

City of Los Angeles  
Voices Neighborhood Council  
Regular Board Meeting



Tuesday, October 12, 2021, 6:00 pm  
VIA Telephone or Internet (Zoom)

Sally Embrey, Area 1  
Javonne Sanders, Area 2  
Abasi Patton, Area 3  
Edward Garren, Area 4  
Parker Rand, At-Large  
Matthew Crawford, Corresponding Secretary  
Jaime Rabb, Vice Chairperson



Albert Farias, Chairperson

Vacant, Education  
Vacant, Youth  
Elizabeth Ebow, Housing  
Estuardo Mazariegos, Community-Based  
Sunny Keaton, Parliamentarian  
Vacant Recording Secretary  
Steven Nieto, Treasurer

## Regular Board Meeting **MINUTES**

Tuesday, October 12, 2021

6:00 pm

Zoom Meeting Online or By Telephone

<https://zoom.us/j/96107326167>

**Dial (669) 900-6833 or 877 853 5257 (Toll Free) to Join the Meeting**

**Then Enter This Webinar ID: 961 0732 6167 and Press #**

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Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Jaime Rabb, Vice Chair, al (323) 285-1877 o por correo electrónico a [Vicechair@voicesnc.org](mailto:Vicechair@voicesnc.org) para avisar al Concejo Vecinal.

In conformity with the September 16, 2021 Enactment of California Assembly Bill 361 (Rivas) and due to concerns over Covid-19, The Voices Neighborhood Council Meeting will be conducted entirely with a call-in option or internet-based service option.

Every person wishing to address the Board must dial (877) 853-5257, and enter 961 0732 6167 and then press # to join the meeting. When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial \*9 or use the Raise Hand option, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 3 minutes per speaker, unless adjusted by the presiding officer of the Board.

### AB 361 Updates:

Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

Any messaging or virtual background is in the control of the individual board member in their personal capacity and does not reflect any formal position of the Neighborhood Council or the City of Los Angeles.

### QUORUM

The Voices Neighborhood Council has 14 elected positions and one nominated position. The Voices Neighborhood Council must have eight members present for quorum to conduct official business.

**AGENDA FOR 10/12/2021**

*Call to Order @6:09 pm*

*Roll Call Present: A. Farias, J. Rabb, S. Nieto, E. Garren, S. Embrey, P. Rand, S. Keaton, E. Mazariegos, A. Patton  
Tardy: M. Crawford, J. Sanders Absent: E. Ebow*

**Action Items**

All items listed are designated for discussion and possible action by the Voices Neighborhood Council. Council items identified as presentations may be proposed for action by the Council and will be reflected as such in the meeting minutes.

Item	Reference Number	Matter
1.	1021-01	<b>General Public Comment on Non-Agenda Items</b> <i>(limit 3 minutes per speaker)</i> - Angelic Perez, KYCC in attendance in case anyone needs resources.
2.	1021-02	<b>Community/Government Reports and Announcements</b> A. LAPD Senior Lead Officers -Southwest and 77th St. - Slo Sam Salazar, Southwest crime looks good in his area the last 2 weeks; a few street robberies on Vermont Ave.; increase in ATM robberies; South Traffic used to go assist in the school drop off/pick up B. Office of Supervisor Holly Mitchell's office - Alfonso Ruiz-Delgado - not in attendance C. State Senator Sydney Kamlager-Dove's office - Josef Siroky - not in attendance D. Council District 9 - Kendal Lake - GBI (Guaranteed business income) program can support 780 families; randomly selected -applications will open on October 29, 2021 until November 7, 2021 - interested parties can apply at bigleap.lacity.org; CD9 office will help applicants with the application process. Senior Luncheon accepting names/emails/addresses seniors who are interested will receive a lunch and care package. Redistricting - Curren Price's office supporting Expo Park however they are still working with USC. E. Mayor's Office - Edith Vega - not in attendance F. USC Civic Engagement- Steve Wesson - not in attendance G. Department of Neighborhood Empowerment- Karen Hernandez - gave updates on BONC, NCs will remain meeting virtually; PLUM members training;
3.	1021-03	<b>Treasurer's Report: Monthly Expenditure Report</b> Review and discussion of VoicesNC Budget and MERs for September 2021. Member/Committee: S. Nieto, Treasurer <u>Proposed Action 1:</u> Motion to APPROVE the September 2021 MERs. MERs to be submitted by October 31, 2021. Perform BAC. <i>1: S. Nieto, 2nd: J. Rabb. 11 YES, 0 NO, MOTION CARRIES.</i>
4.	1021-04	<b>Meeting Minutes</b> Review and discussion of minutes from the September (9/14/21) meeting. Member/Committee: A. Farias Proposed Action: Motion to APPROVE the minutes for the September 2021 General Board Meeting. <i>1: S. Nieto, 2nd: J. Rabb. 11 YES, 0 NO, MOTION CARRIES.</i>
5.	1021-05	<b>Bill Greene Memorial Park (Figueroa &amp; Slauson)</b> Presentation by Sherilyn Correa and a representative from the Recreation and Park Department. <u>Proposed Action:</u> Motion to APPROVE support with recommendations for the Bill Greene Memorial Park <b>Concept 1 (Natural focused) has Amphitheater; outdoor fitness area, restroom, no fencing, trees; Concept 2 (Hardscape/Plaza focused) more concrete paving, less green, more space that has hard surfaces which is more flexible for programming, no fencing and will include restroom. A suggestion may be to include mural in the amphitheater. Restroom treatment to help eliminate graffiti on it; perhaps have ivy or climbing plants</b>

		on the outside of the restroom; musicians can play music; spoken word at the amphitheater; electrical and lighting should be included. Lighting on structures similar to LAX lights and not necessarily normal city lights. Additional comments can be emailed to <a href="mailto:rap.projectinfo@lacity.org">rap.projectinfo@lacity.org</a> and reference Bill Greene Memorial Park. Include this agenda item for November.
6.	1021-06	<b>Holiday Event in December (possible date Friday, 10/17 - 4pm-6pm) Correction: 12/17 date 3-5pm at Julian Dixon Park.</b> Member/Committee: J. Rabb, BOP Committee <b>Proposed Action:</b> Motion to APPROVE not to exceed \$1,000.00 for holiday activities for attendees. <b>1: J. Rabb, 2nd: S. Keaton. 10 YES, 0 NO, MOTION CARRIES.</b>
7.	1021-07	<b>Bylaws Amendment</b> Create Bylaws Ad Hoc Committee to review and make possible changes/recommendations to the full board. Final Bylaws due April 1, 2022. <b>Proposed Action:</b> Motion to constitute a Bylaws Ad hoc Committee meeting consistently of Sally Embrey, Ed Garren, Steven Nieto, Alfredo Alvarado ( <a href="mailto:Alfredo.graphics.la@gmail.com">Alfredo.graphics.la@gmail.com</a> ) 1: S. Keaton 2nd: E. Garren; <b>MOTIONS CARRIES.</b> Report back to voices NC board in February 2022. <b>Amend Motion:</b> Motion to amend that the Bylaws Ad hoc Committee meeting consistent of Sally Embrey, Ed Garren, Steven Nieto due to Brown Act violation; 1. S. Keaton; 2nd. E. Garren; <b>MOTIONS CARRIES.</b>
8.	1021-08	<b>Committee &amp; Liaison Reports Assignments</b> Council to report on committee and liaison activities and invite interested stakeholders to participate in scheduled meetings. <ul style="list-style-type: none"> <li>• BOP Committee - meeting on Monday, 10/18 at 6pm will be discussing Holiday event, Electrical boxes, mural project update</li> <li>• Planning &amp; Land Use Committee - meeting on Friday, 10/15 at 5pm; Redistricting on agenda</li> <li>• Health and Safety Committee</li> <li>• Budget &amp; Finance Committee</li> <li>• Ad hoc Sustainability Committee</li> <li>• Ad hoc Business Committee</li> <li>• LA LGBTQ+ Alliance of Neighborhood Councils Liaison</li> <li>• CPAB - 77th Liaison &amp; Southwest Liaison</li> <li>• Homeless Liaison</li> <li>• SLAANC Liaison</li> <li>• Area Representatives (1, 2, 3, 4 and At-Large)</li> </ul> <b>Proposed Action:</b> Council to establish standing committee, to assign committee chairs, members and liaisons
9.	1021-09	<b>Voices Vacancies</b> Review and discussion of vacant council seat, unassigned committees, liaisons, liaison alternates, and recruitment of community stakeholders for committee assignment. Discuss council member absences. Invite all committee members to be sworn in during the February meeting. Member/Committee: A. Farias <b>Proposed Action:</b> 1) Council to appoint vacant board seats - Recording Secretary, Education Rep and Youth Rep
10.	1021-10	<b>Voices Neighborhood Council Board Member Communication and Responsibilities</b> Council to discuss access to public email addresses, google drive for important documents, and a general discussion about responsibilities and expectations as outlined in the bylaws and standing rules. Presentation by A. Farias and J. Rabb
11.	1021-11	<b>General Board Announcements on Non-Agenda Items (Not for Discussion)</b> <ul style="list-style-type: none"> <li>• Voices NC Board Member Training Updates</li> <li>• Others - <b>Nina Suarez - East Hollywood NC member - saying hello</b></li> </ul>

**ADJOURNMENT @ 8:14pm**

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**PUBLIC POSTING OF AGENDAS** – Neighborhood Council agendas are posted for public review as follows:

- Vermont Square Library, 1201 W. 48th St. Los Angeles, CA 90037
- [www.voicesnc.org](http://www.voicesnc.org)
- You can also receive our agendas via email by subscribing to [L.A. City’s Early Notification System \(ENS\)](#)

**NOTICE TO PAID REPRESENTATIVES-**

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).

**PUBLIC ACCESS OF RECORDS**

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.VoicesNC.org](http://www.VoicesNC.org) or at the scheduled meeting. In addition if you would like a copy of any record related to an item on the agenda, please contact 323-285-1877 or email at: [VoicesNC90037@gmail.com](mailto:VoicesNC90037@gmail.com).

**RECONSIDERATION AND GRIEVANCE PROCESS**

For information on the Voices NC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the Voices NC Bylaws. The Bylaws are available at our Board meetings and at [www.VoicesNC.org](http://www.VoicesNC.org).

<b><u>Voices NC Council Vacancy</u></b>	
Interested stakeholders can email a Letter of Intent to <a href="mailto:chair@voicesnc.org">chair@voicesnc.org</a> . Additional information about Voices NC is available at <a href="https://VoicesNC.org">https://VoicesNC.org</a> .	
<b>Council Vacancy</b>	<b>Description</b>
<b>1. Recording Secretary</b>	The Recording Secretary records the minutes of each regular and special board meeting, maintain and archive all regular and special board meeting records. Make a record of each meeting available to the public and the Board by suitable means in a timely manner. The Recording Secretary may delegate a person to take minutes at a meeting in the event of an absence.
<b>2. Education Representative</b>	The Education Representative represents the interest of students and educators within our community. This representative should be informed on the issues and concerns related to educational organizations and institutions within Voices Neighborhood Council boundaries.
<b>3. Youth Representative</b>	The Youth Representative is appointed by the Board and must be at least sixteen (16) years of age at the time of appointment. This representative should be informed on the

	issues and concerns related to area youth and/or youth culture. If the appointed Youth Representative is less than eighteen (18) years of age, the person is excluded from voting on the (1) expenditure of Voices Neighborhood Council funds; (2) the hiring or firing of staff of the Voices Neighborhood Council; or (3) entering into contracts and agreements.
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<b><u>Voices NC Council Liaisons</u></b>			
<b>Council Liaison</b>	<b>Meeting Time</b>	<b>Assigned Member</b>	<b>Alternate Member</b>
<b>1. SLAANC</b>	Third Thursday of the month (6:30pm)	Albert Farias	Matthew Crawford
<b>2. LAPD 77<sup>th</sup> C-PAB</b>	Second Thursday of the month (6:00pm)	Jaime Rabb	Matthew Crawford
<b>3. LAPD Southwest C-PAB</b>	First Monday of the month (6:30pm)		
<b>4. Homelessness</b>	Every Other Month (TBD) (6:30pm)	Elizabeth Ebow	
<b>5. Resilience/Disaster Preparedness</b>	TBD		
<b>6. Budget Advocate</b>	First Monday of the month (7:00pm)		
<b>7. Neighborhood Council Sustainability Alliance</b>	TBD		

<b><u>Voices NC Council Financial Responsibilities</u></b>
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<b>Primary Signer</b>	<b>2<sup>nd</sup> Signer</b>	<b>Alternate Signer</b>	<b>1<sup>st</sup> Bankcard holder</b>	<b>2<sup>nd</sup> Bankcard holder</b>
S. Nieto (Treasurer)	A. Farias	J. Rabb	A. Farias	J. Rabb

<b><u>Voices NC Standing Committees</u></b>		
<p><i>All meetings are open to the public and will be posted on <a href="http://www.empowerla.org">www.empowerla.org</a>. All meetings will be held at Vermont Square Library unless otherwise posted. For more about Voices NC Standing Committees refer to Bylaws, Article VI, and Section 1.</i></p>		
<b>Standing Committees</b>	<b>Assigned Council Member</b>	<b>Description</b>
<b>1. Arts, Parks, &amp; Recreation</b>		The Arts, Parks and Recreation Committee will have the responsibility to discuss issues, promote partnerships on projects and brainstorm ideas to encourage greater community involvement and support. The Arts, parks and Recreation Committee will explore issues and ideas in order to define community identity and values by giving voice to its citizens and providing a form for group action and expression. The committee submits reports of meetings in written form and makes recommendations to the Board for action. The Chair selects meeting site, date and time and meets as directed in these Bylaws.
<b>2. Budget &amp; Finance</b>		The Budget and Finance Committee Investigate and pursue sources of income and funding. Make an initial review of project proposals and provide a report to the VNC board with recommendations. Generate a budget for each fiscal year, showing planned income and expenditures.

		And, maintain the Council budget current and report any issues to the Board.
<b>3. Outreach</b>		The Outreach Committee shall be charged with continuing to outreach to the VNC stakeholders by utilizing any acceptable and Board approved forms of media (e.g. flyers, newsletters, print, television/electronic media, signs, banners, website, etc.) to inform stakeholders regarding projects and events. The content and method of distribution must be pre-approved by the Board.
<b>4. Planning &amp; Land Use</b>		The Planning & Land Use Committee shall review, take public input, report on and make recommendations of actions to the Board on any land use, beautification, and planning issues affecting the community in order to improve the health and quality of life of its citizens. The committee also reviews and recommends action regarding building development projects requiring land use permits within the VNC boundaries; advocates positions on land use and building design for the betterment of the community; and considers and provides recommendations to Council on other topics, such as rezoning, applications, development permits, and any subdivision that require council approval.
<b>5. Senior Services</b>		The Senior Services Committee addresses the needs of senior citizens in the community and provides an environment where seniors can discuss current issues, share ideas and voice their concerns. The committee will be supportive of programs and services that provide seniors with maximum vitality and independence. It will identify, monitor and address issues that have impact upon seniors' quality of life. The committee will promote "Healthy Aging" by creating an environment where individual differences and needs are recognized; by promoting multicultural awareness, understanding and interaction; and by serving as a bridge to access government information and resources.
<b>6. Youth &amp; Education</b>		The Youth & Education Committee addresses the issues, concerns, programs and services related to the education of children, youth and adults and developing specific strategies and policies for influencing and achieving constructive outcomes within schools, classrooms, and other education/learning centers that serve the Voices community. Additionally, this committee has the general responsibility to discuss issues, foster collaboration on projects, and brainstorm ideas to encourage greater community involvement/support and participation.
<b>7. Health &amp; Safety</b>		The Health & Safety Committee seeks opportunities to organize and forums to mobilize the community in seeking safety practices. This includes partnering with Neighborhood Watch, Volunteer Safety Task Force (to enhance the Services provided by the School Crossing Guards), School Crossing Guards, Los Angeles Police Department Senior Lead Officers and Traffic Division and the Los Angeles Fire Department. Representatives of VNC will work to formalize a relationship with these City agencies and other entities responsible for "safety issues" in our community.