

City of Los Angeles
Voices Neighborhood Council
Regular Board Meeting



Tuesday, April 13, 2021, 6:00 pm
VIA Telephone or Internet (Zoom)

Sally Embrey, Area 1
Odalis Perez, Area 2
Abasi Patton, Area 3
Edward Garren, Area 4
Parker Rand, At-Large
Matthew Crawford, Corresponding Secretary
Jaime Rabb, Vice Chairperson



Kelvin Guevara, Education
Anita Gray, Youth
Elizabeth Ebow, Housing
Sara Zurita, Community-Based
Ingrid Guevara, Parliamentarian
Kaamil Benoit, Recording Secretary
Steven Nieto, Treasurer

Albert Farias, Chairperson

Regular Board Meeting

Tuesday, April 13, 2021

6:00 pm

Zoom Meeting Online or By Telephone

<https://zoom.us/j/96107326167>

Dial (669) 900-6833 or 877 853 5257 (Toll Free) to Join the Meeting

Then Enter This Webinar ID: 961 0732 6167

In conformity with the Governor's Executive Order N-29-20 (March 17, 2020), and due to public health concerns and directives issued by the Mayor of Los Angeles and Los Angeles County Public Health Department regarding reducing the spread of COVID-19, meetings of the VoicesNC will be conducted entirely by video conference or telephonically. This will be effective starting May 1, 2020 and will continue during the period in which state or local public health officials have imposed or recommended social distancing measures.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS

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SERVICIOS DE TRADUCCION

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AGENDA FOR 4/13/2021

Call to Order
 Roll Call

Action Items

All items listed are designated for discussion and possible action by the Voices Neighborhood Council. Council items identified as presentation may be proposed for action by the Council and will be reflected as such in the meeting minutes.

Item	Reference Number	Matter	Time Allotted
1.	0421-02	General Public Comment on Non-Agenda Items <i>(limit 3 minutes per speaker)</i>	10 min.
2.	0421-02	Community/Government Reports and Announcements A. LAPD Senior Lead Officers -Southwest and 77th St. B. Office of Supervisor Mitchell’s office - Alfonso Ruiz-Delgado C. Council District 9 - Kendal Lake	30 min.

		D. Mayor's Office - Edith Vega E. USC Civic Engagement- Steve Wesson F. Department of Neighborhood Empowerment- Karen Hernandez	
3.	0421-03	Presentation by Jose Guadron, CRCD's Director of the Youth Development Dept., - Summer Youth employment program and other resources	10 min.
4.	0421-04	Meeting Minutes Review and discussion of minutes from the March Meeting on 3/9/21. Member/Committee: K. Benoit Proposed Action: Motion to APPROVE the minutes for the March 2021 General Board Meeting.	3 min.
5.	0421-05	Treasurer's Report: Monthly Expenditure Report Presentation by S. Nieto, Treasurer Review and discussion of VoicesNC Budget and MERs for March 2021. Member/Committee: S. Nieto Proposed Action: Motion to APPROVE the March 2021 MERs. MERs to be submitted by April 29, 2021. Perform BAC. Proposed Action: Motion to APPROVE an amended FY 20-21 budget. Perform BAC	3 min.
6.	0421-06	The People for Crenshaw Park Development Project/Green Space Proposed Action: Motion to APPROVE a letter of support for the development project on MLK Blvd.	10 min.
7.	0421-07	Mural Project at Vermont Square Branch Library Board Member: S. Zurita, Arts, Parks & Recreation Committee Chair Proposed Action: Motion to APPROVE the mural artwork and cost not to exceed \$3,500 by Jayson Valencia for the building next to Vermont Square Branch Library.	10 min.
8.	0421-08	Heart of South LA Postcards Reprint Board Member: J. Rabb, Outreach Committee Chair Proposed Action: Motion to APPROVE the reprinting of 2,000 Voices NC "Heart of SouthLA" postcards from 907k Marketing at a cost not to exceed \$150.	10 min.
9.	0421-09	Reimagining LAPD Funds Board Member: A. Farias Proposed Action: Motion to APPROVE a resolution outlining Voices NC priorities for reimagining LAPD Funds in CD9.	10 min.
10.	0421-10	Committee & Liaison Reports and Updates Council to report on committee and liaison activities and invite interested stakeholders to participate in scheduled meetings. <ul style="list-style-type: none"> • Outreach Committee (Jaime Rabb) • Planning & Land Use Committee (Parker Rand) • Arts, Parks & Recreation Committee (Sara Zurita) • Health and Safety Committee (Steven Nieto) • Budget & Finance Committee (Steven Nieto) • Ad hoc Sustainability Committee (Kaamil Benoit) • Ad hoc Business Committee (Ingrid Guevara) • LA LGBTQ+ Alliance of Neighborhood Councils Liaison (Sally Embrey/Kaamil Benoit) • CPAB - 77th Liaison (Steven Nieto) & Southwest Liaison (Sally Embrey) • Homeless Liaison (Albert Farias) • SLAANC Liaison (Albert Farias) • Area Representatives (1, 2, 3, 4 and At-Large) Proposed Action: No motions from updates. Committee and Liaison agenda motions will be listed individually for discussion and possible action.	15 min.

11.	0421-11	<p>Voices Vacancies Review and discussion of vacant council seat, unassigned committees, liaisons, liaison alternates, and recruitment of community stakeholders for committee assignment. Discuss council member absences. Invite all committee members to be sworn in during the February meeting. Member/Committee: A. Farias Proposed Action: 1) Council to appoint vacant board seats.</p>	5 min.
12.	0421-12	<p>General Board Announcements on Non-Agenda Items (Not for Discussion)</p> <ul style="list-style-type: none"> Voices Neighborhood Council 2021 Elections - List of Candidates; Request Mail-in Ballot now - May 11. Candidate Forum will be held on Saturday, May 1 from 1pm - 3pm via Zoom. <p>Ballot Drop Box at Vermont Square Library - opens Friday, May 14 at 9:00am - closes on Election Day, Tuesday, May 18 at 8:00pm.</p>	10 min.

RALPH M. BROWN ACT

54954.2. (a) At least 72 hours before a regular meeting, the legislative body of the local agency, or its designee, shall post an agenda containing a brief general description of each item of business to be transacted or discussed at the 5 meeting, including items to be discussed in closed session. A brief general description of an item generally need not exceed 20 words. The agenda shall specify the time and location of the regular meeting and shall be posted in a location that is freely accessible to members of the public. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, to whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

REMOVAL WARNING

In the event that any meeting is willfully interrupted by a group or groups of persons so as to render the orderly conduct of such meeting unfeasible and order cannot be restored by the removal of individuals who are willfully interrupting the meeting, the members of the legislative body conducting the meeting may order the meeting room cleared and continue in session. Only matters appearing on the agenda may be considered in such a session. Representatives of the press or other news media, except those participating in the disturbance, shall be allowed to attend any session held pursuant to this section. Nothing in this section shall prohibit the legislative body from establishing a procedure for readmitting an individual or individuals not responsible for willfully disturbing the orderly conduct of the meeting.

Government code Section 54957.9

DISRUPTION OF MEETINGS

Any person who interferes with the conduct of a Neighborhood Council meeting by willfully interrupting and/or disrupting the meeting is subject to removal. A Peace Officer may be requested to assist with the removal by the Neighborhood Council.

Any person who resists removal by a Peace Officer is subject to arrest and prosecution.

Penal Code Section 403, Penal Code Section 602.1(b)

<u>Voices NC Council Liaisons</u>			
Council Liaison	Meeting Time	Assigned Member	Alternate Member
1. SLAANC	Third Thursday of the month (6:30pm)	A. Farias	J. Rabb
2. LAPD 77th C-PAB	Second Thursday of the month (6:00pm)	S. Nieto	J. Rabb

3. LAPD Southwest C-PAB	First Monday of the month (6:30pm)	S. Embrey	A. Patton
4. Homelessness	Every Other Month (TBD) (6:30pm)	A. Farias	K. Benoit, A. Gray, P. Rand
5. Resilience/Disaster Preparedness	TBD	S. Zurita	S. Embrey
6. Budget Advocate	First Monday of the month (7:00pm)	S. Nieto	E. Garren
7. Neighborhood Council Sustainability Alliance	TBD	K. Benoit	A. Patton

Voices NC Council Financial Responsibilities

Primary Signer	2nd Signer	Alternate Signer	1st Bankcard holder	2nd Bankcard holder
S. Nieto (Treasurer)	A. Farias	J. Rabb	A. Farias	J. Rabb

Voices NC Standing Committees

All meetings are open to the public and will be posted on www.empowerla.org. All meetings will be held at Vermont Square Library unless otherwise posted. For more about Voices NC Standing Committees refer to Bylaws, Article VI, and Section 1.

Standing Committees	Assigned Council Member	Description
1. Arts, Parks, & Recreation	S. Zurita	The Arts, Parks and Recreation Committee will have the responsibility to discuss issues, promote partnerships on projects and brainstorm ideas to encourage greater community involvement and support. The Arts, parks and Recreation Committee will explore issues and ideas in order to define community identity and values by giving voice to its citizens and providing a form for group action and expression. The committee submits reports of meetings in written form and makes recommendations to the Board for action. The Chair selects meeting site, date and time and meets as directed in these Bylaws.
2. Budget & Finance	S. Nieto	The Budget and Finance Committee Investigate and pursue sources of income and funding. Make an initial review of project proposals and provide a report to the VNC board with recommendations. Generate a budget for each fiscal year, showing planned income and expenditures. And, maintain the Council budget current and report any issues to the Board.
3. Outreach	J. Rabb	The Outreach Committee shall be charged with continuing to outreach to the VNC stakeholders by utilizing any acceptable and Board approved forms of media (e.g. flyers, newsletters, print, television/electronic media, signs, banners, website, etc.) to inform stakeholders regarding projects and events. The content and method of distribution must be pre-approved by the Board.
4. Planning & Land Use	P. Rand	The Planning & Land Use Committee shall review, take public input, report on and make recommendations of actions to the Board on any land use, beautification, and planning issues affecting the community in order to

		improve the health and quality of life of its citizens. The committee also reviews and recommends action regarding building development projects requiring land use permits within the VNC boundaries; advocates positions on land use and building design for the betterment of the community; and considers and provides recommendations to Council on other topics, such as rezoning, applications, development permits, and any subdivision that require council approval.
5. Senior Services	Vacant	The Senior Services Committee addresses the needs of senior citizens in the community and provides an environment where seniors can discuss current issues, share ideas and voice their concerns. The committee will be supportive of programs and services that provide seniors with maximum vitality and independence. It will identify, monitor and address issues that have impact upon seniors' quality of life. The committee will promote "Healthy Aging" by creating an environment where individual differences and needs are recognized; by promoting multicultural awareness, understanding and interaction; and by serving as a bridge to access government information and resources.
6. Youth & Education	A. Gray, K. Guevara	The Youth & Education Committee addresses the issues, concerns, programs and services related to the education of children, youth and adults and developing specific strategies and policies for influencing and achieving constructive outcomes within schools, classrooms, and other education/learning centers that serve the Voices community. Additionally, this committee has the general responsibility to discuss issues, foster collaboration on projects, and brainstorm ideas to encourage greater community involvement/support and participation.
7. Health & Safety	S. Nieto	The Health & Safety Committee seeks opportunities to organize and forums to mobilize the community in seeking safety practices. This includes partnering with Neighborhood Watch, Volunteer Safety Task Force (to enhance the Services provided by the School Crossing Guards), School Crossing Guards, Los Angeles Police Department Senior Lead Officers and Traffic Division and the Los Angeles Fire Department. Representatives of VNC will work to formalize a relationship with these City agencies and other entities responsible for "safety issues" in our community.

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Voices Neighborhood Council
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Tuesday, March 9, 2021, 6:00 pm
VIA Telephone or Internet (Zoom)

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Odalis Perez, Area 2
Abasi Patton, Area 3
Edward Garren, Area 4
Parker Rand, At-Large
Matthew Crawford, Corresponding Secretary
Jaime Rabb, Vice Chairperson



Albert Farias, Chairperson

Kelvin Guevara, Education
Anita Gray, Youth
Elizabeth Ebow, Housing
Sara Zurita, Community-Based
Ingrid Guevara, Parliamentarian
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AGENDA FOR 3/9/2021

Call to Order at 6:05 pm

Roll Call

Present: J. Rabb, E. Ebow, A. Farias, K. Benoit, P. Rand, M. Crawford, A. Gray, A. Patton

Tardy: O. Perez (6:40 pm), S. Zurita (7:00 pm), K. Guevara (7:10 pm)

Absent: E. Garren, S. Embrey

Action Items

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1.	0321-02	<p>General Public Comment on Non-Agenda Items (limit 3 minutes per speaker)</p> <p>- Maria Leonido from NEIGHBORHOOD HOUSING SERVICES OF LOS ANGELES COUNTY says to visit website for various community services. https://nhslacounty.org/; email her at mleonido@nhslacounty.org</p>	10 min.

		<ul style="list-style-type: none"> - Ram Gonzales: inquiring about how he can help to beautify the community - Michael Parker: Wants to know what can be done to address the residential zoning of this area. - Says that Curren Price has approved a community garden. Will provide more info later in meeting. 	
2.	0321-02	<p>Community/Government Reports and Announcements</p> <p>A. LAPD Senior Lead Officers -Southwest and 77th St.</p> <ul style="list-style-type: none"> - 77th St. Cpt. Williams: introduces himself. Last month - shooting violence: 8 shootings, 3 victims injured (1 possible self shooting). Crime has generally decreased in this area. LAPD anticipates protests due to the trial of Officer Chauvin beginning this month. Operation Save Our Streets to slow down prostitution on Figueroa St, more cameras, more visibility, hoping to intervene in illegal sex trade. Canizales: Operation Save Our Streets “educating” the young working ladies and “johns”. <p>B. Office of Supervisor Mitchell’s office- Maeve Giza</p> <ul style="list-style-type: none"> - Not present. <p>C. Council District 9 - Kendal Lake</p> <ul style="list-style-type: none"> - Vermont Square Park lights and cameras start installation April 1st, will take 2 months. \$5 hazard pay approved. Reimagining Public Safety explores basic universal income. Tues-Sat March 16-20th vaccination event at Vermont Square Library call 323-846-2651 for appointment. <p>D. Mayor’s Office - Edith Vega</p> <ul style="list-style-type: none"> - Working with CD9 on vaccinations, encourages people to make appointments. street sweeping is changing from weekly to bi-weekly, if you have questions call 311. Safe Parking on Broadway and Slauson starting Monday March 15th. <p>E. USC Civic Engagement- Steve Wesson</p> <ul style="list-style-type: none"> - The City of Los Angeles/USC vaccination site at 3701 Flower is now open. Planning to vaccinate 5,000 people. Moderna vaccine. Mayor will be there to tour the site. <p>F. Department of Neighborhood Empowerment- Karen Hernandez</p> <ul style="list-style-type: none"> - Election updates: allowing more time for ballots to reach the city clerk's office. Voices drop off box is at Vermont Square Library from 9am-8pm the day of the election. Request March 19th - May 11th, election May 19th. 300,000 vaccine flyers to be distributed. Financial officer training will be conducted via Zoom. NC election candidate forum: must invite all candidates, ensure invite is sent to all candidates, agendized event. Check training status. March 13th candidate information event. <p>No Action Taken.</p>	30 min.
3.	0321-03	<p>Presentation by Severin Martinez, LADOT’s Stress Free Connections</p> <p>Discuss safety issues related to the intersection on Hoover and 50 Pl.</p> <ul style="list-style-type: none"> • Survey for feedback: tiny.cc/sfc50h (English) & tiny.cc/sfc50hs (Spanish) - Email stressfreeconnections@lacity.org with questions - Invited to next Planning and Land Use Committee meeting <p>No Action Taken.</p>	15 min.
4.	0321-04	<p>Presentation by John F. Szabo, City Librarian, Los Angeles Public Library, Dedication of Vermont Square Branch Library in Honor of Rita Walters.</p>	10 min.

		<p>Press release: https://lapl.org/sites/default/files/press/2020/pdfs/rel-vermont-sq-walters-ded-proposal-fnl Proposed Action: Motion to provide a letter outlining support of the proposal. MOTION: K. Benoit, 2nd: J. Rabb Roll Call Vote: <i>J. Rabb - YES, E. Ebow - YES, A. Farias - YES, K. Benoit - YES, P. Rand - YES, M. Crawford - YES, A. Gray - YES, A. Patton - YES, O. Perez - YES, S. Zurita - YES, K. Guevara - YES. 11 YES VOTES, MOTION CARRIES</i></p>	
5.	0321-05	<p>Presentation by Kenta Darley-Estrada, CRCD's co-director of the Youth Development Dept., Summer youth employment program NO ACTION TAKEN</p>	10 min.
6.	0321-06	<p>Meeting Minutes Review and discussion of minutes from the December Meeting on 2/9/21. Member/Committee: K. Benoit Proposed Action: Motion to APPROVE the minutes for the February 2021 General Board Meeting. MOTION: K. Benoit, 2nd: J. Rabb. Roll Call Vote: <i>J. Rabb - YES, E. Ebow - YES, A. Farias - YES, K. Benoit - YES, P. Rand - YES, M. Crawford - YES, A. Gray - YES, A. Patton - YES, O. Perez - YES, S. Zurita - YES, K. Guevara - YES, S. Nieto - YES. 12 YES VOTES, MOTION CARRIES.</i></p>	3 min.
7.	0321-07	<p>Treasurer's Report: Monthly Expenditure Report Presentation by S. Nieto, Treasurer Review and discussion of VoicesNC Budget and MERs for February 2021. Member/Committee: S. Nieto Proposed Action: Motion to APPROVE the February 2021 MERs. MERs to be submitted by March 31, 2021. Perform BAC. MOTION: M. Crawford, 2nd: S. Nieto. Roll Call Vote: <i>J. Rabb - YES, E. Ebow - YES, A. Farias - YES, K. Benoit - YES, P. Rand - YES, M. Crawford - YES, A. Gray - YES, A. Patton - YES, O. Perez - YES, S. Zurita - YES, K. Guevara - YES, S. Nieto - YES. 12 YES VOTES, 0 NO VOTES, MOTION CARRIES.</i></p>	3 min.
8.	0321-08	<p>Case ID/Project: DIR-2020-1822-TOC; Demolish 4 residential units and add 31 units, 5 of which are affordable units. Board Member: A. Farias Proposed Action: Motion to recommend that the Voices NC General Board NOT SUPPORT the development project on 42nd Place due to disregard to our neighborhood for not considering a modest improvement to parking and/or affordable housing request MOTION: M. Crawford, 2nd: O. Perez. Roll Call Vote: <i>J. Rabb - YES, E. Ebow - YES, A. Farias - YES, K. Benoit - YES, P. Rand - YES, M. Crawford - YES, A. Gray - YES, A. Patton - YES, O. Perez - YES, S. Zurita - YES, K. Guevara - YES, S. Nieto - YES. 12 YES VOTES, 0 NO VOTES, MOTION CARRIES.</i></p>	10 min.
9.	0321-09	<p>Kipp Scholar Academy Proposed at 61st-62nd on Hoover St. Board member: A. Farias Proposed Action: Motion to recommend that the Voices NC General Board SUPPORT the project of Kipp Scholar Academy on Hoover St. with good faith effort to create open line communication with the community regarding KIPP and construction, address infrastructure and safety, traffic flow and parking concerns. MOTION: J. Rabb, 2nd: M. Crawford. Roll Call Vote: <i>J. Rabb - YES, E. Ebow - YES, A. Farias - YES, K. Benoit - YES, P. Rand - YES, M. Crawford - YES, A. Patton - YES, O. Perez - YES, S. Zurita - YES, S. Nieto - YES. 10 YES VOTES, 0 NO VOTES, MOTION CARRIES.</i></p>	10 min.
10.	0321-10	<p>The People for Crenshaw Park Development Project/Green Space Proposed Action: Motion to recommend that to the Voices NC General Board SUPPORT the development project on MLK Blvd.</p>	10 min.

		MOTION to table until PLUM March 26th: M. Crawford, 2nd: J. Rabb. Roll Call Vote: J. Rabb - YES, E. Ebow - YES, A. Farias - YES, K. Benoit - YES, P. Rand - YES, M. Crawford - YES, A. Patton - YES, O. Perez - YES, S. Zurita - YES, S. Nieto - YES. 10 YES VOTES, 0 NO VOTES, MOTION CARRIES.	
11.	0321-11	<p>Committee & Liaison Reports and Updates</p> <p>Council to report on committee and liaison activities and invite interested stakeholders to participate in scheduled meetings.</p> <ul style="list-style-type: none"> • Outreach Committee (Jaime Rabb) Next meeting March 19th, 2021 at 5 pm (joint with art, parks and recs committee) • Planning & Land Use Committee (Parker Rand) • Arts, Parks & Recreation Committee (Sara Zurita) March 19th, 2021 at 5 pm (joint with outreach committee) • Health and Safety Committee (Steven Nieto) • Budget & Finance Committee (Steven Nieto) • Ad hoc Sustainability Committee (Kaamil Benoit) • Ad hoc Business Committee (Ingrid Guevara) • LA LGBTQ+ Alliance of Neighborhood Councils Liaison (Sally Embrey/Kaamil Benoit) • CPAB - 77th Liaison (Steven Nieto) & Southwest Liaison (Sally Embrey) • Homeless Liaison (Albert Farias) • SLAANC Liaison (Albert Farias) • Area Representatives (1, 2, 3, 4 and At-Large) <p>Proposed Action: No motions from updates. Committee and Liaison agenda motions will be listed individually for discussion and possible action.</p>	15 min.
12.	0321-12	<p>Voices Vacancies</p> <p>Review and discussion of vacant council seat, unassigned committees, liaisons, liaison alternates, and recruitment of community stakeholders for committee assignment. Discuss council member absences. Invite all committee members to be sworn in during the February meeting.</p> <p>Member/Committee: A. Farias</p> <p>Proposed Action: 1) Council to appoint vacant board seats.</p>	5 min.
13.	0321-13	<p>General Board Announcements on Non-Agenda Items (Not for Discussion)</p> <ul style="list-style-type: none"> • Water Talks Community Input Webinar - Tuesday, 3/23 at 5PM • Voices Neighborhood Council 2021 Elections - List of Candidates; Request Mail-in Ballot; Ballot Drop Box at Vermont Square Library - opens Friday, May 14 at 9:00am - closes on Election Day, Tuesday, May 18 at 8:00pm. 	10 min.

RALPH M. BROWN ACT

54954.2. (a) At least 72 hours before a regular meeting, the legislative body of the local agency, or its designee, shall post an agenda containing a brief general description of each item of business to be transacted or discussed at the 5 meeting, including items to be discussed in closed session. A brief general description of an item generally need not exceed 20 words. The agenda shall specify the time and location of the regular meeting and shall be posted in a location that is freely accessible to members of the public. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, to whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

REMOVAL WARNING

In the event that any meeting is willfully interrupted by a group or groups of persons so as to render the orderly conduct of such meeting unfeasible and order cannot be restored by the removal of individuals who are willfully

interrupting the meeting, the members of the legislative body conducting the meeting may order the meeting room cleared and continue in session. Only matters appearing on the agenda may be considered in such a session. Representatives of the press or other news media, except those participating in the disturbance, shall be allowed to attend any session held pursuant to this section. Nothing in this section shall prohibit the legislative body from establishing a procedure for readmitting an individual or individuals not responsible for willfully disturbing the orderly conduct of the meeting.
Government code Section 54957.9

DISRUPTION OF MEETINGS

Any person who interferes with the conduct of a Neighborhood Council meeting by willfully interrupting and/or disrupting the meeting is subject to removal. A Peace Officer may be requested to assist with the removal by the Neighborhood Council.

Any person who resists removal by a Peace Officer is subject to arrest and prosecution.
Penal Code Section 403, Penal Code Section 602.1(b)

<u>Voices NC Council Liaisons</u>			
Council Liaison	Meeting Time	Assigned Member	Alternate Member
1. SLAANC	Third Thursday of the month (6:30pm)	A. Farias	J. Rabb
2. LAPD 77th C-PAB	Second Thursday of the month (6:00pm)	S. Nieto	J. Rabb
3. LAPD Southwest C-PAB	First Monday of the month (6:30pm)	S. Embrey	A. Patton
4. Homelessness	Every Other Month (TBD) (6:30pm)	A. Farias	K. Benoit, A. Gray, P. Rand
5. Resilience/Disaster Preparedness	TBD	S. Zurita	S. Embrey
6. Budget Advocate	First Monday of the month (7:00pm)	S. Nieto	E. Garren
7. Neighborhood Council Sustainability Alliance	TBD	K. Benoit	A. Patton

<u>Voices NC Council Financial Responsibilities</u>				
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Primary Signer	2nd Signer	Alternate Signer	1st Bankcard holder	2nd Bankcard holder
S. Nieto (Treasurer)	A. Farias	J. Rabb	A. Farias	J. Rabb

<u>Voices NC Standing Committees</u>		
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All meetings are open to the public and will be posted on www.empowerla.org. All meetings will be held at Vermont Square Library unless otherwise posted. For more about Voices NC Standing Committees refer to Bylaws, Article VI, and Section 1.

Standing Committees	Assigned Council Member	Description
1. Arts, Parks, & Recreation	S. Zurita	The Arts, Parks and Recreation Committee will have the responsibility to discuss issues, promote partnerships on projects and brainstorm ideas to encourage greater community involvement and support. The Arts, parks

		and Recreation Committee will explore issues and ideas in order to define community identity and values by giving voice to its citizens and providing a form for group action and expression. The committee submits reports of meetings in written form and makes recommendations to the Board for action. The Chair selects meeting site, date and time and meets as directed in these Bylaws.
2. Budget & Finance	S. Nieto	The Budget and Finance Committee Investigate and pursue sources of income and funding. Make an initial review of project proposals and provide a report to the VNC board with recommendations. Generate a budget for each fiscal year, showing planned income and expenditures. And, maintain the Council budget current and report any issues to the Board.
3. Outreach	J. Rabb	The Outreach Committee shall be charged with continuing to outreach to the VNC stakeholders by utilizing any acceptable and Board approved forms of media (e.g. flyers, newsletters, print, television/electronic media, signs, banners, website, etc.) to inform stakeholders regarding projects and events. The content and method of distribution must be pre-approved by the Board.
4. Planning & Land Use	P. Rand	The Planning & Land Use Committee shall review, take public input, report on and make recommendations of actions to the Board on any land use, beautification, and planning issues affecting the community in order to improve the health and quality of life of its citizens. The committee also reviews and recommends action regarding building development projects requiring land use permits within the VNC boundaries; advocates positions on land use and building design for the betterment of the community; and considers and provides recommendations to Council on other topics, such as rezoning, applications, development permits, and any subdivision that require council approval.
5. Senior Services	Vacant	The Senior Services Committee addresses the needs of senior citizens in the community and provides an environment where seniors can discuss current issues, share ideas and voice their concerns. The committee will be supportive of programs and services that provide seniors with maximum vitality and independence. It will identify, monitor and address issues that have impact upon seniors' quality of life. The committee will promote "Healthy Aging" by creating an environment where individual differences and needs are recognized; by promoting multicultural awareness, understanding and interaction; and by serving as a bridge to access government information and resources.
6. Youth & Education	A. Gray, K. Guevara	The Youth & Education Committee addresses the issues, concerns, programs and services related to the education of children, youth and adults and developing specific strategies and policies for influencing and achieving constructive outcomes within schools, classrooms, and other education/learning centers that serve the Voices community. Additionally, this committee has the general responsibility to discuss issues, foster collaboration on projects, and brainstorm ideas to encourage greater community involvement/support and participation.

7. Health & Safety	S. Nieto	The Health & Safety Committee seeks opportunities to organize and forums to mobilize the community in seeking safety practices. This includes partnering with Neighborhood Watch, Volunteer Safety Task Force (to enhance the Services provided by the School Crossing Guards), School Crossing Guards, Los Angeles Police Department Senior Lead Officers and Traffic Division and the Los Angeles Fire Department. Representatives of VNC will work to formalize a relationship with these City agencies and other entities responsible for “safety issues” in our community.
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Monthly Expenditure Report



Reporting Month: March 2021

Budget Fiscal Year: 2020-2021

NC Name: Voices of 90037

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$18579.10	\$2455.70	\$16123.40	\$1000.00	\$1000.00	\$14123.40

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$30991.25	\$455.70	\$4339.57	\$0.00	\$4339.57
Outreach		\$0.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$3500.00	\$2000.00	\$1500.00	\$1000.00	\$500.00
Neighborhood Purpose Grants	\$10000.00	\$0.00	\$7200.00	\$0.00	\$7200.00
Funding Requests Under Review: \$1000.00		Encumbrances: \$0.00		Previous Expenditures: \$28995.98	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	THE WEB CORNER, INC	03/01/2021	Monthly web fee/Email mailboxes	General Operations Expenditure	Office	\$202.50
2	EXTRA SPACE 1562	03/12/2021	Regular office expenditure for storage.	General Operations Expenditure	Office	\$253.20
3	Rachel Berkowitz	02/23/2021	Voices NC board to APPROVE a not to exceed amount of \$5,000 (\$1,000 per artist including art supplies) for painting of electrical boxes.	Community Improvement Project		\$1000.00
4	Jason Saunders	03/19/2021	Voices NC board to APPROVE a not to exceed amount of \$5,000 (\$1,000 per artist including art supplies) for painting of electrical boxes.	Community Improvement Project		\$1000.00
Subtotal:						\$2455.70

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Jayson Valencia	03/12/2021	Voices NC board to APPROVE a not to exceed amount of \$5,000 (\$1,000 per artist including art supplies) for painting of electrical boxes.	Community Improvement Project		\$1000.00
Subtotal: Outstanding						\$1000.00

The Web Corner, Inc.

Invoice

19509 Ventura Blvd
 Tarzana, CA 91356
 818-345-7443

PAID
03/01/2021

Date	Invoice #	Terms
3/1/2021	21175	

Bill To
Voices Neighborhood Council Jaime Rabb

Ship To

QTY	Description	Price Each	Amount
1	Monthly Maintenance: includes up to 1.5 hour for; phone support, web development, requests, & website adjustments	150.00	150.00
15	Email Standard Mailboxes: 15 Accounts for voicesnc.org	3.50	52.50
0	Hosting for voicesnc.org (included in maintenance)	15.00	0.00

Please remit payment at your earliest convenience. Thank you for your business!	Total	\$202.50
	Payments/Credits	-\$202.50
	Balance Due	\$0.00

From: Extra Space Storage extraspacespace@mail.extraspacespace.com
Subject: Payment Confirmation: Thank you for your payment.
Date: March 12, 2021 at 12:11 AM
To: chair@voicesnc.org



We've Received Your Payment | [View online](#)



[MY ACCOUNT](#) [SELF STORAGE](#) [CONTACT US](#)

Payment Success!

Your payment has been processed.

Thank you for being a customer with us at Extra Space Storage!



[MY ACCOUNT](#)

Your Facility Information:

1701 W Slauson Ave
Los Angeles, CA 90047
(323) 243-1017

[Get Directions](#)

Payment Information:

Date: 3/12/2021 8:11:29 AM

Amount: \$253.20

Account

Number: 1006378707

Unit Number: 2467

Let's get social



This email was sent to: chair@voicesnc.org

This email was sent by: Extra Space Storage, 2795 East Cottonwood Pkwy, Suite 400, Salt Lake City, UT 84121

[Manage Your Preferences](#) or [Unsubscribe](#) at any time. We respect your right to privacy – [view our policy](#).

Rachel Berkowitz

February 19th, 2021

INVOICE

Rachel Berkowitz • Painter & Photographer
www.rachelberkowitzart.com • info@rachelberkowitzart.com • 619-889-8409

DESCRIPTION OF WORK	QTY/HRS	UNIT PRICE	SUB TOTAL
Voices Neighborhood Council Electrical Box Project: 48th Street & Vermont Ave	1 Painted Electrical box	\$1000	\$1000
Billed to: Voices Neighborhood Council			
		GRAND TOTAL	\$1000

PAYMENT TERMS

To be made payable to Rachel Berkowitz, via direct deposit or check.

[REDACTED]
[REDACTED]
[REDACTED]

ADDRESS

6128 Wilshire Blv #105 • Los Angeles, CA • 90048

APPROVED BY

NAME

CITY OF LOS ANGELES

CALIFORNIA

Seleta J. Reynolds
GENERAL MANAGER



ERIC GARCETTI
MAYOR

DEPARTMENT OF TRANSPORTATION
100 South Main Street, 10th Floor
Los Angeles, California 90012
(213) 972-8470
FAX (213) 972-8410

February 4, 2021

Honorable Curren D. Price Jr., Councilmember
City Council, Ninth District
200 North Spring Street, Room 420
Los Angeles, CA 90012

Subject: TEMPORARY DECORATIVE DISPLAYS ON TRAFFIC SIGNAL CABINETS

Dear Councilmember Price:

The Los Angeles Department of Transportation approves your request to allow temporary paint displays on the signal cabinets listed below as described in your revised correspondence dated January 28, 2021:

1. Martin Luther King Jr Bl & Figueroa Av
2. 51st St & Normandie Av
3. 48th St & Vermont Av
4. 54th St & Vermont Av
5. 59th St & Vermont Av

A map of all approved decorative traffic signal cabinets can be found here:

<https://goo.gl/bLOWRE>

After the display is installed on the signal cabinet, a photograph may be submitted to showcase on the map. If you have any questions, please have your staff call me at (213) 972-8432.

Sincerely,

Daniel Mitchell
Assistant General Manager

Attachment

c: Seleta Reynolds
DeShane Miller
Roy Kim



@rachelberkowitzart

Thanks to
VOICES NEIGHBORHOOD
COUNCIL



Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Meeting Date:

Budget Fiscal Year: Agenda Item No:

Board Motion and/or Public Benefit Statement (CIP and NPG):

Method of Payment: (Select One) [] Check [] Credit Card [] Board Member Reimbursement

Vote Count
Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Table with 8 columns: Board Member's First and Last Name, Board Position, Yes, No, Abstain, Absent, Ineligible, Recused. Rows include Chair, Vice-Chair, Treasurer, Recording Secretary, etc.

Board Quorum: Total:

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures.

Authorized Signature: [Signature] Authorized Signature: [Signature]
Print/Type Name: Print/Type Name:
Date: Date:

CITY OF LOS ANGELES

CALIFORNIA

Seleta J. Reynolds
GENERAL MANAGER



ERIC GARCETTI
MAYOR

DEPARTMENT OF TRANSPORTATION
100 South Main Street, 10th Floor
Los Angeles, California 90012
(213) 972-8470
FAX (213) 972-8410

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<https://goo.gl/bLOWRE>

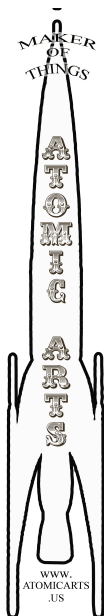
After the display is installed on the signal cabinet, a photograph may be submitted to showcase on the map. If you have any questions, please have your staff call me at (213) 972-8432.

Sincerely,

Daniel Mitchell
Assistant General Manager

Attachment

c: Seleta Reynolds
DeShane Miller
Roy Kim



ATOMIC ARTS
JASON M. SAUNDERS

1336 W. 61ST ST.
LOS ANGELES, CA 90044

(323) 640-1203

COMMISSIONED BY:

VOICES NEIGHBORHOOD COUNCIL

INVOICE

DATE: 3/12/2021

INVOICE#: 225

DESCRIPTION	AMOUNT
For artistic painting of the street traffic control box at 54th and Vermont St.	1,000.00

Please make checks payable to Jason Saunders.

YOUR TOTAL \$1,000.00

Thank you for this opportunity! I sincerely appreciate you.



achell's Donut

SPONSORED BY
VOICES N.C.

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Meeting Date:

Budget Fiscal Year: Agenda Item No:

Board Motion and/or Public Benefit Statement (CIP and NPG):

Method of Payment: (Select One) [] Check [] Credit Card [] Board Member Reimbursement

Vote Count
Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Table with 8 columns: Board Member's First and Last Name, Board Position, Yes, No, Abstain, Absent, Ineligible, Recused. Rows include Chair, Vice-Chair, Treasurer, Recording Secretary, Corr. Secretary, Parliamentarian, Education Rep, Comm/Nonprofit Rep, Youth Rep, At-Large Rep, Area 1-4 Rep.

Board Quorum: Total:

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature: [Signature] Authorized Signature: [Signature]

Print/Type Name: Print/Type Name:

Date: Date:

Fiscal Year
2020 -2021

Office of the City Clerk
Neighborhood Council Funding Program
Fiscal Year Administrative Packet

Neighborhood Council: _____

NEIGHBORHOOD COUNCIL FUNDING PROGRAM FISCAL YEAR ADMINISTRATIVE PACKET

Summary

The Administrative Packet provides for a more comprehensive and complete record of all items that support the Neighborhood Councils' (NC) fiscal and administrative operations, including its annual budget, Financial Officers, and any commitments for NC office space, storage facility, P.O. Boxes, etc.

Goal(s)

The goal(s) of the Administrative Packet is to make it easier for NCs to identify, plan, and confirm, via a board vote, all fiscal and administrative requirements upfront each year so that our Office can prepare for and process funding requests and resulting contracts judiciously and expeditiously.

The Packet contains the following items:

- NC Funding Program Acknowledgements & Agreements – Signed by all Financial Officers
 - If a new Financial Officer is being appointed for the new Fiscal Year, please check the appropriate box for the Financial Officer(s).
- Completed Annual Budget
- Information pertaining to office space, meeting space, storage facility, Post Office Box (P.O. Box), and website services, as applicable.

Procedure

On a yearly basis, we require each NC to discuss, prepare, and approve the Administrative Packet. Once the Packet has been voted on by the board, the Packet and the completed Board Action Certification (BAC) Form are to be submitted to the NC Funding Program.

Your NC Treasurer can submit both documents, the Packet and BAC, by uploading them in the NC Funding System portal, Budget Allocation section, immediately after Board approval. Once received, reviewed, and accepted by our Program, your NC will gain full access to its funds. The NC Funding System portal website is: <https://cityclerk.lacity.org/NCFundPortal/#/login>

As our Program awaits your Packet submission, access to your NC funds will be limited to \$333.00 per month, until the annual budget, Administrative Packet, and BAC have been received and accepted. This limited amount is intended to assist your NC operationally for expenses related to conducting your NC meetings, i.e. meeting facility use fees, printing and photocopying of meeting documents, meeting refreshments/snacks, professional staff services.

If you have questions or require any assistance regarding the packet, please feel free to email us at clerk.ncfunding@lacity.org or call us at 213-978-1058.

**NEIGHBORHOOD COUNCIL FUNDING PROGRAM
FINANCIAL OFFICERS LETTER OF ACKNOWLEDGEMENT & AGREEMENT**

We, the undersigned, do hereby declare that as a result of an official action of the Governing Body of the Neighborhood Council (NC) named below:

- (1) we are authorized to request City funding to support NC general operations,
- (2) all items or services described or included in any related funding requests are exclusively intended to further the goals and objectives of the Neighborhood Council, and
- (3) all reasonable precautions shall be exercised by the undersigned to fully safeguard, control and account for all use of funds. Proper accountability of all City funds is critical to the success of the NC Funding Program.

Therefore, by the signature(s) below, and on behalf of the Neighborhood Council named below, WE HEREBY AGREE to the terms and conditions as set forth in this Letter of Acknowledgement and all related documents as provided by the City, agree to expend funds in accordance with any applicable City rules, policies or procedures, and specifically agree to expend monies received by the Office of the City Clerk solely for public purposes relating to the goals and purposes of the Neighborhood Council named below, consistent with the scope and authority under the City Charter, the Plan for a Citywide System of Neighborhood Councils and any implementing ordinances. We have attended and participated in the City-provided training relating to the NC Funding Program.

WE FURTHER ACKNOWLEDGE and WE AGREE to comply with any requirements regarding use of the NC funds. WE AGREE to provide NC financial reports and/or supporting documentation to the Office of the City Clerk, Neighborhood Council Funding Program as requested and at monthly meetings to the Governing Body and stakeholders of the NC named below. WE AGREE that the Office of the City Clerk and other City representatives may make on-site visits to inspect and review all NC financial records, upon providing reasonable advance notice to the NC Treasurer or designated representatives.

WE ACKNOWLEDGE THAT A NEW LETTER OF ACKNOWLEDGEMENT MUST BE FILED IF THERE IS ANY CHANGE OF FINANCIAL OFFICERS.

Neighborhood Council Financial Officers - Names and Signatures:

Treasurer

Please check here if a new Treasurer is being appointed



SIGNATURE OF THE TREASURER

DATE

PRINT NAME OF THE TREASURER

EMAIL

BOARD POSITION

PHONE NUMBER

CONTINUES OTHER SIDE

2nd Signer

Please check here if a new 2nd Signer is being appointed

Albert Farias

SIGNATURE OF THE 2nd SIGNER

DATE

PRINT NAME OF THE 2ND SIGNER

EMAIL

BOARD POSITION

PHONE NUMBER

Alternate Signer

Please check here if a new Alt. Signer is being appointed

(If not applicable, please indicate "N/A")

SIGNATURE OF THE ALTERNATE SIGNER

DATE

PRINT NAME OF THE ALTERNATE SIGNER

EMAIL

BOARD POSITION

PHONE NUMBER

1st Bank Cardholder

Please check here if a new Cardholder is being appointed

Albert Farias

SIGNATURE OF THE 1st BANK CARD HOLDER

DATE

PRINT NAME OF THE 1st BANK CARD HOLDER

EMAIL

BOARD POSITION

PHONE NUMBER

2nd Bank Cardholder

Please check here if a new Cardholder is being appointed

SIGNATURE OF THE 2nd BANK CARD HOLDER

DATE

PRINT NAME OF THE 2nd BANK CARD HOLDER

EMAIL

BOARD POSITION

PHONE NUMBER

***** Bank Cardholders, please read further next page *****

**NEIGHBORHOOD COUNCIL FUNDING PROGRAM
BANK CARDHOLDER ACKNOWLEDGEMENT &
AGREEMENT OF RESPONSIBILITIES**

This document outlines the responsibilities that I, as the Neighborhood Council Bank Cardholder, have as the primary custodial holder of a City Los Angeles Neighborhood Council (NC) Bank Card, referred herein as "the card" for the Neighborhood Council named below. My signature indicates that I have read and understand these responsibilities and further, that I agree to adhere to the guidelines established by the Office of the City Clerk and approved by the City Controller for the use of City funding as it relates to the Neighborhood Council Funding Program.

1. I understand that the City of Los Angeles Neighborhood Council Card is intended to facilitate the purchase and payment of materials or services required for the conduct of official Neighborhood Council business only.
2. I agree to make only those purchases consistent with the type of purchases authorized by the Office of the City Clerk and approved by the NC Governing Board.
3. I understand that under no circumstances will I use the Card to make personal purchases either for myself or for others. The Card is issued in the name of the Neighborhood Council and I serve as the Card custodian. I agree that should I willfully violate the terms of this Agreement and use of the Card for personal use or gain that I will reimburse the City of Los Angeles for all incurred charges and any fees related to the collection of those charges.
4. Uses of the Card not authorized by the Office of the City Clerk can be considered misappropriation of City funds. This could result in (a) immediate and irrevocable forfeiture of the Card, and /or (b) potential de-certification action. I understand that the Card must be surrendered upon termination of any official position with the Neighborhood Council to which the card is issued. I agree to maintain the Card with appropriate security whenever and wherever I or any other authorized person may use the Card. If the Card is stolen or lost, I agree to immediately notify the Office of the City Clerk.
5. I understand that since the Card is the property of the Bank and authorized for issue by the City of Los Angeles, I am required to comply with internal control procedures designed to protect City assets. This may include being asked to produce the Card, receipts, and/or statements to validate its existence and to audit its use.
6. I understand that I will have access to the Funding Program System portal via the Internet where all card transactions will be posted by the Bank when the card is used. I understand that I am required to obtain itemized receipts for all card transactions and upload the itemized receipts to the Funding Program System portal to verify the posted card transaction. Uploading the required itemized receipt is necessary for my NC Monthly Expenditure Report (MER) to be generated by the Funding Program System portal. The MER must be reviewed and approved by the NC Governing Board before being submitted to the Office of the City Clerk as a complete Report.
7. I understand that all transactions on the Card will reduce the funds available to the NC. I understand that the Bank will not accept any limit increases from me.
8. I understand that the Card is solely provided to the designated NC cardholder and that assignment of the Card is based on the understanding that I need to purchase materials required for the conduct of Neighborhood Council business. I understand that custodial possession of the Card is not an entitlement nor reflective of title or position.
9. As a Neighborhood Council Financial Officer, I have signed and received a copy of both the NC Funding Program Bank Cardholder Agreement of Responsibilities and Financial Officers Letter of Acknowledgement, have attended and completed the required NC Funding Program training, and understand the requirements and limitations regarding the NC Bank Card's use.

PLEASE SIGN OTHER SIDE

OFFICE OF THE CITY CLERK | clerk.ncfunding@lacity.org | 213-978-1058

1st Bank Cardholder



SIGNATURE OF THE 1st BANK CARD HOLDER

DATE

PRINT NAME OF THE 1st BANK CARD HOLDER

2nd Bank Cardholder

SIGNATURE OF THE 2nd BANK CARD HOLDER

DATE

PRINT NAME OF THE 2nd BANK CARD HOLDER

NEIGHBORHOOD COUNCIL FUNDING PROGRAM
ANNUAL BUDGET TEMPLATE – FISCAL YEAR 2020-2021

The annual budget is a plan for the utilization of the NC's financial resources. It should be used as a strategic financial road map to conduct activities and efforts that will help the NC achieve its mission, goals, and objectives. The budget should include the input of stakeholders, be accessible, and comply with the rules that govern the use of NC public funds.

As a planning tool, the annual budget allows the NC board to allocate its funds, both regular annual funds and rollover funds, if any, into the following Expenditure Categories:

1. General and Operational Expenditures
 - i. **Office/Operational**
 - ii. Outreach
 - iii. Elections
2. Neighborhood Purposes Grants (NPGs)
3. Community Improvement Projects (CIPs)

With the exception of certain expenditures related to Office/Operational items, the annual budget cannot be used as authorization or approval of actual payments to vendors. All payments related to Outreach purchases, activities, and events, Elections, NPGs, and CIPs must be considered and approved through separate board motions, not as part of the board approval of the annual budget.

The annual budget may be accepted as authorization for payment for certain monthly and recurring **Office/Operational expenditures only**, such as those listed below, when itemized in the Office/Operational Expenditure Category. Please see the sample itemized Office/Operational budget allocations next page.

1. Office lease payments
2. Office supplies and equipment expenses, not including inventory items
3. Storage facility lease payments
4. P.O. Box payments
5. Office telephone and Internet services
6. Refreshments/snacks for board/committee meetings
7. Website hosting and maintenance services
8. Professional meeting/office-related services, i.e. translators, minute-takers, audio services
9. Printing and copying for meetings/office-related purposes only
10. Printing NC business cards

The annual budget template form provided here is an optional tool. Your Neighborhood Council may submit its annual budget on a form different from this template as long as it only contains the same budget allocation Expenditures Categories listed above.

For more details on the Administrative Packet, Fiscal Year annual budget, and rollover of funds unspent at the end of the Fiscal Year, please review the Policies and Guidelines, Policy 1.1, found on our website: <https://clerk.lacity.org/neighborhood-council-funding-program>

**Sample Itemized Budget Allocations for
Office/Operational Expenditures**

Office/Operational Expenditures Category	
<i>Office Rent (\$500/month x 12 months)</i>	<i>\$6,000.00</i>
<i>Office Supplies (paper, ink, staples, pens, binders, business cards, etc.)</i>	<i>\$500.00</i>
<i>Printer/Copy Machine Lease</i>	<i>\$1,500.00</i>
<i>Internet Service (Spectrum)</i>	<i>\$1,000.00</i>
<i>Telephone Service (Ooma)</i>	<i>\$500.00</i>
<i>Website Hosting and Maintenance</i>	<i>\$2,000.00</i>
<i>Printing and Photocopying for Meetings</i>	<i>\$500.00</i>
<i>Meeting Facility Fees (Riverside Elementary School)</i>	<i>\$2,000.00</i>
<i>Minute-Taker for Meetings (AppleOne)</i>	<i>\$1,500.00</i>
<i>Refreshments/Snacks for Meetings</i>	<i>\$1,500.00</i>
Total Office/Operational Expenditures	\$17,000.00

Neighborhood Purposes Grants (NPG) Expenditures Category	
Total NPG Expenditures	

Community Improvement Projects (CIP) Expenditures Category	
Total CIP Expenditures	

TOTAL ANNUAL BUDGET ALLOCATIONS	
Office/Operational Expenditures	
Outreach Expenditures	
Election Expenditures	
General and Operational Expenditures	
Neighborhood Purposes Grants (NPG) Expenditures	
Community Improvement Projects (CIP) Expenditures	
TOTAL EXPENDITURES FOR FISCAL YEAR 2020-2021	

NEIGHBORHOOD COUNCIL FUNDING PROGRAM

LEASES & AGREEMENTS

Please complete the following information, as applicable, for any leases or service agreements your NC currently has or plans on securing in the Fiscal Year involving office space, meeting space, storage facilities, P.O. Boxes, and/or website services. If sections below do not apply to your NC, please select NA on the sections that do not apply. If you have more than one Meeting Location, then please provide the same information on an additional page. The information provided on this form is to confirm services that an NC may currently have or that it would like to secure in the Fiscal Year which may require a City agreement. If an agreement needs to be drafted from the information provided, the NC board will be notified and advised to agendaize and approve the drafted agreement at a future board meeting; The approval the Administrative Packet/annual budget does not replace the vote the board will need to take to approve any agreements needed.

Office Location:

<input type="checkbox"/> Existing(may need to renew agreement) <input type="checkbox"/> New(new agreement may be needed) <input type="checkbox"/> Donated <input type="checkbox"/> NA	
Property Name:	
Property Address:	
Property Owner Name:	
Property Owner Phone Number:	
Property Owner Email:	

Meeting Location:

<input type="checkbox"/> Existing(may need to renew agreement) <input type="checkbox"/> New(new agreement may be needed) <input type="checkbox"/> Donated <input type="checkbox"/> NA	
Property Name:	
Property Address:	
Property Owner Name:	
Property Owner Phone Number:	
Property Owner Email:	

Storage Facility:

<input type="checkbox"/> Existing(may need to renew agreement) <input type="checkbox"/> New(new agreement may be needed) <input type="checkbox"/> Donated <input type="checkbox"/> NA	
Facility Name/Owner	
Facility Address:	
Facility Owner Phone Number:	
Facility Owner Email:	
Name on Facility Account:	

P.O. Box:

<input type="checkbox"/> Existing(may need to renew agreement) <input type="checkbox"/> New(new agreement may be needed) <input type="checkbox"/> Donated <input type="checkbox"/> NA	
Property Name/Owner:	
NC P.O. Box Address	
Property Owner Address:	
Property Owner Phone Number:	
Property Owner Email:	
Name on P.O. Box Account:	

Website Services:

<input type="checkbox"/> Existing(may need to renew agreement) <input type="checkbox"/> New(new agreement may be needed) <input type="checkbox"/> Donated <input type="checkbox"/> NA	
Name of Website Services Provider:	
Service Provider Address:	
Service Provider Phone Number:	
Service Provider Email:	
Type of Services Provided:	



CLIENT: VOICES NEIGHBORHOOD COUNCIL - LOS ANGELES

QUOTE: \$3,500.00

LOCATION: VERMONT SQUARE LIBRARY CINDER BLOCKS (4 SIDES)

(PAINT+SUPPLIES+PROTECTIVE ANTI-GRAFFITI COATING INCLUDED)

SIZE: RECTANGLE WALLS 20' 7.5"W X 8' 9.5"H (189 SQ. FT)

SQUARE WALLS 11' 5" W X 8' 9.5"H (108 SQ. FT)



(PHOTO OF WALL - FOR REFERENCE)



EL CORAZÓN DEL
THE HEART OF
SOUTH
LOS ANGELES



We are your neighbors working to enhance the **Heart of South LA.**

If you would like to help us or want to talk about solutions, please visit our website for more information.

Thanks Neighbors!

Somos sus vecinos y estamos trabajando para mejorar el **Corazón del Sur de Los Ángeles.**

Si desea ayudarnos o quiere hablar sobre soluciones, visite nuestro sitio web para obtener más información.

Gracias vecinos!

VOICESNC.ORG

 [@VOICESNCINFO](https://www.facebook.com/VOICESNCINFO)

 [@VOICESNC](https://www.instagram.com/VOICESNC)

