operations Expenditure	Office	\$202.50
2	EXTRA SPACE 1562	11/12/2022	Monthly storage fee	General Operations Expenditure	Office	\$303.20
3	SMART AND FINAL 456	11/27/2022	Motion to APPROVE not to exceed \$1,000 for tabling at CicLAvia event on Vermont Ave. on December 4, 2022.	General Operations Expenditure	Outreach	\$102.72
4	Jayson Valencia	10/26/2022	mural artwork and cost not to exceed \$3,500 by Jayson Valencia for the building next to Vermont Square Branch Library.	Community Improvement Project		\$2500.00
5	Center of INpowermeant Inc.	11/14/2022	Annual Blessings & Bags and Turkey giveaway. See NPG documents attached. NEW VENDOR	Neighborhood Purpose Grants		\$2500.00
<b>Subtotal:</b>						<b>\$5608.42</b>

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
<b>Subtotal: Outstanding</b>						<b>\$0.00</b>

**The Web Corner, Inc.**

15300 Ventura Blvd. Suite 400  
 Sherman Oaks, CA 91403  
 818-345-7443

**Invoice**

Date	Invoice #	Terms
11/1/2022	24726	
Ship To		

Bill To
Voices Neighborhood Council Jaime Rabb

QTY	Description	Price Each	Amount
1	Nov.2022 Monthly Maintenance: includes up to 1.5 hour for; phone support, web development, requests, & website adjustments	150.00	150.00
15	Nov.2022 Email Standard Mailboxes: 15 Accounts for voicesnc.org	3.50	52.50
0	Nov.2022 Hosting for voicesnc.org (included in maintenance)	15.00	0.00

Please remit payment at your earliest convenience.  Thank you for your business!	<b>Total</b>	\$202.50
	<b>Payments/Credits</b>	\$0.00
	<b>Balance Due</b>	<b>\$202.50</b>

## Merchant: The Web Corner, Inc

15300 Ventura Blvd. Suite 400  
Sherman Oaks, CA 91403  
US

8183457443

### Order Information

Description: 24726

Order Number:

P.O. Number:

Customer ID:

Invoice Number:

### Billing Information

Jaime Rabb  
Voices NC

### Shipping Information

Shipping:	0.00
Tax:	0.00
<b>Total:</b>	<b>USD 202.50</b>

### Payment Information

Date/Time: 03-Nov-2022 17:19:18 MDT  
Transaction ID: 43737108484  
Transaction Type: Authorization w/ Auto Capture  
Transaction Status: Captured/Pending Settlement  
Authorization Code: 081686  
Payment Method: MasterCard XXXX8811





1701 W Slauson Ave  
Los Angeles, CA 90047

(323) 243 - 1017 / extraspace.com

November 12, 2022 12:04 AM PST

### EasyPay Payment

Transaction # 132597069 / System

<b>Rent 2467</b>	289.00
11/12/22 - 12/11/22	
<b>Insurance 2467</b>	14.20
11/12/22 - 12/11/22	

.....

<b>Transaction Total</b>	<b>\$303.20</b>
--------------------------	-----------------

### Payment Method

<b>Mastercard ending in 8811</b>	303.20
----------------------------------	--------

.....

<b>Payment Total</b>	<b>\$303.20</b>
----------------------	-----------------

*Merchandise Returns will be accepted in original packaging within 30 days of purchase.*

Give yourself one less thing to worry about by signing up for easypay at:

[myaccount.extraspace.com](http://myaccount.extraspace.com)

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Voices Neighborhood Council

Meeting Date: 10/11/22

Budget Fiscal Year: 2022-2023

Agenda Item No: 1022-11

Board Motion and/or Public Benefit Statement (CIP and NPG):

Motion to APPROVE not to exceed \$1,000 for tabling at CicLAvia event on Vermont Ave. on December 4, 2022.

Method of Payment: (Select One)

Check  Credit Card  Board Member Reimbursement

**Vote Count**

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Ms. Jaime Rabb	Chair	X					
Ms. Dulce Vasquez	Vice-Chair	X					
Mr. Edward Garren	Treasurer	X					
Mr. Jason Saunders	Recording Secretary	X					
Mr. Matthew Crawford	Corr. Secretary	X					
Ms. Sunny Keaton	Parliamentarian				X		
Vacant	Education Rep						
Mr. Estuardo Mazariegos	Comm/Nonprofit Rep				X		
Vacant	Youth Rep						
Ms. Elizabeth Ebow	Housing Rep	X					
Mr. Parker Rand	At-Large Rep				X		
Vacant	Area 1 Rep						
Ms. Javonne Sanders	Area 2 Rep	X					
Mr. Abasi Patton	Area 3 Rep	X					
Vacant	Area 4 Rep						
<b>Board Quorum: 8</b>	<b>Total:</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>0</b>

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature <i>Edward Garren</i>	Authorized Signature: <i>Jaime Rabb</i>
Print/Type Name: Edward Garren	Print/Type Name: Jaime Rabb
Date: 10/11/22	Date: 10/11/22

**Smart & Final.** &  
Warehouse & Market. Friend & Neighbor.

Smart And Final  
Store 456  
3607 VERMONT AVENUE  
LOS ANGELES, CA 90007  
Telephone (323) 733-5875

**Grocery**

Sun Harvest Organic App	9.99	F
Sun Harvest Cinnamon Ap	9.99	F
Sun Harvest Organic App	9.99	F
Sun Harvest Organic App	9.99	F
Nature Valley Granola B	15.59	F
Nature Valley Crunchy G	15.59	F
Nature Valley Crunchy G	15.59	F
Mini Canes Tub	15.99	F

-----  
SUBTOTAL 102.72

Total # Items Sold 8

102.72 @ 0.000% = 0.00

-----  
TOTAL 102.72  
Mastercard 102.72

-----  
PURCHASE \$102.72  
\*\*\*\*\*8811 MC  
CHIP READ  
REF#: 081545 APPROVED  
MASTERCARD  
Mode: Issuer  
IAD:  
0110204003620000D30900000000000000FF  
-----

-----  
Legend

F - food stamp eligible  
-----

0010456271122005000165



You were served by:  
Stacy

Date	Time	Store	Term	Opr	Tran
11/27/22	09:27 AM	456	5	40016	0165

Thank you for shopping at  
Smart and Final

We want to know your thoughts!  
Complete our survey and enter to win  
1 of 5  
\$100 SMART & FINAL GIFT CARDS  
Visit [www.smartandfinal.com/survey](http://www.smartandfinal.com/survey)  
within 7 days of this shop - thank you!

The health and safety of our customers  
and our associates is our top priority

Thank you for wearing a face covering

Now Hiring!  
Visit [www.smartandfinal.com/careers](http://www.smartandfinal.com/careers)

INVOICE DATE: OCTOBER 25, 2022

MAKE CHECK PAYABLE TO:

JAYSON VALENCIA  
3874 3RD AVE. LOS ANGELES, CA 90008  
UNIVERSOULFIGHTER@GMAIL.COM  
(323) 363-9207

CLIENT:

ORGANIZATION - VOICES NEIGHBORHOOD COUNCIL  
(ATTN: JAIME RABB)  
VICECHAIR@VOICESNC.ORG  
(310) 963-6704

DESCRIPTION	AMOUNT
SKETCHING, PREPPING AND PAINTING OF MURAL AT VERMONT BRANCH LIBRARY. INCLUDES SUPPLIES, LABOR AND ANTI GRAFFITI COATING.	\$3,500.00
<b>DEPOSIT TO BEGIN - PAID</b>	<b>-\$1,000.00</b>
N/A	\$0.00
N/A	\$0.00
N/A	\$0.00
N/A	\$0.00
N/A	\$0.00
N/A	\$0.00
N/A	\$0.00
N/A	\$0.00
N/A	\$0.00
N/A	\$0.00
N/A	\$0.00
N/A	\$0.00
N/A	\$0.00
N/A	\$0.00
N/A	\$0.00
N/A	\$0.00
<b>TOTAL</b>	<b>\$2,500.00</b>

**SPECIAL NOTES:** THE DEPOSIT WAS RECEIVED ON OCTOBER 7, 2022 AND THE MURAL HAS NOW BEEN FINISHED. THE PENDING TOTAL OF \$2,500.00 IS NOW DUE.

# CONTRACT SUMMARY SHEET

TO: THE OFFICE OF THE CITY CLERK,  
COUNCIL/PUBLIC SERVICES DIVISION  
ROOM 395, CITY HALL

DATE: 9/23/2022

**(PLEASE DO NOT STAPLE THE CONTRACT FOR THE CLERK'S FILE)**

**FORM MUST BE TYPEWRITTEN**

FROM (DEPARTMENT): Office of the City Clerk - Voices Neighborhood Council

CONTACT PERSON: Janet Hernandez PHONE: 213-978-1063

CONTRACT NO.: C-141450

COUNCIL FILE NO.: \_\_\_\_\_

ADOPTED BY COUNCIL: \_\_\_\_\_  
DATE

APPROVED BY BPW: \_\_\_\_\_  
DATE

NEW CONTRACT   
AMENDED AND RESTATED \_\_\_\_\_  
ADDENDUM NO. \_\_\_\_\_  
SUPPLEMENTAL NO. \_\_\_\_\_  
CHANGE ORDER NO. \_\_\_\_\_  
AMENDMENT \_\_\_\_\_

CONTRACTOR NAME: Jayson Valencia

TERM OF CONTRACT: City Clerk Attestation THROUGH: In perpetuity

TOTAL AMOUNT: \$3,500

## PURPOSE OF CONTRACT:

Executed License Agreement between the City of Los Angeles, on behalf of the Voices Neighborhood Council and Jayson Valencia for the design, and installation of a mural.

**NOTE: CONTRACTS ARE PUBLIC RECORDS - SCANNED AND UPLOADED TO THE INTERNET**

## CITY OF LOS ANGELES LICENSE AGREEMENT

THIS AGREEMENT ("Agreement") is entered into on the date of City Clerk's attestation, by and between Jayson Valencia an individual, ("CONTRACTOR"), and the City of Los Angeles, a municipal corporation duly organized and existing under the laws of California, by and through the Office of the City Clerk, ("CITY"), on behalf of the Voices Neighborhood Council.

### WITNESSETH:

WHEREAS, CONTRACTOR was hired and will be compensated \$3,500.00, an amount approved by the Voices Neighborhood Council, for the design and installation, of a mural and the costs of supplies such as paint and the protective anti-graffiti coating for the Vermont Square Library Mural Project (the "Project"), as referenced in the documents attached hereto and made a part hereof as Exhibit A;

WHEREAS, if maintenance is required and requested by the CITY, CONTRACTOR will be paid no more than \$100.00 an hour;

WHEREAS, CONTRACTOR is the sole and exclusive owner of the rights in and to the copyrighted work(s) as identified in Exhibit B, attached hereto and made a part hereof, (hereinafter the "Work");

WHEREAS, CONTRACTOR has the power and authority to grant CITY the right, privilege, and license to use the Work in or in association with the Project and any non-commercial materials, including written materials and photographs, associated therewith ("Materials");

WHEREAS, CITY desires to obtain from CONTRACTOR a non-exclusive license to use the Work in or in association with the Project and Materials (collectively "Licensed Materials") in accordance with the terms and conditions of this Agreement; and

WHEREAS, both CITY and CONTRACTOR are in agreement with respect to the terms and conditions on which CITY shall use or remove the Work.

NOW, THEREFORE, in consideration of the foregoing as well as the promises and agreements set forth herein, and for other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, the parties, each intending to be legally bound hereby, do promise and agree as follows:

### 1. LICENSE

CONTRACTOR hereby grants to CITY a non-exclusive, transferable, royalty-free license to use the Work contained in Exhibit B on or in association with the Licensed Materials in the United States and worldwide (the "Licensed Territory"), for any City purpose, by any and all means, including, without limitation, the right to distribute, reproduce, modify, relocate, and create derivative works, or otherwise exploit the Licensed Materials, in any and all media, whether now known or hereafter developed or discovered. It is understood and agreed that this license shall pertain only to the Work and the Licensed Materials and does not extend to any other work, product, or service.

### 2. TERM

This Agreement and the provisions hereof except as otherwise provided, shall be in full force and effect commencing on the date of attestation by the Office of the City Clerk. CONTRACTOR will be paid \$1,000 no later than November 1, 2022, and CONTRACTOR will be paid the remaining \$2,500.00 upon

satisfactory installation of the mural. CONTRACTOR will be paid no more than \$100.00 an hour for as-needed maintenance, if such maintenance is requested by the CITY.

### **3. INTELLECTUAL PROPERTY RIGHTS**

A. CONTRACTOR shall retain the copyright in and to the Work, as provided by federal law. CITY shall have all and exclusive rights of ownership, possession, and enjoyment of the Work, which shall be single-edition, and upon payment in full, CONTRACTOR shall execute any documents CITY may require to evidence transfer. CITY has sole and exclusive discretion in the use, non-use, and enjoyment of the physical element of the Work, subject to any restrictions contained in this Agreement.

B. Any and all materials and documents, including but not limited to models, maquettes, drawings, specifications, computations, designs, plans, proposals, digital images, photographs, reports, correspondence, and estimates prepared by CONTRACTOR or CONTRACTOR's subcontractors under this Agreement, are instruments of service and thus shall be owned by CONTRACTOR. At the conclusion of the project, CONTRACTOR shall make available, at CONTRACTOR's discretion, a variety of above-referenced items from which CITY may select one or more to become the property of CITY.

C. The final Work shall be unique. CONTRACTOR shall not make any exact duplicate two or three-dimensional reproductions of the final Work, nor shall CONTRACTOR grant permission to others to do so except with the prior written permission of CITY. However, nothing shall prevent CONTRACTOR from creating future artworks in CONTRACTOR's manner and style of artistic expression.

D. CONTRACTOR grants CITY and its assigns a nonexclusive irrevocable and royalty-free license to make two-dimensional reproductions of the Work and any Work-related documentary works for non-commercial purposes, including but not limited to reproductions or transmissions used in media publicity, exhibitions, loans and/or collections management, or photographs. Such reproductions and transmissions may include but not be limited to magazines, books, newspapers, journals, brochures, exhibition catalogues, films, television, video, websites, slides, negatives, printed and electronic media, DVD, CD, computerized retrieval systems, and by all means or methods now known or hereafter invented in connection with standard CITY activities.

E. CITY's rights under this Agreement include the right to allow productions at the location of the Work for commercial and non-commercial movie, television, video, still photography, or any other content or media which image(s) of Work may appear without further compensation or notification by CITY to CONTRACTOR.

F. CITY agrees that, unless CONTRACTOR requests to the contrary in writing, all reproductions of Work shall credit CONTRACTOR and CITY. CONTRACTOR shall make best efforts in any public showing or résumé use of reproductions to acknowledge CITY with the following credit line: "Commissioned by the City of Los Angeles."

G. CONTRACTOR shall, at CONTRACTOR's expense, cause to be registered with the United States Register of Copyrights, a copyright of the Work in CONTRACTOR's name.

H. CITY may desire to make reproductions of the Work for commercial purposes including but not limited to t-shirts, postcards, and posters, pursuant to a separate agreement that shall address the terms of the license granted by CONTRACTOR and the royalty, if any, CONTRACTOR may receive.

I. CONTRACTOR shall not, during the performance of this Agreement, disseminate media publicity of any kind regarding the Work or the Agreement without prior written approval of CITY.



J. CONTRACTOR represents and warrants that the Work's design and Work created under this Agreement are either original, do not infringe upon the intellectual property rights of any third party, or are in the public domain. CITY shall not be liable for any third-party claims, actions, judgments, costs, or damages of any type associated with Work design and Work provided hereunder that result from any infringement upon the intellectual property of any third party. If any third-party infringement is claimed prior to CONTRACTOR receiving payment under this Agreement, CITY shall have the right, upon written notice to CONTRACTOR, to withhold such payment until such claim(s) are resolved.

K. CONTRACTOR hereby grants CITY all necessary legal standing "in CONTRACTOR's shoes" to enforce CONTRACTOR's copyrights and related rights associated with the Work. However, instituting such enforcement action shall not be a duty of CITY but rather an option to CITY absent timely action by CONTRACTOR. CITY's not instituting the enforcement actions shall not be construed as a waiver of any of its rights at law and in equity. Where CITY undertakes CONTRACTOR's duty to enforce against an infringer for want of timely action by CONTRACTOR, CONTRACTOR shall promptly reimburse CITY for actual costs incurred and prevailing, reasonable attorneys' fees arising out of such enforcement efforts ("Enforcement Expenses"), whether the enforcement efforts result in damages or recovery awarded or a settlement. Where CITY is successful in recovering damages from the infringer(s) in such actions, and upon full reimbursement of the Enforcement Expenses to CITY, CITY shall retain two-thirds ( $\frac{2}{3}$ ) of the gross recovery (without deductions of any kind) and distribute the remaining one-third ( $\frac{1}{3}$ ) to CONTRACTOR.

L. All reproductions by CITY shall contain a credit or attribution to CONTRACTOR and a copyright notice in substantially the following form: "Copyright 2021 Jayson Valencia" to the reasonably possible and appropriate extent, as determined by CITY.

M. CITY's right of ownership includes the right to permanently remove the Work or temporarily remove and store the Work in CITY's sole discretion. Further, nothing shall prevent CITY from altering or modifying the WORK by reason of business operations necessity, public safety, national security, federal regulations, or other such requirement.

N. CITY, at its expense and in consultation with CONTRACTOR, may prepare and install plaque(s) at the location of the final WORK, for the purposes of identifying CONTRACTOR, the title of the Work, and the year of completed Work installation, and such plaque(s) shall be reasonably maintained. CITY shall have discretion regarding the size, material, construction, and placement of such plaque(s), subject to public safety, maintenance, and operational considerations. The cost of such plaque(s) shall not be borne by CONTRACTOR's budget.

#### **4. NOTICES**

A. Any notice required to be given pursuant to this Agreement shall be in writing and mailed by certified or registered mail, return receipt requested, or delivered by a national overnight express service: 1. To the CONTRACTOR at the mailing address provided at the time of submission of Work to the Voices of 90037 Neighborhood Council and 2. To the City at Office of the City Clerk, Att: Petty Santos, Executive Officer, 200 N. Main Street, Room 224, Los Angeles, California 90012

B. Either party may change the address to which notice is to be sent by written notice to the other party pursuant to the provisions of this paragraph.

#### **5. JURISDICTION AND DISPUTES**

A. This Agreement shall be governed in accordance with the laws of the State of California without regard to choice of law principles.

B. All disputes under this Agreement shall be resolved exclusively in state or federal courts located in Los Angeles County, California, and the parties all consent to the jurisdiction of such courts, agree to accept service of process by mail, and hereby waive any jurisdictional or venue defenses otherwise available to it.

## **6. INDEMNIFICATION**

CONTRACTOR agrees to defend and indemnify CITY, and its officers directors, agents, and employees, against all costs, expenses, and losses (including reasonable attorney fees and costs) incurred through claims of third parties against Licensor based on the manufacture, use, distribution, display or sale of the Licensed Materials including, but not limited to, actions founded on product liability and intellectual property rights. CONTRACTOR further agrees to indemnify, defend, and hold harmless CITY from and against any liability, damages, and expense (including reasonable attorney fees and costs) suffered as a result of CONTRACTOR's breach of any provisions of this Agreement. CONTRACTOR's duties under this section shall survive the expiration or any termination of this Agreement.

## **7. AGREEMENT BINDING ON SUCCESSORS**

The provisions of the Agreement shall be binding on and shall inure to the benefit of the parties hereto, and their heirs, administrators, successors, and assigns.

## **8. WAIVER**

No waiver by either party of any default shall be deemed as a waiver of prior or subsequent default of the same or other provisions of this Agreement.

## **9. SEVERABILITY**

If any term, clause, or provision hereof is held invalid or unenforceable by a court of competent jurisdiction, such invalidity shall not affect the validity or operation of any other term, clause, or provision and such invalid term, clause, or provision shall be deemed to have been severed from the Agreement.

## **10. ELECTRONIC SIGNATURES**

The parties hereby consent to the use of electronic signatures in connection with the execution of this Agreement, and further agree that electronic signatures to this Agreement will be legally binding with the same force and effect as manually executed signatures.

## **11. AMENDMENTS**

This Agreement shall not be modified or amended except in writing signed by the parties hereto and specifically referring to this Agreement.


## **12. ENTIRE AGREEMENT**

This Agreement, and any attachments or documents incorporated herein by inclusion or by reference, constitutes the complete and entire Agreement between the Parties and supersedes any prior representation, understandings, communications, commitments, agreements, or proposals, oral or written. No verbal agreement or conversation with any officer or employee of either party will affect or modify any of the terms and conditions of this Agreement.

**IN WITNESS THEREOF**, the parties hereto have caused this Agreement to be executed by their respective duly authorized representatives.

LICENSEE: CITY OF LOS ANGELES

Signed with ClerkSign


By:   
PETTY SANTOS, Executive Officer  
Office of the City Clerk



Date: 09/26/2022

LICENSOR:

Signed with ClerkSign


By:   
Jayson Valencia



Date: 09/23/2022

APPROVAL AS TO FORM  
MICHAEL N. FEUER, CITY ATTORNEY

Signed with ClerkSign


By:   
Ruth Kwon  
Deputy City Attorney



Date: 09/26/2022

ATTESTATION: HOLLY L. WOLCOTT, CITY CLERK

Signed with ClerkSign

By:   
Deputy City Clerk



Date: 09/27/2022

# EXHIBIT “A”



# EXHIBIT “B”



"LOVE BOOKS"

ARTWORK ©2021







**SECTION III - PROJECT BUDGET OUTLINE**

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	<b>Personnel Related Expenses</b>	<b>Requested of NC</b>	<b>Total Projected Cost</b>
		\$	\$
		\$	\$
		\$	\$

6b)	<b>Non-Personnel Related Expenses</b>	<b>Requested of NC</b>	<b>Total Projected Cost</b>
		\$	\$
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?  
 No  Yes If Yes, please list names of NCs: \_\_\_\_\_

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs)  No  Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ \_\_\_\_\_

10a) Start date: \_\_\_ / 8 / \_\_\_ 10b) Date Funds Required: \_\_\_ / \_\_\_ / \_\_\_ 10c) Expected Completion Date: \_\_\_ / \_\_\_ / \_\_\_  
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

**SECTION IV - POTENTIAL CONFLICTS OF INTEREST**

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?  
 No  Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?  
 Yes  No **\*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)**

**SECTION V - DECLARATION AND SIGNATURE**

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED\*

\_\_\_\_\_ *Rick Jones* \_\_\_\_\_  
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED\*

\_\_\_\_\_ *Ralph Hunter* \_\_\_\_\_  
 PRINT Name Title Signature Date

\* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or [clerk.ncfunding@lacity.org](mailto:clerk.ncfunding@lacity.org) for instructions on completing this form

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **AUG 29 2019**

CENTER OF INPOWERMEANT INCORPORATED  
1207 W 58TH PL  
LOS ANGELES, CA 90044

Employer Identification Number:  
84-1998941  
DLN:  
29053221314049  
Contact Person:  
SHANNON M VANN ID# 17302  
Contact Telephone Number:  
(877) 829-5500  
Accounting Period Ending:  
December 31  
Public Charity Status:  
170(b)(1)(A)(vi)  
Form 990/990-EZ/990-N Required:  
Yes  
Effective Date of Exemption:  
December 24, 2018  
Contribution Deductibility:  
Yes  
Addendum Applies:  
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to [www.irs.gov/charities](http://www.irs.gov/charities). Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 947

CENTER OF INPOWERMEANT INCORPORATED

Sincerely,

*Stephen a. martin*

Director, Exempt Organizations  
Rulings and Agreements

Date of this notice: 06-05-2019

Employer Identification Number:  
84-1998941

Form: SS-4

Number of this notice: CP 575 E

CENTER OF INPOWERMEANT INCORPORATED  
1207 W 58TH PL  
LOS ANGELES, CA 90044

For assistance you may call us at:  
1-800-829-4933

IF YOU WRITE, ATTACH THE  
STUB AT THE END OF THIS NOTICE.

WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER

Thank you for applying for an Employer Identification Number (EIN). We assigned you EIN 84-1998941. This EIN will identify you, your business accounts, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

When filing tax documents, payments, and related correspondence, it is very important that you use your EIN and complete name and address exactly as shown above. Any variation may cause a delay in processing, result in incorrect information in your account, or even cause you to be assigned more than one EIN. If the information is not correct as shown above, please make the correction using the attached tear-off stub and return it to us.

When you submitted your application for an EIN, you checked the box indicating you are a non-profit organization. Assigning an EIN does not grant tax-exempt status to non-profit organizations. Publication 557, Tax-Exempt Status for Your Organization, has details on the application process, as well as information on returns you may need to file. To apply for recognition of tax-exempt status under Internal Revenue Code Section 501(c)(3), organizations must complete a Form 1023-series application for recognition. All other entities should file Form 1024 if they want to request recognition under Section 501(a).

Nearly all organizations claiming tax-exempt status must file a Form 990-series annual information return (Form 990, 990-EZ, or 990-PF) or notice (Form 990-N) beginning with the year they legally form, even if they have not yet applied for or received recognition of tax-exempt status.

Unless a filing exception applies to you (search [www.irs.gov](http://www.irs.gov) for Annual Exempt Organization Return: Who Must File), you will lose your tax-exempt status if you fail to file a required return or notice for three consecutive years. We start calculating this three-year period from the tax year we assigned the EIN to you. If that first tax year isn't a full twelve months, you're still responsible for submitting a return for that year. If you didn't legally form in the same tax year in which you obtained your EIN, contact us at the phone number or address listed at the top of this letter.

For the most current information on your filing requirements and other important information, visit [www.irs.gov/charities](http://www.irs.gov/charities).





NC Name: Voices Neighborhood Council

Meeting Date: 11/8/22

Budget Fiscal Year: 2022-2023

Agenda Item No: 1122-06

Board Motion and/or Public  
Benefit Statement (CIP and  
NPG):**Motion to APPROVE \$2,500 to Center of Inpowermeant Inc. to help fund the annual blessing bags and turkey giveaway.**

Method of Payment: (Select One)

 Check  Credit Card  Board Member Reimbursement**Vote Count - Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.**

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Ms. Jaime Rabb	Chair	X					
Ms. Dulce Vasquez	Vice-Chair	X					
Mr. Edward Garren	Treasurer	X					
Mr. Jason Saunders	Recording Secretary	X					
Mr. Matthew Crawford	Corr. Secretary				X		
Ms. Sunny Keaton	Parliamentarian	X					
Mr. Emmanuel Alcantar	Education Rep	X					
Mr. Estuardo Mazariegos	Community Rep				X		
Vacant	Youth Rep						
Ms. Elizabeth Ebow	Housing Rep	X					
Mr. Parker Rand	At-Large Rep				X		
Mr. Eric Chavez	Area 1 Rep	X					
Ms. Javonne Sanders	Area 2 Rep	X					
Mr. Abasi Patton	Area 3 Rep	X					
Vacant	Area 4 Rep						
<b>Board Quorum: 10</b>	<b>Total:</b>	<b>10</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>0</b>

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature

*Edward Garren*

Authorized Signature:

*Jaime Rabb*

Print/Type Name: Edward Garren

Print/Type Name: Jaime Rabb

Date: 11/8/22

Date: 11/8/22

NCFP 101 BAC Rev020118





**SECTION III - PROJECT BUDGET OUTLINE**

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	<b>Personnel Related Expenses</b>	<b>Requested of NC</b>	<b>Total Projected Cost</b>
		\$	\$
		\$	\$
		\$	\$

6b)	<b>Non-Personnel Related Expenses</b>	<b>Requested of NC</b>	<b>Total Projected Cost</b>
		\$	\$
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?  
 No  Yes If Yes, please list names of NCs: \_\_\_\_\_

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs)  No  Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ \_\_\_\_\_

10a) Start date: \_\_\_ / 8 / \_\_\_ 10b) Date Funds Required: \_\_\_ / \_\_\_ / \_\_\_ 10c) Expected Completion Date: \_\_\_ / \_\_\_ / \_\_\_  
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

**SECTION IV - POTENTIAL CONFLICTS OF INTEREST**

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?  
 No  Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?  
 Yes  No **\*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)**

**SECTION V - DECLARATION AND SIGNATURE**

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED\*

\_\_\_\_\_ *Rick Jones* \_\_\_\_\_  
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED\*

\_\_\_\_\_ *Ralph Hunter* \_\_\_\_\_  
 PRINT Name Title Signature Date

\* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or [clerk.ncfunding@lacity.org](mailto:clerk.ncfunding@lacity.org) for instructions on completing this form

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **AUG 29 2019**

CENTER OF INPOWERMEANT INCORPORATED  
1207 W 58TH PL  
LOS ANGELES, CA 90044

Employer Identification Number:  
84-1998941  
DLN:  
29053221314049  
Contact Person:  
SHANNON M VANN ID# 17302  
Contact Telephone Number:  
(877) 829-5500  
Accounting Period Ending:  
December 31  
Public Charity Status:  
170(b)(1)(A)(vi)  
Form 990/990-EZ/990-N Required:  
Yes  
Effective Date of Exemption:  
December 24, 2018  
Contribution Deductibility:  
Yes  
Addendum Applies:  
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to [www.irs.gov/charities](http://www.irs.gov/charities). Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 947

CENTER OF INPOWERMEANT INCORPORATED

Sincerely,

*Stephen A. Martin*

Director, Exempt Organizations  
Rulings and Agreements

Date of this notice: 06-05-2019

Employer Identification Number:  
84-1998941

Form: SS-4

Number of this notice: CP 575 E

CENTER OF INPOWERMEANT INCORPORATED  
1207 W 58TH PL  
LOS ANGELES, CA 90044

For assistance you may call us at:  
1-800-829-4933

IF YOU WRITE, ATTACH THE  
STUB AT THE END OF THIS NOTICE.

WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER

Thank you for applying for an Employer Identification Number (EIN). We assigned you EIN 84-1998941. This EIN will identify you, your business accounts, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

When filing tax documents, payments, and related correspondence, it is very important that you use your EIN and complete name and address exactly as shown above. Any variation may cause a delay in processing, result in incorrect information in your account, or even cause you to be assigned more than one EIN. If the information is not correct as shown above, please make the correction using the attached tear-off stub and return it to us.

When you submitted your application for an EIN, you checked the box indicating you are a non-profit organization. Assigning an EIN does not grant tax-exempt status to non-profit organizations. Publication 557, Tax-Exempt Status for Your Organization, has details on the application process, as well as information on returns you may need to file. To apply for recognition of tax-exempt status under Internal Revenue Code Section 501(c)(3), organizations must complete a Form 1023-series application for recognition. All other entities should file Form 1024 if they want to request recognition under Section 501(a).

Nearly all organizations claiming tax-exempt status must file a Form 990-series annual information return (Form 990, 990-EZ, or 990-PF) or notice (Form 990-N) beginning with the year they legally form, even if they have not yet applied for or received recognition of tax-exempt status.

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For the most current information on your filing requirements and other important information, visit [www.irs.gov/charities](http://www.irs.gov/charities).





NC Name: Voices Neighborhood Council	Meeting Date: 11/8/22
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Budget Fiscal Year: 2022-2023	Agenda Item No: 1122-06
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Board Motion and/or Public Benefit Statement (CIP and NPG):	Motion to APPROVE \$2,500 to Center of Inpowermeant Inc. to help fund the annual blessing bags and turkey giveaway.
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Method of Payment: (Select One)	<input checked="" type="checkbox"/> Check <input type="checkbox"/> Credit Card <input type="checkbox"/> Board Member Reimbursement
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**Vote Count - Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.**

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Ms. Jaime Rabb	Chair	X					
Ms. Dulce Vasquez	Vice-Chair	X					
Mr. Edward Garren	Treasurer	X					
Mr. Jason Saunders	Recording Secretary	X					
Mr. Matthew Crawford	Corr. Secretary				X		
Ms. Sunny Keaton	Parliamentarian	X					
Mr. Emmanuel Alcantar	Education Rep	X					
Mr. Estuardo Mazariegos	Community Rep				X		
Vacant	Youth Rep						
Ms. Elizabeth Ebow	Housing Rep	X					
Mr. Parker Rand	At-Large Rep				X		
Mr. Eric Chavez	Area 1 Rep	X					
Ms. Javonne Sanders	Area 2 Rep	X					
Mr. Abasi Patton	Area 3 Rep	X					
Vacant	Area 4 Rep						
<b>Board Quorum: 10</b>	<b>Total:</b>	10	0	0	3	0	0

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature <i>Edward Garren</i> Print/Type Name: Edward Garren Date: 11/8/22	Authorized Signature: <i>Jaime Rabb</i> Print/Type Name: Jaime Rabb Date: 11/8/22
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City of Los Angeles  
Voices Neighborhood Council  
Regular Board Meeting



Tuesday, November 8, 2022, 6:00 pm  
VIA Telephone or Internet (Zoom)

Eric Chavez, Area 1  
Javonne Sanders, Area 2  
Abasi Patton, Area 3  
Vacant, Area 4  
Parker Rand, At-Large  
Matthew Crawford, Corresponding Secretary  
Dulce Vasquez, Vice Chairperson



Jaime Rabb, Chairperson

Emmanuel Alcantar, Education  
Vacant, Youth  
Elizabeth Ebow, Housing  
Estuardo Mazariegos, Community-Based  
Sunny Keaton, Parliamentarian  
Jason Saunders, Recording Secretary  
Edward Garren, Treasurer

## Regular Board Meeting **MINUTES**

Tuesday, November 8, 2022

6:00 pm

Zoom Meeting Online or By Telephone

<https://zoom.us/j/96107326167>

**Dial (669) 900-6833 or 877 853 5257 (Toll Free) to Join the Meeting**

**Then Enter This Webinar ID: 961 0732 6167 and Press #**

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Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Jaime Rabb, Chair, al (323) 285-1877 o por correo electrónico a [chair@voicesnc.org](mailto:chair@voicesnc.org) para avisar al Concejo Vecinal.

In conformity with the September 16, 2021 Enactment of California Assembly Bill 361 (Rivas) and due to concerns over Covid-19, The Voices Neighborhood Council Meeting will be conducted entirely with a call-in option or internet-based service option.

Every person wishing to address the Board must dial (877) 853-5257, and enter 961 0732 6167 and then press # to join the meeting. When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial \*9 or use the Raise Hand option, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 3 minutes per speaker, unless adjusted by the presiding officer of the Board.

### AB 361 Updates:

Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

Any messaging or virtual background is in the control of the individual board member in their personal capacity and does not reflect any formal position of the Neighborhood Council or the City of Los Angeles.

**QUORUM**

The Voices Neighborhood Council has 14 elected positions and one nominated position. The Voices Neighborhood Council must have eight members present for quorum to conduct official business.

**AGENDA FOR 11/8/2022**

Call to Order at 6:07pm

Roll Call

**PRESENT:** JAVONNE SANDERS, ABASI PATTON, PARKER RAND, SUNNY KEATON, ERIC CHAVEZ, EMMANUEL ALCANTAR, ELIZABETH EBOW, SUNNY KEATON, JASON SAUNDERS, EDWARD GARREN, JAIME RABB, DULCE VASQUEZ

**ABSENT:** MATTHEW CRAWFORD, ESTUARDO MAZARIEGOS

**Action Items**

All items listed are designated for discussion and possible action by the Voices Neighborhood Council. Council items identified as presentations may be proposed for action by the Council and will be reflected as such in the meeting minutes.

Item	Reference Number	Matter
1.	1122-01	<b>General Public Comment on Non-Agenda Items (limit 3 minutes per speaker)</b> <i>Camilla Sanchez, spoke about the services her organization offers for drug prevention. <a href="http://www.avaloncarver.org">www.avaloncarver.org</a></i>
2.	1122-02	<b>Community/Government Reports and Announcements</b> A. LAPD Senior Lead Officers -Southwest and 77th St. <b>None present</b> B. Office of Supervisor Holly Mitchell's office - Alfonso Ruiz-Delgado <b>None present</b> C. State Senator Sydney Kamlager-Dove's office - Josef Siroky <b>None present</b> D. Congressmember Karen Bass' office - Allen Moret <b>None present</b> E. Council District 9 - Kendal Lake <b>Daily cleanups are ongoing. Turkey Give-a-way is closed Michael Parker mentioned 77% of South L.A. is covered in hard scape</b> F. Mayor's Office - Sandra Olmedo, <b>Homeless count completed, It's native American heritage month. United Against hate week. They support Healthy Streets L.A.</b> G. USC Civic Engagement- Steve Wesson <b>LA Coliseum 9 to 4 pm. daily parasol level open.</b>
3.	1122-03	<b>Announcements/Updates by Department of Neighborhood Empowerment- Daniel Johnson</b> <b>14 NC will be participating in a hybrid online program. 7 additional may be added.</b> <b>Mr. Johnson is waiting to hear back about the \$10,000 rollover from previous year.</b> <b>Legislative report is available. Check email.</b>
4.	1122-04	<b>Presentation from Steve Wesson, USC Civic Engagement - Women's Soccer &amp; Lacrosse Field Update</b>  <i>Brian Eck Woman's soccer field at 30th and Hoover is inadequate. Improvements are coming. They gave a presentation about the new woman's soccer field which will have artificial turf and seating for 2500. Parking will be available at near by facilities.</i>  <i>They will get back to us about bicycle parking.</i>
5.	1122-05	<b>Presentation from Naima Pulliam, Election Administrator, City Clerk</b> <b>Discussion of 2023 Neighborhood Council Elections</b> <b>Candidate filing Friday Dec 16 start Monday January 20th Submit application using online portal.</b> <b>Vote by mail application can also be submitted. Vote by mail may be submitted Tuesday</b>



		<p>Filing deadline is 11:59 p.m.                  Candidate filing must be submitted by March 11 at 11:59 p.m. If you are unable to vote by mail You can vote at polling place. 11 am to 5 pm. at Vermont Square Library. Saturday, April 15                  Mask not required but recommended</p> <p>Ballots will begin tallying the day after election day.                  The unofficial election results will be released Thursday April 20th. Official April 28th.</p> <p>Visit: <a href="https://clerk.lacity.org/clerk-services/elections/nc-elections">https://clerk.lacity.org/clerk-services/elections/nc-elections</a>                  or call (213) 978-0444 for all the dates and election schedule and handbook.</p>
6.	1122-06	<p><b>NPG Request from Center of Empowerment Inc.</b>  <u>Proposed Action:</u> Motion to APPROVE not to exceed \$2500 to help fund the annual blessing bags and turkey giveaway. Perform BAC. <a href="mailto:ljoins@coinpm.org">ljoins@coinpm.org</a></p> <p>Holiday Turkey giveaway will occur at Budlong and 58th place on November 19 at 12 noon.                  Volunteers and donated items are needed.</p> <p>Motion by J. Rabb, Second by D. Vasquez to change wording to “up to \$5,000” instead of “not to exceed \$5,000”</p> <p>Motion by J. Rabb, Second by D. Vasquez to change amount to “\$2500”</p> <p>Motion by E. Garen Second D. Vasquez                  Unanimous Yes 10 to 0</p>
7.	1122-07	<p><b>Los Angeles Memorial Coliseum RE: Fencing</b>                  Letter                  Member/Committee: J. Rabb / BOP                  Proposed Motion: Motion to APPROVE letter to be sent to LA Coliseum Board of Commission.                  Motion by J. Rabb. Second by S. Keaton                  Approved Unanimous Yes 10 to 0</p>
8.	1122-08	<p><b>Vermont Square Library Mural Project Maintenance - Approval Needed every new fiscal year.</b>                  Member/Committee: J. Rabb                  Proposed Action: Motion to APPROVE an amount not to exceed \$5,000 for the LOVE BOOKS Mural at Vermont Square Park, as needed. Perform BAC.                  Approved Unanimous Yes 10 to 0</p>
9.	1122-09	<p><b>Treasurer's Report: Monthly Expenditure Report</b>                  Review and discussion of MERs for October 2022.                  Member/Committee: E. Garren  <u>Proposed Action 1:</u> Motion to APPROVE the October 2022 MERs. MERs to be submitted by November 30, 2022. Perform BAC. Approved Unanimous Yes 10 to 0  <u>Proposed Action 2:</u> Motion to APPROVE the FY 22-23 budget with rollover funds from FY21-22. Perform BAC.                  Approved Unanimous Yes 10 to 0</p>
10.	1122-10	<p><b>Meeting Minutes</b>                  Review and discussion of minutes from the October (10/11/22) General Board Meeting and 10/18/22 Special Board Meeting.                  Member/Committee: J. Saunders</p>

		<p><b>Proposed Action:</b> Motion to APPROVE the minutes for the October 11, 2022 General Board Meeting and the October 18, 2022 Special Board Meeting.</p> <p><b>Approved Unanimous Yes 10 to 0</b></p>
11.	1122-11	<p><b>CF 22-0560 Municipal Lobbying Ordinance / Updates</b></p> <p><b>Proposed Action:</b> Motion to <b>SUPPORT</b> LA City Council File 22-0560 and <b>APPROVE and SUBMIT</b> community impact statement.</p> <p>Member/Committee: D. Vasquez</p> <p><b>Motion to approve: Vasquez. Second Garren</b></p> <p><b>Approved Unanimous Yes 10 to 0</b></p>
12.	1122-12	<p><b>CF 22-1232 Charter Reform / Ethics Commission / Powers and Responsibilities / Ballot Measure</b></p> <p><b>Proposed Action:</b> Motion to <b>SUPPORT</b> LA City Council File 22-1232 and <b>APPROVE and SUBMIT</b> community impact statement.</p> <p>Member/Committee: D. Vasquez</p> <p><b>Motion to approve D. Vasquez. Second J. Rabb</b></p> <p><b>Approved Unanimous Yes 10 to 0</b></p>
13.	1122-13	<p><b>Voices Vacancies</b></p> <p>Review and discussion of vacant council seat, unassigned committees, liaisons, liaison alternates, and recruitment of community stakeholders for committee assignment. Discuss council member absences. Invite all committee members to be sworn in during the meeting.</p> <p>Member/Committee: J. Rabb</p> <p><b>Proposed Action:</b> 1) Area 4 Rep, Youth Rep</p> <p><b>No action taken</b></p>
14.	1122-14	<p><b>Community Impact Statements (CIS)</b></p> <p>Review and appoint up to five board members to file Community Impact Statements which are official statements adopted by a Neighborhood Council on issues pending before the City Council, its committees, or City commissions. Current appointed board members: Jaime Rabb, Jason Saunders, Dulce Vasquez</p> <p>Member/Committee: J. Rabb</p> <p><b>Proposed Action:</b> 1) Council to appoint up to two more board members to file Community Impact Statements through the City Clerk's online web system.</p> <p><b>Motion to approve D. Vasquez. Second J. Rabb</b></p> <p><b>Approved Unanimous Yes 10 to 0</b></p>
15.	1122-15	<p><b>Committee &amp; Liaison Reports Assignments</b></p> <p>Council to report on committee and liaison activities and invite interested stakeholders to participate in scheduled meetings.</p> <ul style="list-style-type: none"> <li>• BOP Committee</li> <li>• Planning &amp; Land Use Committee</li> <li>• Health and Safety Committee</li> <li>• Budget &amp; Finance Committee</li> <li>• Ad hoc Sustainability Committee</li> <li>• Sustainability Alliance Liaison</li> <li>• Ad hoc Business Committee</li> <li>• LA LGBTQ+ Alliance of Neighborhood Councils Liaison</li> <li>• CPAB - 77th Liaison &amp; Southwest Liaison</li> <li>• Homeless Liaison</li> <li>• SLAANC Liaison</li> <li>• Area Representatives (1, 2, 3, 4 and At-Large)</li> </ul>

		<p><b>Proposed Action:</b> Council to establish standing committee, to assign committee chairs, members and liaisons  <b>Motion by Rabb. Second Garen to appoint Emanuel Alcatraz as the Sustainability Alliance Liason.</b>  <b>Approved Unanimous : 10 to 0</b></p>
16.	1122-16	<p><b>General Board Announcements on Non-Agenda Items (Not for Discussion)</b></p> <ul style="list-style-type: none"> <li>- 4th Annual Safety and Preparedness Fair, Sunday, November 13, 2022 10am - 4pm at Expo Park Board Participation</li> <li>- CicLAvia (Expo Hub), Sunday, December 4, 2022 9am-4pm Board Participation</li> </ul>

**ADJOURNMENT**

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**PUBLIC POSTING OF AGENDAS** – Neighborhood Council agendas are posted for public review as follows:

- Vermont Square Library, 1201 W. 48th St. Los Angeles, CA 90037
- [www.voicesnc.org](http://www.voicesnc.org)
- You can also receive our agendas via email by subscribing to [L.A. City’s Early Notification System \(ENS\)](#)

**NOTICE TO PAID REPRESENTATIVES-**

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying).. For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).

**PUBLIC ACCESS OF RECORDS**

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.VoicesNC.org](http://www.VoicesNC.org) or at the scheduled meeting. In addition if you would like a copy of any record related to an item on the agenda, please contact 323-285-1877 or email at: [VoicesNC90037@gmail.com](mailto:VoicesNC90037@gmail.com).

**RECONSIDERATION AND GRIEVANCE PROCESS**

For information on the Voices NC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the Voices NC Bylaws. The Bylaws are available at our Board meetings and at [www.VoicesNC.org](http://www.VoicesNC.org).

<b><u>Voices NC Council Vacancy</u></b>	
Interested stakeholders can email a Letter of Intent to <a href="mailto:chair@voicesnc.org">chair@voicesnc.org</a> . Additional information about Voices NC is available at <a href="https://VoicesNC.org">https://VoicesNC.org</a> .	
<b>Council Vacancy</b>	<b>Description</b>

<b>1. Area 4 Representative</b>	The Area 4 Representative represents all interests within Area 4 of the Voices Neighborhood Council. The Area 4 Representative will serve as a point of contact for voicing the Area’s community concerns. This representative should serve as a point of contact between their Senior Lead Officers and the Los Angeles Council members assigned to Area 4. This representative should be knowledgeable of city services that can be utilized and benefit Area 4 boundaries. This member is also responsible for ongoing outreach activities to this sector of our community.
<b>2. Youth Representative</b>	The Youth Representative is appointed by the Board and must be at least fourteen (14) years of age and no more than seventeen (17) years of age at the time of appointment. This representative should be informed on the issues and concerns related to area youth and/or youth culture. The Youth Representative is excluded from voting on the (1) expenditure of Voices Neighborhood Council funds; (2) the hiring or firing of staff of the Voices Neighborhood Council; or (3) entering into contracts and agreements.

<b>Voices NC Council Liaisons</b>			
<b>Council Liaison</b>	<b>Meeting Time</b>	<b>Assigned Member</b>	<b>Alternate Member</b>
<b>1. SLAANC</b>	Third Thursday of the month (6:30pm)	Matthew Crawford	Estuardo Mazariegos
<b>2. LAPD 77<sup>th</sup> C-PAB</b>	Second Thursday of the month (6:00pm)	Jaime Rabb	Matthew Crawford
<b>3. LAPD Southwest C-PAB</b>	First Monday of the month (6:30pm)		
<b>4. Homelessness</b>	Every Other Month (TBD) (6:30pm)	Elizabeth Ebow	
<b>5. Resilience/Disaster Preparedness</b>	TBD		
<b>6. Budget Advocate</b>	First Monday of the month (7:00pm)		
<b>7. Neighborhood Council Sustainability Alliance</b>	TBD		
<b>8. LA LGBTQ+ Alliance of Neighborhood Councils</b>	TBD		

<b>Voices NC Council Financial Responsibilities</b>
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<b>Primary Signer</b>	<b>2<sup>nd</sup> Signer</b>	<b>Alternate Signer</b>	<b>1<sup>st</sup> Bankcard holder</b>	<b>2<sup>nd</sup> Bankcard holder</b>
Edward Garren (Treasurer)	J. Rabb	M. Crawford (pending training)	J. Rabb	M. Crawford (pending training)

<b>Voices NC Standing Committees</b>
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*All meetings are open to the public and will be posted on [www.empowerla.org](http://www.empowerla.org). All meetings will be held at Vermont Square Library unless otherwise posted. For more about Voices NC Standing Committees refer to Bylaws, Article VI, and Section 1.*

<b>Standing Committees</b>	<b>Assigned Member</b>	<b>Description</b>
<b>1. Beautification, Outreach and</b>	Sara Zurita	The BOP Committee will have the responsibility to discuss issues, promote partnerships on projects and brainstorm ideas to encourage greater

<b>Programming (BOP)</b>	(stakeholder) & Jaime Rabb (Co-Chairs)	community involvement and support. The committee will explore issues and ideas in order to define community identity and values by giving voice to its citizens and providing a form for group action and expression. Also outreach to the VNC stakeholders by utilizing any acceptable and Board approved forms of media (e.g. flyers, newsletters, print, television/electronic media, signs, banners, website, etc.) to inform stakeholders regarding projects and events. The Chair selects meeting site, date and time and meets as directed in these Bylaws.
<b>2. Budget &amp; Finance</b>	Vacant	The Budget and Finance Committee Investigate and pursue sources of income and funding. Make an initial review of project proposals and provide a report to the VNC board with recommendations. Generate a budget for each fiscal year, showing planned income and expenditures. And, maintain the Council budget current and report any issues to the Board.
<b>3. Planning &amp; Land Use</b>	Edward Garren & Estuardo Mazariegos (Co-chairs)	The Planning & Land Use Committee shall review, take public input, report on and make recommendations of actions to the Board on any land use, beautification, and planning issues affecting the community in order to improve the health and quality of life of its citizens. The committee also reviews and recommends action regarding building development projects requiring land use permits within the VNC boundaries; advocates positions on land use and building design for the betterment of the community; and considers and provides recommendations to Council on other topics, such as rezoning, applications, development permits, and any subdivision that require council approval.
<b>4. Senior Services</b>		The Senior Services Committee addresses the needs of senior citizens in the community and provides an environment where seniors can discuss current issues, share ideas and voice their concerns. The committee will be supportive of programs and services that provide seniors with maximum vitality and independence. It will identify, monitor and address issues that have impact upon seniors' quality of life. The committee will promote "Healthy Aging" by creating an environment where individual differences and needs are recognized; by promoting multicultural awareness, understanding and interaction; and by serving as a bridge to access government information and resources.
<b>5. Youth &amp; Education</b>		The Youth & Education Committee addresses the issues, concerns, programs and services related to the education of children, youth and adults and developing specific strategies and policies for influencing and achieving constructive outcomes within schools, classrooms, and other education/learning centers that serve the Voices community. Additionally, this committee has the general responsibility to discuss issues, foster collaboration on projects, and brainstorm ideas to encourage greater community involvement/support and participation.

<b>6. Health &amp; Safety</b>		The Health & Safety Committee seeks opportunities to organize and forums to mobilize the community in seeking safety practices. This includes partnering with Neighborhood Watch, Volunteer Safety Task Force (to enhance the Services provided by the School Crossing Guards), School Crossing Guards, Los Angeles Police Department Senior Lead Officers and Traffic Division and the Los Angeles Fire Department. Representatives of VNC will work to formalize a relationship with these City agencies and other entities responsible for “safety issues” in our community.
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