

City of Los Angeles
Voices Neighborhood Council
Regular Board Meeting



Tuesday, May 12, 2020, 6:00 pm
VIA Telephone or Internet (Zoom)

Sally Embrey, Area 1
Odalis Perez, Area 2
Abasi Patton, Area 3
Edward Garren, Area 4
Parker Rand, At-Large
Vacant, Corresponding Secretary
Jaime Rabb, Vice Chairperson



Kelvin Guevara, Education
Anita Gray, Youth
Vacant, Faith-Based
Sara Zurita, Community-Based
Ingrid Guevara, Parliamentarian
Kaamil Benoit, Recording Secretary
Steven Nieto, Treasurer

Albert Farias, Chairperson

Regular Board Meeting Agenda

Tuesday, May 12, 2020

6:00 pm

Zoom Meeting Online or By Telephone

<https://zoom.us/j/95564654096>

Dial (669) 990-6833 to Join the Meeting

Then Enter This Webinar ID: 955 6465 4096

In conformity with the Governor's Executive Order N-29-20 (March 17, 2020), and due to public health concerns and directives issued by the Mayor of Los Angeles and Los Angeles County Public Health Department regarding reducing the spread of COVID-19, meetings of the VoicesNC will be conducted entirely by video conference or telephonically. This will be effective starting May 1, 2020 and will continue during the period in which state or local public health officials have imposed or recommended social distancing measures.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS

The public is requested dial *9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 3 minutes per speaker, unless adjusted by the presiding officer of the Board.

NOTICE TO THE PUBLIC

The City of Los Angeles Code of Conduct will be enforced to ensure the Voices Neighborhood Council meetings are collaborative, supportive, and respectful of divergent opinions.

QUORUM

The Voices Neighborhood Council has 14 elected positions and one nominated position. The Voices Neighborhood Council must have eight members present for quorum to conduct official business.

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

- Vermont Square Library Front Door, 1201 W. 48th St.
- www.voicesnc.org
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

AMERICANS WITH DISABILITIES ACT (ADA)

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by emailing VoicesNC90037@gmail.com Note: for TTY/TDD services, please refer to state provided services at <https://ddtp.cpuc.ca.gov/homepage.aspx>. Zoom meetings feature closed captioning functionality.

PUBLIC ACCESS OF RECORDS

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please email VoicesNC90037@gmail.com

CONSIDERATION AND GRIEVANCE PROCESS

For information on the Voices NC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the Voices NC Bylaws. The Bylaws are available at our Board meetings and at <https://VoicesNC.org>.

SERVICIOS DE TRADUCCION

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Jaime Rabb, Vice Chair, por correo electrónico a Vicechair@voicesnc.org para avisar al Concejo Vecinal.

NOTICE TO PAID REPRESENTATIVES

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 *et seq.* More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at {213} 978-1960 or ethics.commission@lacity.org.

AGENDA FOR 5/12/2020

- Call to Order*
- Roll Call*
- Pledge of Allegiance*
- Senior Lead Officer Report*
- Public Officials Report*
- General Public Comment on Non-Agenda Items*

Action Items

All items listed are designated for discussion and possible action by the Voices Neighborhood Council. Council items identified as presentation may be proposed for action by the Council and will be reflected as such in the meeting minutes.

Item	Reference Number	Matter	Time Allotted
1.	0520-01	Meeting Minutes Review and discussion of minutes from the March Meeting on 3/10/20 and April Meeting on 4/12/20. Member/Committee: K. Benoit Proposed Action: Motion to APPROVE the minutes for the March and April Minutes.	3 mins

2.	0520-02	<p>Monthly Expenditure Report Review and discussion of MERs for March and April 2020 Member/Committee: S. Nieto Proposed Action 1: Motion to APPROVE the March 2020 MERs. MERs to be submitted by April 30, 2020. Perform BAC. Proposed Action 2: Motion to APPROVE the April 2020 MERs. MERs to be submitted by May 31, 2020. Perform BAC.</p>	3 mins
3.	0520-03	<p>Sidewalk Repair Program Environmental Impact Report Review and discussion of Sidewalk Repair Program Draft Environmental Impact Report (SRP DEIR). Member/Committee: K. Benoit Proposed Action: Motion to OPPOSE the DEIR due to deficiencies and uncertainties that if unaddressed would have a detrimental impact on our local environment as well as the push to streamline the approval process which limits public input.</p>	10 mins
4.	0520-04	<p>Council File 19-0604: Ban on card idle Discuss and review Council File 19-0604 (ban on car idling) which proposes a) City Council request the City Attorney, in consultation with LADOT and other relevant departments, prepare and present an ordinance, drawing upon best practices from New York City, New Jersey, California’s existing heavy-duty truck idling regulations and elsewhere, to restrict parked vehicle idling to one minute or less, and do so in a way that does not negatively impact low income community members. b) City Council direct LADOT to prepare a robust marketing campaign in order to provide widespread education about the dangers of parked vehicle idling and the new regulations. Member/Committee: K. Benoit Proposed Action: Motion to SUPPORT Council File 19-0604 and submit a Community Impact Statement.</p>	10 mins
5.	0520-05	<p>Be Neighborly Campaign Review and discuss mock up from 907K and Ad Hoc Committee Recommendations for the light pole banners, posters, postcards, bus benches and lawn signs. Proposed Action: Council to motion to approve design for the light pole banners and other forms of media as well as design concept.</p>	20 mins
6.	0520-06	<p>Swag/Promotional Items Discuss the purchase of various swag items such as tablecloth, webcam privacy tab, totes and hand sanitizer. Proposed Action: Council to approve the purchase of items mentioned above not to exceed \$4,000. Perform BAC.</p>	10 mins
7.	0520-07	<p>Neighborhood Purpose Grant (NPG): KYCC Presentation from Margarita Munoz and Cristina Basurto Discussion and review the neighborhood purpose grant Propose Action: Council to motion to Approve \$5000 NPG to KYCC. Perform BAC.</p>	15 min
8.	0520-08	<p>Emergency Funds for VoicesNC Discuss and review use of Emergency Funds for COVID-19 Proposed Action 1: Council to approve \$2215 to Buck Mason to purchase 500 antimicrobial face masks to be distributed to residents within VoicesNC boundaries. Perform BAC.</p>	20 min.

		Proposed Action 2: Council to approve a \$2000 contribution to CommunityBuild to purchase 100 \$20 grocery store gift cards that were distributed at Vermont Square Park on May 1, 2020. Perform BAC. Proposed Action 3: Council to approve the allocation of an additional \$2000 for Emergency Funds at the Chair's discretion. Perform BAC.	
9.	0220-09S	Institute a Monthly Newsletter that may include list of upcoming meetings/events, highlight board actions from previous month, community spotlight (business, person, place) Proposed Action: Appoint a monthly board member to develop a newsletter to be distributed via the email-list serve. Submit final newsletter to Jaime Rabb for approval and dissemination.	10 min.
10.	0520-10	Committee & Liaison Reports Council to report on committee and liaison activities and invite interested stakeholders to participate in scheduled meetings. <ul style="list-style-type: none"> • Outreach Committee • Planning & Land Use Committee • Arts, Parks & Recreation Committee • Health and Safety Committee • Budget & Finance Committee • Ad hoc Sustainability Committee • Ad hoc Be Neighborly committee • Ad hoc Business Committee • Ad hoc Bylaws Committee • CPAB (77th & Southwest) Liaison • Homeless Liaison • SLAANC Liaison • Area Representatives (1, 2, 3, 4 and At-Large) Proposed Action: No motions from updates. Committee and Liaison agenda motions will be listed individually for discussion and possible action.	15 min
11.	0520-11	Voices Vacancies Review and discussion of vacant council seat, unassigned committees, liaisons, liaison alternates, and recruitment of community stakeholders for committee assignment. Discuss council member absences. Invite all committee members to be sworn in during the February meeting. Member/Committee: A. Farias Proposed Action: 1) Council to motion on approving letter/email to be sent immediately to members who have exceeded the number of absences to inform seat is at risk of vacancy. 2) Council to appoint vacant board seats.	5 mins
12.	0520-12	VoicesNC Budget Review and discuss VoicesNC budget for the 2019-2020 fiscal year Propose Action: Motion to approve amended 2019-2020 VoicesNC budget. Perform BAC	10 min
13.	0520-13	Environmental and Climate Impact of Council File 20-0600 and 20-0482 Review and discuss council File 20-0600 (Budget Proposal) and 20-0482 (Greenhouse Gas Reduction) Proposed Action: Board to support CF 20-0482 (Greenhouse Gas Reduction) and propose an amendment to CF 20-0600 to allocate funding to the Office of Climate Emergency Mobilization, Wildlife Pilot Study, the Climate Emergency Commission, and Communities Assemblies.	10 min

RALPH M. BROWN ACT

54954.2. (a) At least 72 hours before a regular meeting, the legislative body of the local agency, or its designee, shall post an agenda containing a brief general description of each item of business to be transacted or discussed at the 5 meeting, including items to be discussed in closed session. A brief general description of an item generally

need not exceed 20 words. The agenda shall specify the time and location of the regular meeting and shall be posted in a location that is freely accessible to members of the public. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, to whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

REMOVAL WARNING

In the event that any meeting is willfully interrupted by a group or groups of persons so as to render the orderly conduct of such meeting unfeasible and order cannot be restored by the removal of individuals who are willfully interrupting the meeting, the members of the legislative body conducting the meeting may order the meeting room cleared and continue in session. Only matters appearing on the agenda may be considered in such a session. Representatives of the press or other news media, except those participating in the disturbance, shall be allowed to

attend any session held pursuant to this section. Nothing in this section shall prohibit the legislative body from establishing a procedure for readmitting an individual or individuals not responsible for willfully disturbing the orderly conduct of the meeting.

Government code Section 54957.9

DISRUPTION OF MEETINGS

Any person who interferes with the conduct of a Neighborhood Council meeting by willfully interrupting and/or disrupting the meeting is subject to removal. A Peace Officer may be requested to assist with the removal by the Neighborhood Council.

Any person who resists removal by a Peace Officer is subject to arrest and prosecution.

Penal Code Section 403, Penal Code Section 602.1(b)

<u>Voices NC Council Vacancy</u>	
Interested stakeholders can email a Letter of Intent to VoicesNC90037@gmail.com . Additional information about Voices NC is available at https://VoicesNC.org	
Council Vacancy	Description
1. Corresponding Secretary	At the direction of the Chair, prepare and release formal board approved correspondence; routinely inform the public of the Council’s activities and inform the Board of City meetings and activities; receives and shares outreach notices and stakeholder information between committees; oversee the maintenance and updating of the website and other social media platforms; create and post all agenda notices in accordance with the Brown Act for all Board meetings; maintain and update the stakeholder database
2. Faith Based Representative	Represents the interests of faith-based organizations in our community and who is designated representative of a faith-based organization located within the boundaries of the VNC area.

<u>Voices NC Council Liaisons</u>			
Council Liaison	Meeting Time	Assigned Member	Alternate Member

1. SLAANC	Third Thursday of the month (6:30pm)	A. Farias	J. Rabb
2. LAPD 77th C-PAB	Second Thursday of the month (6:00pm)	S. Nieto	J. Rabb
3. LAPD Southwest C-PAB	First Monday of the month (6:30pm)	S. Embrey	A. Patton
4. Homelessness	Every Other Month (TBD) (6:30pm)	A. Farias	K. Benoit, A. Gray, P. Rand
5. Resilience/Disaster Preparedness	TBD	S. Zurita	S. Embrey
6. Budget Advocate	First Monday of the month (7:00pm)	S. Nieto	E. Garren
7. Neighborhood Council Sustainability Alliance	TBD	K. Benoit	A. Patton

Voices NC Council Financial Responsibilities

Primary Signer	2nd Signer	Alternate Signer	1st Bankcard holder	2nd Bankcard holder
S. Nieto (Treasurer)	A. Farias	J. Rabb	A. Farias	J. Rabb

Voices NC Standing Committees

All meetings are open to the public and will be posted on www.empowerla.org. All meetings will be held at Vermont Square Library unless otherwise posted. For more about Voices NC Standing Committees refer to Bylaws, Article VI, and Section 1.

Standing Committees	Assigned Council Member	Description
1. Arts, Parks, & Recreation	S. Zurita	The Arts, Parks and Recreation Committee will have the responsibility to discuss issues, promote partnerships on projects and brainstorm ideas to encourage greater community involvement and support. The Arts, parks and Recreation Committee will explore issues and ideas in order to define community identity and values by giving voice to its citizens and providing a form for group action and expression. The committee submits reports of meetings in written form and makes recommendations to the Board for action. The Chair selects meeting site, date and time and meets as directed in these Bylaws.
2. Budget & Finance	S. Nieto	The Budget and Finance Committee Investigate and pursue sources of income and funding. Make an initial review of project proposals and provide a report to the VNC board with recommendations. Generate a budget for each fiscal year, showing planned income and expenditures. And, maintain the Council budget current and report any issues to the Board.
3. Outreach	J. Rabb	The Outreach Committee shall be charged with continuing to outreach to the VNC stakeholders by utilizing any acceptable and Board approved forms of media (e.g. flyers, newsletters, print, television/electronic media, signs, banners, website, etc.) to inform stakeholders regarding projects and events. The content and method of distribution must be pre-approved by the Board.
4. Planning & Land Use	P. Rand	The Planning & Land Use Committee shall review, take public input, report on and make recommendations of actions to the Board on any land use, beautification, and planning issues affecting the community in order to improve the health and quality of life of its citizens. The committee also

		reviews and recommends action regarding building development projects requiring land use permits within the VNC boundaries; advocates positions on land use and building design for the betterment of the community; and considers and provides recommendations to Council on other topics, such as rezoning, applications, development permits, and any subdivision that require council approval.
5. Senior Services	Vacant	The Senior Services Committee addresses the needs of senior citizens in the community and provides an environment where seniors can discuss current issues, share ideas and voice their concerns. The committee will be supportive of programs and services that provide seniors with maximum vitality and independence. It will identify, monitor and address issues that have impact upon seniors' quality of life. The committee will promote "Healthy Aging" by creating an environment where individual differences and needs are recognized; by promoting multicultural awareness, understanding and interaction; and by serving as a bridge to access government information and resources.
6. Youth & Education	A. Gray, K. Guevara	The Youth & Education Committee addresses the issues, concerns, programs and services related to the education of children, youth and adults and developing specific strategies and policies for influencing and achieving constructive outcomes within schools, classrooms, and other education/learning centers that serve the Voices community. Additionally, this committee has the general responsibility to discuss issues, foster collaboration on projects, and brainstorm ideas to encourage greater community involvement/support and participation.
7. Health & Safety	S. Nieto	The Health & Safety Committee seeks opportunities to organize and forums to mobilize the community in seeking safety practices. This includes partnering with Neighborhood Watch, Volunteer Safety Task Force (to enhance the Services provided by the School Crossing Guards), School Crossing Guards, Los Angeles Police Department Senior Lead Officers and Traffic Division and the Los Angeles Fire Department. Representatives of VNC will work to formalize a relationship with these City agencies and other entities responsible for "safety issues" in our community.

City of Los Angeles
Voices Neighborhood Council
Regular Board Meeting



Tuesday, March 10, 2020, 6:00 pm
1201 W. 48th Street, LA 90037
Vermont Square Library, Community Room

Sally Embrey, Area 1
Odalis Perez, Area 2
Abasi Patton, Area 3
Edward Garren, Area 4
Parker Rand, At-Large
Vacant, Corresponding Secretary
Jaime Rabb, Vice Chairperson



Kelvin Guevara, Education
Anita Gray, Youth
Vacant, Faith-Based
Sara Zurita, Community-Based
Ingrid Guevara, Parliamentarian
Kaamil Benoit, Recording Secretary
Steven Nieto, Treasurer

Albert Farias, Chairperson

Call to Order at 6:04 PM

Adjourned at 8:00 PM

Roll Call: S. Embrey, O. Perez, A. Patton, E. Garren, J. Rabb, K. Guevara, S. Zurita, I. Guevara, K. Benoit, S. Nieto, A. Farias

AGENDA FOR 3/10/2020

PUBLIC COMMENTS

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AGENDA FOR 3/10/2020

- Call to Order*
- Roll Call*
- Pledge of Allegiance*
- Senior Lead Officer Report*
- Public Officials Report*
- General Public Comment on Non-Agenda Items*

Senior Lead Officer Report: 77TH DIVISION - VEHICLE RELATED CRIME (BREAK INS ND CAR THEFT). VIOLENT CRIME IS DOWN (7 HOMICIDES YTD IN THIS AREA) VICTIM SERVICES REP LEAVES INFORMATION PAMPHLET.
Public Officials Report: 1. ROBERT JACKSON, SENIOR FIELD REPRESENTATIVE FROM THE OFFICE OF SENATOR HOLLY J. MITCHELL 2. IRMA GALICIA FIELD REPRESENTATIVE FROM THE OFFICE OF ASSEMBLYMEMBER REGINALD BRYON JONES-SAWYER, SR 3. JAMES WESTBROOKS FROM THE OFFICE OF COUNCILMEMBER CURREN PRICE. General Public Comment on Non-Agenda Items: 1. PARENTS OF CHILDREN ATTENDING EXPOSITION PARK NEED FREE PARKING 2. STAKEHOLDER RODRIGO VOICES CONCERNS ABOUT VOTING ACCESSIBILITY AT 2020 PRIMARY ELECTION AND UPCOMING 2020 GENERAL ELECTION.

Action Items

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Item	Reference Number	Matter	Time Allotted
1.	0320-01	Presentation by Susan Stouffer, Sola Community Peace Center , Request for \$5,000 NPG Proposed Action: Board to motion on \$5,000 NPG for 10 kids from 90037 to attend day Peace Camp. Perform BAC. MOTION: K. BENOIT, 2ND: S. NIETO. CARRIES.	15 mins
2.	0320-02	Meeting Minutes Review and discussion of minutes from the February Meeting on February 11, 2020. Member/Committee: K. Benoit Proposed Action: Motion to APPROVE the minutes for the February Minutes. MOTION: S. NIETO, 2ND: S. EMBREY. CARRIES.	3 mins
3.	0320-03	Monthly Expenditure Report Review and discussion of MERs for February 2020 Member/Committee: S. Nieto Proposed Action: Motion to APPROVE the February 2020 MERs. MERs to be submitted by March 31, 2020. Perform BAC. MOTION: J. RABB, 2ND: O. PEREZ. CARRIES.	3 mins
4.	0320-04	NANDC Seniorfest Member/Committee: J. Rabb / Outreach Discuss partnership and event details	5 mins

		Proposed Action: Motion to APPROVE partnership/promote/table at NANDC's Seniorfest event on Saturday, April 18 at Ahmanson Senior Center at Expo Park. TABLED.	
5.	0320-05	Census Event Update Member/Committee: A. Farias and S. Zurita Proposed Action: Motion to APPROVE table at the Vermont Square Library Spring Event on April 1st. TABLED.	5 mins
6.	0320-06	Bylaw amendments Member/Committee: S. Embry Review and discuss proposed changes to the bylaws Proposed Action: Motion to APPROVE bylaw amendments MOTION: E. GARREN , 2ND: J. RABB. CARRIES. 1 ABSTAIN.	25 min
7.	0320-07	Proposal by 711 for 24 hour store with beer and wine sales Member/Committee: A. Farias and P. Rand Discuss proposal for 24-hour operation including beer & wine at 7Eleven at 6224 S. Figueroa St. Proposed Action: Motion to APPROVE a letter supporting the proposal MOTION TO EXTEND DISCUSSION 3 MINS: S. EMBREY, 2ND: J. RABB. MOTION TO EXTEND DISCUSSION 2 MINS: J. RABB, 2ND: S. EMBREY. MOTION: J. RABB, 2ND: A. PATTON. CARRIES. 2 NAYS/1 ABSTAIN.	15 min
8.	0320-08	Council File 11-1705, Citywide Sign (Billboard) Ordinance Member/Committee: P. Rand and A. Farias Citywide sign regulations including opt-in provision, alternative approaches to off-site signs, defining billboard blight, equity for small businesses and mural signs and related matters. Proposed Action: Motion that Voices NC OPPOSE LA City Council File 11-1705 because of the following reasons: no stipulation on saturation of digital billboards; oppose traffic hazzard and revenue generated from these aren't invested in our communities. with amendments limit saturation of digital billboards, limit flashing/cycle changes, invest a percentage of revenue back into the community. TABLED.	5 min.
9.	0320-09	School Safety- Speed Humps Member/Committee: P. Rand and A. Farias Discuss structural solutions to how speed humps are allocated to the schools and parks in our neighborhoods. Proposed Action: Motion to approve a resolution that allows schools to submit a streamlined application to the bureau of street services for speed humps. TABLED.	5 min
10.	0220-10	Vermont Square and Julian Dixon Park Plans Discuss recreational and safety priorities for Vermont Square Park Member/Committee: A. Farias Proposed Action: Motion that the Voices NC <u>APPROVE</u> a letter outlining priority areas for each park TABLED.	20 mins
11.	0220-11	Office & Committee Meeting Space Discuss the potential for the four established VoicesNC committees to host meetings in alternative locations (e.g. Expo Park Rec Center, St. Johns Wellness Center, Honda Downtown LA Conference Center) Member/Committee: J. Rabb / P. Rand / S. Zurita / S. Nieto Proposed Action: Motion that committees report back to the Board by the April 2020 meeting with the status of selecting an alternative location TABLED.	10 mins

12.	0220-12S	<p>Institute a Monthly Newsletter that may include list of upcoming meetings/events, highlight board actions from previous month, community spotlight (business, person, place) Proposed Action: Appoint a monthly board member to develop a newsletter to be distributed via the email-list serve. Submit final newsletter to Jaime Rabb for approval and dissemination. TABLED.</p>	10 mins
13.	0320-13	<p>Committee & Liaison Reports Council to report on committee and liaison activities and invite interested stakeholders to participate in scheduled meetings.</p> <ul style="list-style-type: none"> • Outreach Committee • Planning & Land Use Committee • Arts, Parks & Recreation Committee • Health and Safety Committee • Budget & Finance Committee • Ad hoc Sustainability Committee • Ad hoc Be Neighborly committee • Ad hoc Business Committee • Ad hoc Bylaws Committee • CPAB (77th & Southwest) Liaison • Homeless Liaison • SLAANC Liaison • Area Representatives (1, 2, 3, 4 and At-Large) <p>Proposed Action: No motions from updates. Committee and Liaison agenda motions will be listed individually for discussion and possible action. TABLED.</p>	15 mins
14.	0220-14S	<p>Committee Status and Structure As per the general board meeting held on July 9, 2019, we are reconsidering the formation and board member make up for the VoicesNC committees. Member/Committee: A. Farias Proposed Action: Motion that Voices NC <u>APPROVE</u> combining the Arts Parks and Recreation with the Outreach Committee to formalize Community Engagement Committee with Jaime Rabb and Sara Zurita as co-chairs, Anita Gray, Steven Nieto, Erica Helphand (Stakeholder) as members until the end of the fiscal year. Proposed Action: Motion that Voices NC <u>APPROVE</u> combining the Planning and Land Use, with Health and Safety Committee with Steven Nieto and Parker as co-chairs and Albert Farias, Ed Garren and Sawnia House (Stakeholder) as members until the end of the fiscal year. TABLED.</p>	5 mins
15.	0320-15	<p>Voices Vacancies Review and discussion of vacant council seat, unassigned committees, liaisons, liaison alternates, and recruitment of community stakeholders for committee assignment. Discuss council member absences. Invite all committee members to be sworn in during the February meeting. Member/Committee: A. Farias Proposed Action: 1) Council to motion on approving letter/email to be sent immediately to members who have exceeded the number of absences to inform seat is at risk of vacancy. 2) Council to appoint vacant board seats. TABLED.</p>	5 mins

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<u>Voices NC Council Liaisons</u>			
Council Liaison	Meeting Time	Assigned Member	Alternate Member
1. SLAANC	Third Thursday of the month (6:30pm)	A. Farias	J. Rabb
2. LAPD 77th C-PAB	Second Thursday of the month (6:00pm)	S. Nieto	J. Rabb
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4. Homelessness	Every Other Month (TBD) (6:30pm)	A. Farias	K. Benoit, A. Gray, P. Rand
5. Resilience/Disaster Preparedness	TBD	S. Zurita	S. Embrey
6. Budget Advocate	First Monday of the month (7:00pm)	S. Nieto	E. Garren
7. Neighborhood Council Sustainability Alliance	TBD	K. Benoit	A. Patton

<u>Voices NC Council Financial Responsibilities</u>				
Primary Signer	2nd Signer	Alternate Signer	1st Bankcard holder	2nd Bankcard holder
S. Nieto (Treasurer)	A. Farias	J. Rabb	A. Farias	J. Rabb

Voices NC Standing Committees

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2. Budget & Finance	S. Nieto	The Budget and Finance Committee Investigate and pursue sources of income and funding. Make an initial review of project proposals and provide a report to the VNC board with recommendations. Generate a budget for each fiscal year, showing planned income and expenditures. And, maintain the Council budget current and report any issues to the Board.
3. Outreach	J. Rabb	The Outreach Committee shall be charged with continuing to outreach to the VNC stakeholders by utilizing any acceptable and Board approved forms of media (e.g. flyers, newsletters, print, television/electronic media, signs, banners, website, etc.) to inform stakeholders regarding projects and events. The content and method of distribution must be pre-approved by the Board.
4. Planning & Land Use	P. Rand	The Planning & Land Use Committee shall review, take public input, report on and make recommendations of actions to the Board on any land use, beautification, and planning issues affecting the community in order to improve the health and quality of life of its citizens. The committee also reviews and recommends action regarding building development projects requiring land use permits within the VNC boundaries; advocates positions on land use and building design for the betterment of the community; and considers and provides recommendations to Council on other topics, such as rezoning, applications, development permits, and any subdivision that require council approval.
5. Senior Services	Vacant	The Senior Services Committee addresses the needs of senior citizens in the community and provides an environment where seniors can discuss current issues, share ideas and voice their concerns. The committee will be supportive of programs and services that provide seniors with maximum vitality and independence. It will identify, monitor and address issues that have impact upon seniors' quality of life. The committee will promote "Healthy Aging" by creating an environment where individual differences and needs are recognized; by promoting multicultural awareness, understanding and interaction; and by serving as a bridge to access government information and resources.
6. Youth & Education	A. Gray, K. Guevara	The Youth & Education Committee addresses the issues, concerns, programs and services related to the education of children, youth and

		adults and developing specific strategies and policies for influencing and achieving constructive outcomes within schools, classrooms, and other education/learning centers that serve the Voices community. Additionally, this committee has the general responsibility to discuss issues, foster collaboration on projects, and brainstorm ideas to encourage greater community involvement/support and participation.
7. Health & Safety	S. Nieto	The Health & Safety Committee seeks opportunities to organize and forums to mobilize the community in seeking safety practices. This includes partnering with Neighborhood Watch, Volunteer Safety Task Force (to enhance the Services provided by the School Crossing Guards), School Crossing Guards, Los Angeles Police Department Senior Lead Officers and Traffic Division and the Los Angeles Fire Department. Representatives of VNC will work to formalize a relationship with these City agencies and other entities responsible for “safety issues” in our community.

City of Los Angeles
Voices Neighborhood Council
Regular Board Meeting



Tuesday, April 14, 2020, 6:00 pm
VIA Telephone or Internet (Zoom)

Sally Embrey, Area 1
Odalis Perez, Area 2
Abasi Patton, Area 3
Edward Garren, Area 4
Parker Rand, At-Large
Vacant, Corresponding Secretary
Jaime Rabb, Vice Chairperson



Albert Farias, Chairperson

Kelvin Guevara, Education
Anita Gray, Youth
Vacant, Faith-Based
Sara Zurita, Community-Based
Ingrid Guevara, Parliamentarian
Kaamil Benoit, Recording Secretary
Steven Nieto, Treasurer

MINUTES
AGENDA FOR 4/14/2020

Call to order @ 6:06 pm

Roll Call: S. Embrey, O. Perez, E. Garren, P. Rand, J. Rabb, A. Gray, S. Zurita, I. Guevara, K. Benoit, S. Nieto

NOTE

Due to the imposed state of emergency, the VoicesNC will be conducting its meetings via the Zoom platform. You have the option of attending via the internet or by telephone. This will be our first meeting using this platform so we request your patience if the meeting does not go as smoothly as we anticipate. Question? Voicesnc90037@gmail.com

MEETING ACCESS INFORMATION

Internet: <https://bit.ly/2V0ygzB>

Telephone: 1 (669) 900-6833

Meeting ID: 177 640 527

Password: 069335

PUBLIC COMMENTS

For the public joining by internet or telephone who wish to address the Board, the Chair will unmute the lines during the public comment section on the agenda and momentarily prior to the Board taking action on any agenda items. All other rules to public comments still apply. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 3 minutes per speaker, unless adjusted by the presiding officer of the Council, and given to the first 10 persons who submit Speakers Cards to the Recording Secretary.

NOTICE TO THE PUBLIC

The City of Los Angeles Code of Conduct will be enforced to ensure the Voices Neighborhood Council meetings are collaborative, supportive, and respectful of divergent opinions.

QUORUM

The Voices Neighborhood Council has 14 elected positions and one nominated position. The Voices Neighborhood Council must have eight members present for quorum to conduct official business.

AMERICANS WITH DISABILITIES ACT (ADA)

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by emailing VoicesNC90037@gmail.com **Note: for TTY/TDD services, please refer to state provided services at <https://ddtp.cpuc.ca.gov/homepage.aspx>.** Zoom meetings feature closed captioning functionality.

Telecommunication Relay Services

Telephone communication is one of the most important forms of communication in society today. Due to advancements in technology, telephone devices have evolved with new services and capabilities. Individuals who are deaf and hard of hearing, and individuals with a speech disability are following these trends and are rapidly migrating to more advanced telecommunications methods, both for peer-to-peer and third-party telecommunications relay service (TRS) communications.

Telecommunications Relay Service is a telephone service that allows persons with hearing or speech disabilities to place and receive telephone calls. TRS is available in all 50 states, the District of Columbia, Puerto Rico and the U.S. territories for local and/or long distance calls. TRS providers - generally telephone companies - are compensated for the costs of providing TRS from either a state or a federal fund. There is no cost to the TRS user.

What forms of TRS are available? There are several forms of TRS, depending on the particular needs of the user and the equipment available: TRS includes: Text to Voice TIY-Based TRS; Speech-to-Speech Relay Service; Shared Non-English Language Relay Service; Captioned Telephone Relay Service; Internet Protocol Relay Service; and Video Relay Service. Please visit this site for detail descriptions, <https://www.fcc.gov/consumers/guides/telecommunications-relay-service-trs>.

Don't hang up! Some people hang up on TRS calls because they think the CA is a telemarketer. If you hear, "Hello. This is the relay service ... " when you pick up the phone, please don't hang up! You are about to talk, through a TRS provider, to a person who is deaf, hard-of-hearing, or has a speech disability.

For more information about FCC programs to promote access to telecommunications services for people with disabilities, visit the FCC's Disability Rights Office website.

PUBLIC ACCESS OF RECORDS

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please email VoicesNC90037@gmail.com

CONSIDERATION AND GRIEVANCE PROCESS

For information on the Voices NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the Voices NC Bylaws. The Bylaws are available at our Board meetings and at <https://VoicesNC.org>.

SERVICIOS DE TRADUCCION

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Jaime Rabb, Vice Chair, por correo electrónico a Vicechair@voicesnc.org para avisar al Concejo Vecinal.

NOTICE TO PAID REPRESENTATIVES

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 *et seq.* More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.

AGENDA FOR 4/14/2020

*Call to Order
Roll Call
Pledge of Allegiance
Senior Lead Officer Report
Public Officials Report
General Public Comment on Non-Agenda Items*

Senior Lead Officer: No officers in attendance. Report from Officer Canazales via Jamie Rabb – "Homicide on 4.7.2020 near 58th and Hoover (gang related), robberies, aggravated assault, grand theft auto.

Action Items

All items listed are designated for discussion and possible action by the Voices Neighborhood Council. Council items identified as presentation may be proposed for action by the Council and will be reflected as such in the meeting minutes.

Item	Reference Number	Matter	Time Allotted
1.	0420-01	<p>Meeting Minutes Review and discussion of minutes from the March Meeting on March 10, 2020. Member/Committee: K. Benoit Proposed Action: Motion to APPROVE the minutes for the March Minutes. Motion: J. Rabb, 2nd: P. Rand, motion carries.</p>	3 mins
2.	0420-02	<p>Monthly Expenditure Report Review and discussion of MERs for March 2020 Member/Committee: S. Nieto Proposed Action: Motion to APPROVE the March 2020 MERs. MERs to be submitted by April 30, 2020. Perform BAC. Motion: J. Rabb, 2nd: O. Perez, motion carries.</p>	3 mins
3.	0420-03	<p>COVID 19 Community issues, resources, and support Phone Bank and Senior Check-In, Community Businesses A. Farias identifies resources we have posted on our website/social platforms, etc. Sawnia House(stakeholder) mentions C19helpsqad.com which helps coordinates efforts to shop for neighbors, etc S. Zurita mentions Homeless Services Employment opportunities; will post both on our website/social platforms, etc. J. Rabb will post both opportunities on our website.</p>	20 mins
4.	0420-04	<p>Face Masks Discuss the purchase and distribution of face masks within VoicesNC boundaries (250 @ \$1,000) Proposed Action: Council to approve the purchase of face masks not to exceed \$3,000. Perform BAC. Motion: J Rabb. motioned Council to approve the purchase of face masks which includes postage not to exceed \$3,000. E Garren second. Unanimously approved; Motion Carries.</p>	10 mins.
5.	0420-05	<p>Food banks Discuss partnering with food banks to distribute meals and/or groceries within the VoicesNC boundaries Proposed Action: Council to approve the purchase of meals or groceries not to exceed \$3,000. Perform BAC. LA Regional Food Bank or Community Build are mentioned as potential organizations to help fund. Motion: P. Rand motioned Council to approve donating \$3,000 to Community Build to purchase food or directly purchase food from Community Build's food provider to donate to those in need within Voices NC boundaries. O. Perez second. Unanimously approved; Motion Carries.</p>	10 mins.
6.	0420-06	<p>Be Neighborly Campaign Review and discuss mock up from 907K and Ad Hoc Committee Recommendations for the light pole banners, and lawn signs.</p>	15 mins

		<p>Proposed Action: Council to motion to approve design for the light pole banners and design concept. Have 907k revise one design to show jazz musician with musical notes; have scalloped edges white at bottom and sides and bleed at top. Motion: E. Garren motioned Council to approve the design for light pole banner and design concept. S. Nieto second. Unanimously approved; Motion Carries.</p>	
7.	0420-07	<p>Light Pole Banners Proposed Action: Council to approve not to exceed \$9,500 to print and install 30 double-sided light pole banners within the VoicesNC boundaries. Perform BAC. Motion: S. Zurita motioned Council to approve not to exceed \$9,500 for the printing and installation of 30 double-sided light pole banners within Voices NC boundaries. E. Garren second. Unanimously approved; Motion Carries.</p>	10 mins
8.	0320-08	<p>Census Event Update Deadline extended to August 14, 2020. Member/Committee: A. Farias and S. Zurita A. Farias gave update that Census deadline has been extended until August 14, 2020. Please encourage your neighbors to complete the census.</p>	5 mins
9.	0320-09	<p>School Safety- Speed Humps Member/Committee: P. Rand and A. Farias Discuss structural solutions to how speed humps are allocated to the schools and parks in our neighborhoods. Proposed Action: Motion to approve a resolution that allows schools to submit a streamlined application to the bureau of street services for speed humps. E. Garren motioned. J. Rabb second. Unanimously approved; Motion Carries. A. Farias will send letter to appropriate parties.</p>	10 mins
10.	0320-10	<p>Council File 11-1705, Citywide Sign (Billboard) Ordinance Member/Committee: P. Rand and A. Farias Citywide sign regulations including opt-in provision, alternative approaches to off-site signs, defining billboard blight, equity for small businesses and mural signs and related matters. Proposed Action: Motion that Voices NC OPPOSE LA City Council File 11-1705 because of the following reasons: no stipulation on saturation of digital billboards; oppose traffic hazzard and revenue generated from these aren't invested in our communities. with amendments limit saturation of digital billboards, limit flashing/cycle changes, invest a percentage of revenue back into the community. E. Garren motioned. A. Gray second. Unanimously approved; Motion Carries.</p>	10 mins
11.	0320-11	<p>Vermont Square and Julian Dixon Park Plans Discuss recreational and safety priorities for Vermont Square Park Member/Committee: A. Farias Proposed Action: Motion that the Voices NC APPROVE a letter outlining priority areas for each park with the addition to encourage to look into opportunities to acquire additional land. Possible dog park added to feasibility study as well as closing Budlong Ave. to thru traffic and limit vehicular accessibility into the park. Address traffic flow around the library to because the streets are narrow if cars are parked on both sides of the street-- consider one-way traffic. E. Garren motioned. J. Rabb second. Unanimously approved; Motion Carries. A. Farias will send letter to appropriate parties.</p>	10 mins

12.	0420-12	<p>Voices Vacancies Review and discussion of vacant council seat, unassigned committees, liaisons, liaison alternates, and recruitment of community stakeholders for committee assignment. Discuss council member absences. Invite all committee members to be sworn in during the February meeting. Member/Committee: A. Farias Proposed Action: 1) Council to motion on approving letter/email to be sent immediately to members who have exceeded the number of absences to inform seat is at risk of vacancy. 2) Council to appoint vacant board seats.</p>	5 mins
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<u>Voices NC Council Vacancy</u>	
Interested stakeholders can email a Letter of Intent to VoicesNC90037@gmail.com . Additional information about Voices NC is available at https://VoicesNC.org	
Council Vacancy	Description
1. Corresponding Secretary	At the direction of the Chair, prepare and release formal board approved correspondence; routinely inform the public of the Council’s activities and inform the Board of City meetings and activities; receives and shares outreach notices and stakeholder information between committees; oversee the maintenance and updating of the website and other social media platforms; create and post all agenda notices in accordance with the Brown Act for all Board meetings; maintain and update the stakeholder database
2. Faith Based Representative	Represents the interests of faith-based organizations in our community and who is designated representative of a faith-based organization located within the boundaries of the VNC area.

<u>Voices NC Council Liaisons</u>			
Council Liaison	Meeting Time	Assigned Member	Alternate Member
1. SLAANC	Third Thursday of the month (6:30pm)	A. Farias	J. Rabb
2. LAPD 77th C-PAB	Second Thursday of the month (6:00pm)	S. Nieto	J. Rabb
3. LAPD Southwest C-PAB	First Monday of the month (6:30pm)	S. Embrey	A. Patton
4. Homelessness	Every Other Month (TBD) (6:30pm)	A. Farias	K. Benoit, A. Gray, P. Rand
5. Resilience/Disaster Preparedness	TBD	S. Zurita	S. Embrey
6. Budget Advocate	First Monday of the month (7:00pm)	S. Nieto	E. Garren

7. Neighborhood Council Sustainability Alliance	TBD	K. Benoit	A. Patton
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Primary Signer	2nd Signer	Alternate Signer	1st Bankcard holder	2nd Bankcard holder
S. Nieto (Treasurer)	A. Farias	J. Rabb	A. Farias	J. Rabb

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Monthly Expenditure Report



Reporting Month: March 2020

Budget Fiscal Year: 2019-2020

NC Name: Voices of 90037

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$40030.73	\$515.29	\$39515.44	\$5500.00	\$5410.00	\$28605.44

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$35050.00	\$515.29	\$25565.44	\$0.00	\$25065.44
Outreach		\$0.00		\$500.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$6950.00	\$0.00	\$6950.00	\$0.00	\$6950.00
Neighborhood Purpose Grants	\$10000.00	\$0.00	\$7000.00	\$5000.00	\$2000.00
Funding Requests Under Review: \$5410.00		Encumbrances: \$0.00		Previous Expenditures: \$11969.27	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	THE WEB CORNER, INC	03/01/2020	(Credit card transaction)	General Operations Expenditure	Office	\$202.50
2	PP TOSSITUPINC	03/10/2020	(Credit card transaction)	General Operations Expenditure	Office	\$35.50
3	PP TOSSITUPINC	03/10/2020	(Credit card transaction)	General Operations Expenditure	Office	\$35.50
4	LITTLE CAESARS 5960	03/10/2020	(Credit card transaction)	General Operations Expenditure	Office	\$24.09
5	PP TOSSITUPINC	03/10/2020	(Credit card transaction)	General Operations Expenditure	Office	\$-35.50
6	EXTRA SPACE 1562	03/12/2020	(Credit card transaction)	General Operations Expenditure	Office	\$253.20
Subtotal:						\$515.29

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total

1	Luis Sanchez dba Served 2 Enjoy	02/24/2020	Event Approval Code: V9NC1920-002 Motion that Voices NC APPROVE not to exceed \$700 to purchase lunch/refreshments for 100 participants from Served2Enjoy for Area 2 Community Cl...	General Operations Expenditure	Outreach	\$500.00
2	Sola Community Peace Center	03/13/2020	Motion to approve \$5,000 NPG to Sola Community Peace Center to fund 10 kids from Voices NC boundaries to attend day Peace Camp.	Neighborhood Purpose Grants		\$5000.00
Subtotal: Outstanding						\$5500.00

The Web Corner, Inc.

19509 Ventura Blvd.
Tarzana, CA 91356

Invoice

PAID
03/01/2020

Date	Invoice #	Terms
/1/2020	19954	

Bill To
Voices Neighborhood Council Jaime Rabb

Ship To

QTY	Description	Price Each	Amount
1	Monthly Maintenance: includes up to 1.5 hour for; phone support, web development, requests, & website adjustments	150.00	150.00
15	Email Standard Mailboxes: 15 Accounts for voicesnc.org	3.50	52.50
0	Hosting for voicesnc.org (included in maintenance)	15.00	0.00

Please remit payment at your earliest convenience. Thank you for your business!	Total	\$202.50
	Payments/Credits	-\$202.50
	Balance Due	\$0.00

TOSS IT UP INC.
809 w 48th Street
Los Angeles, CA 90037 US
+1 8004835510
contactus@tossitupinc.com
www.tossitupinc.com



INVOICE

BILL TO

Voices NC
PO BOX 82160
Attn: Albert Farias
Los Angeles, CA 90082

SHIP TO

Voices NC
PO BOX 82160
Attn: Albert Farias
Los Angeles, CA 90082

INVOICE # 1292

DATE 03/10/2020

DUE DATE 03/10/2020

TERMS Net 30

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
Catering Salad	Ceasar Salad with Dressing and Croutons (10 ppl)	1	35.00	35.00
Credit Card Terminal	Credit Card Fee	1	0.50	0.50

Thank you for Opening Up Your Palates to Salads and allowing Toss It Up to your healthy go to establishment.

BALANCE DUE

\$35.50

TOSS IT UP INC.
809 w 48th Street
Los Angeles, CA 90037 US
+1 8004835510
contactus@tossitupinc.com
www.tossitupinc.com



INVOICE

BILL TO

Voices NC
PO BOX 82160
Attn: Albert Farias
Los Angeles, CA 90082

SHIP TO

Voices NC
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Attn: Albert Farias
Los Angeles, CA 90082

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Credit Card Terminal	Credit Card Fee	1	0.50	0.50

Thank you for Opening Up Your Palates to Salads and allowing Toss It Up to your healthy go to establishment.

BALANCE DUE

\$35.50

Little Caesars

Los Angeles, CA
Store ID 00001-05960
Phone 323-766-7936

Order #301451

ALBERT FARIAS

Tue, Mar 10, 2020 05:12pm

Your Cashier Today is Yaksi R.

SALE

<u>Item</u>	<u>Price</u>
(2) Classic Cheese	\$10.00
(2) ExtraMostBestest Pepperoni	\$12.00
<hr/>	
Item Count	4
<u>Taxable Total</u>	<u>\$22.00</u>

Sales Tax \$2.09

Total \$24.09

Account: MASTERCARD*****0617

Cardholder: ALBERT FARIAS

Result: CAPTURED

Authorization Code: 047256

Approved Amount: 24.09

Application Label: MASTERCARD

Chip Indicator: Chip Read

CVM: PIN

Sequence #001-5266-0

TVR: 0000041000

TSI: E800

AID: A0000000041010

IAD: 01106070032200

ARC: 00

TID: 002

Mode: issuer



You got a refund

Accept credit cards on your phone with a PayPal card reader.

↶ **\$35.50 USD**

Amount	\$35.50
Subtotal	\$35.50
Tip	\$0.00
TOTAL	\$35.50 USD

 **Payment Method**

 **REFUND (Swiped)**

MasterCard *****0617

Signature verified

Transaction ID: 1D890827K82408821

This transaction will appear on your credit card statement as 'PP*TOSSITUPINC'

 **Additional Details**

Authorization Code: 023331

Terminal ID: *****0655

Mode: Issuer

 **Merchant Information**

Toss It Up Inc

Merchant ID: ZBDVE587WEXPU

809 W 48th Street

Los Angeles CA 90037, US

TOSSITUPINC@YAHOO.COM

www.Tossitupinc.com

 **Purchase Location**



Location set by Merchant's device, may not be accurate.

PayPal collects and uses your personal information in accordance with our Privacy Policy, which is available at www.paypal.com.

Please retain your receipt as proof of transaction.

PayPal

Leave your wallet at home, pay with the PayPal app.



Payment Success!

This is a quick little note to let you know that your monthly payment was processed successfully.

Thank you for protecting your valuable belongings with us!

MY ACCOUNT



Your Facility Information:

1701 W Slauson Ave
Los Angeles, CA 90047
(323) 243-1017

[Get Directions](#)

Payment Information:

Date: March 12, 2020

Amount: \$253.20

Unit number: 2467

Account

Number: 1006378707

Let's get social



Monthly Expenditure Report



Reporting Month: April 2020

Budget Fiscal Year: 2019-2020

NC Name: Voices of 90037

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$39515.44	\$13370.70	\$26144.74	\$0.00	\$0.00	\$26144.74

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$35050.00	\$455.70	\$17194.74	\$0.00	\$17194.74
Outreach		\$7915.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$6950.00	\$0.00	\$6950.00	\$0.00	\$6950.00
Neighborhood Purpose Grants	\$10000.00	\$5000.00	\$2000.00	\$0.00	\$2000.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$12484.56	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	THE WEB CORNER, INC	04/01/2020	April receipt for web services	General Operations Expenditure	Office	\$202.50
2	EXTRA SPACE 1562	04/12/2020	This payment was a reoccurring charge for our storage facility. The payment comes out of a line item on our office expenditures.	General Operations Expenditure	Office	\$253.20
3	SP BUCK MASON USA	04/20/2020	As per DONE's approval of the Chair's discretionary COVID-19 relief.	General Operations Expenditure	Outreach	\$2215.00
4	Luis Sanchez dba Served 2 Enjoy	02/24/2020	Event Approval Code: V9NC1920-002 Motion that Voices NC APPROVE not to exceed \$700 to purchase lunch/refreshments for 100 participants from Served2Enjoy for Area 2 Community Cl...	General Operations Expenditure	Outreach	\$500.00
5	Sola Community Peace Center	03/13/2020	Motion to approve \$5,000 NPG to Sola Community Peace Center to fund 10 kids from Voices NC boundaries to attend day Peace Camp.	Neighborhood Purpose Grants		\$5000.00
6	Community Build	04/20/2020	Emergency fund contribution per DONE approval	General Operations Expenditure	Outreach	\$2000.00

7	907K c/o ERNESTO C. RUIZ COMODO	04/24/2020	Payment for concept and design of outreach campaign.	General Operations Expenditure	Outreach	\$3200.00
Subtotal:						\$13370.70

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
Subtotal: Outstanding						\$0.00

The Web Corner, Inc.

19509 Ventura Blvd.
Tarzana, CA 91356

Invoice

PAID
04/01/2020

Date	Invoice #	Terms
/1/2020	20125	

Bill To
Voices Neighborhood Council Jaime Rabb

Ship To

QTY	Description	Price Each	Amount
1	Monthly Maintenance: includes up to 1.5 hour for; phone support, web development, requests, & website adjustments	150.00	150.00
15	Email Standard Mailboxes: 15 Accounts for voicesnc.org	3.50	52.50
0	Hosting for voicesnc.org (included in maintenance)	15.00	0.00

Please remit payment at your earliest convenience. Thank you for your business!	Total	\$202.50
	Payments/Credits	-\$202.50
	Balance Due	\$0.00

From: Extra Space Storage extraspace@mail.extraspacestorage.com
Subject: Payment Confirmation: Thank you for your payment.
Date: April 13, 2020 at 12:36 PM
To: chair@voicesnc.org



We've Received Your Payment | [View online](#)

Payment Success!

This is a quick little note to let you know that your monthly payment was processed successfully.

Thank you for protecting your valuable belongings with us!

MY ACCOUNT



Your Facility Information:

1701 W Slauson Ave
Los Angeles, CA 90047
(323) 243-1017

[Get Directions](#)

Payment Information:

Date: April 12, 2020
Amount: \$253.20
Unit number: 2467
Account Number: 1006378707

Let's get social



From: **Buck Mason** help@buckmason.com
Subject: Order #446788 confirmed
Date: April 20, 2020 at 9:44 AM
To: chair@voicesnc.org



BUCK MASON

WE GOT YOUR ORDER

We'll let you know shortly when it's on its way.

Your order **#446788** on April 20, 2020 at 9:43 PST



(Bulk) Anti-Microbial Prevention Face Mask 250- 2 \$2,000.00
Pack one size

Pre-order. This item will ship week of May 18th. Once received, masks cannot be returned.

Subtotal	\$2,000.00
Shipping Fee	\$25.00
Tax	\$190.00
Total	\$2,215.00
Paid by customer:	
Shopify payments (sale)	\$2,215.00

Shipped to

Albert Farias
4605 Orchard Ave
Los Angeles CA 90037
United States

Billing Information

Albert Farias
200 N. Spring St.
Room 224
Los Angeles CA 90012
United States

Shipping Method

Mastercard (ending in 0617) **\$2,215.00**
Standard (2-8 days) - Bulk Order

Have questions about your order?



help@buckmason.com



[\(888\) 988-5560](tel:(888)988-5560)

QUESTIONS ON RETURNS OR EXCHANGES?



VISIT US IN LOS ANGELES AND NEW YORK



GIVE US A SHOUTOUT @BUCKMASON





3007 S. Central Avenue
Los Angeles, CA 90011

Luis Sanchez
310.413.3425

Ariana Sanchez
310.936.1045

INVOICE – Saturday February 22, 2020

Client Information

(310) 963-6704
Vnccorrsec18@gmail.com

Attn: Jamie Rabb
Voices Neighborhood Council
P.O. Box 82160
Los Angeles, CA 90082

Event Information

Clean-Up Day

PICK UP: 10:30 AM

CATERING ORDER FOR 100 PEOPLE @ \$5.00 EACH:		\$500.00
<ul style="list-style-type: none"> • HOT DOGS • SIDE: <ul style="list-style-type: none"> ○ Mix Fruit 		
<u>Includes:</u>		
<ul style="list-style-type: none"> • Disposable plates, utensils and paper napkins. 		

TOTAL	\$500.00
--------------	-----------------

Please make check payable to:
Luis Sanchez
dba Served2Enjoy
2027 W. 71st Street
Los Angeles, CA 90047

Office of the City Clerk
 Administrative Services Division
 Neighborhood Council (NC) Funding Program
 Board Action Certification (BAC) Form

VNCL 920-002
 APPROVED



NC Name: **Voices Neighborhood Council** Meeting Date: **Tuesday, January 14, 2020**
 Budget Fiscal Year: **2019-2020** Agenda Item No: **0120-09**

Board Motion and/or Public Benefit Statement (CIP and NPG): **Motion that Voices NC APPROVE not to exceed \$700.00 to purchase lunch/ refreshments for 100 participants from Served2Enjoy for Area 2 Community Clean Up Event on Saturday, February 22, 2020.**

Method of Payment: (Select One) Check Credit Card Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Vacant	Chair						
Mr. Albert Farias	Vice-Chair	✓					
Ms. Laure Ferguson	Treasurer				✓		
Mr. Steven Nieto	Recording Secretary	✓					
Ms. Jaime Rabb	Corr. Secretary	✓					
Ms. Ingrid Guevara	Parliamentarian	✓					
Mr. Kelvin Guevara	Education Rep	✓					
Ms. Sara Zurita	Comm/Nonprofit Rep	✓					
Ms. Anita Gray	Youth Rep				✓		
Vacant	Faith-Based Rep						
Mr. Parker Rand	At-Large Rep	✓					
Ms. Sally Embrey	Area 1 Rep	✓					
Ms. Odalis Perez	Area 2 Rep	✓					
Vacant	Area 3 Rep						
Mr. Edward Garren	Area 4 Rep				✓		
Board Quorum:	9	Total:	9				

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature: *Albert Farias* Authorized Signature: *Jaime Rabb*
 Print/Type Name: **Albert Farias** Print/Type Name: **Jaime Rabb**
 Date: **1/14/2020** Date: **1/14/2020**

**Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)**

This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. The Neighborhood Council (NC), upon approval of the application, shall submit the approved application along with all required documentation to the Department of Neighborhood Empowerment.

Name of NC from which you are seeking this grant: Voices

SECTION I - APPLICANT INFORMATION

1a) Sola Community Peace Center 37-1945764 California 02/28/20
Organization Name **Federal I.D. # (EIN#)** **State of Incorporation** **Date of 501(c)(3) Status (if applicable)**

1b) 3651 S. Vermont Ave. Los Angeles CA 90007
Organization Mailing Address **City** **State** **Zip Code**

1c) _____
Business Address (if different) **City** **State** **Zip Code**

1d) **PRIMARY CONTACT INFORMATION:**
Dr. Susan Stouffer (213) 219-8716 sstouffer.peacecenterdirector@gmail.com
Name **Phone** **Email**

2) **Type of Organization- Please select one:**
 Public School (not to include private schools) or 501(c)(3) Non-Profit (other than religious institutions)
Attach Grant Request on School Letterhead **Attach IRS Determination Letter**

3) _____
Name / Address of Affiliated Organization (if applicable) **City** **State** **Zip Code**

SECTION II - PROJECT DESCRIPTION

4) **Please describe the purpose and intent of the grant.**
 To cover the cost of the camp for 10 kids from 90037 to attend Peace Camp. The actual cost for 10 kids to attend the camp, from 8am - 6pm each day, including crafts/activities/supplies, 2 meals + snacks/day, field trips, and more = \$6,276. We are requesting \$5,000 to help cover that cost for 10 kids from 90037. Each year we have at least 10 kids attending from the 90037 area. We also have 2 youth interns, and 1 teacher from 90037. We had applied for a \$5,000 grant from Voices 2 years ago, been approved, but the city attorney denied us because our fiscal sponsor was a church. Sola Community Peace Center is now a separate nonprofit. Peace Camp is a 15 year non-sectarian immersion experience in peacemaking. The camp is specifically offered to kids who are in economic struggle, which means each year we must raise the costs of the camp each year. We provide experience in peacemaking skills such as meditation, mindfulness and conflict resolution. Kids who grow up in economic struggle have their systems wired to be in constant fight or flight mode due to the continuous threat of the economic struggle. These kids experience the very real and constant threat that they may lose their housing, or not have enough food to eat, as well as experiencing the household stress of their families economic worries. These peacemaking skills also provide social-emotional learning and regulation. These skills have been demonstrated through research to be critical in helping kids in economic struggle manage their stress responses and be able to self-regulate. Learning these skills have been demonstrated to not only help kids become more resilient, but also to be more successful in their relationships and in their academics. These skills are offered through a fun, activity driven curriculum that the kids enjoy. The activities related to the peacemaking skills include reading books, role-play, meditation, games and more.

5) **How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)**
 The public benefit comes from preventing the cost of getting kids out of gangs or incarceration, but also the benefit by helping the kids become peacemakers and peace leaders in the community. We have seen a generation of kids grow up in this program, go on to college and come back to be the teachers and director of the programs as they mentor the next generation. Each summer they are able to participate in Peace Camp, we see the kids becoming more peaceful, compassionate, and committed to the cause of peace. The social-emotional learning skills we teach have been shown to improve kids' attitude about self and others, positive social behavior, and academic performance. They have also been shown to reduce conduct problems and emotional distress (Payton, et. al, 2008). A program evaluation of Peace Camp from USC found that "Peace Camp is making a difference...Participants are able to conceptualize peace, demonstrate peaceful communication and behavior, and develop prosocial skills like peaceful communication, emotion regulation and conflict resolution (Lundeen, 2015, Doctoral Dissertation, USC). The kids who participate can become the peace makers and peace leaders we need to help transform our community.

SECTION III - PROJECT BUDGET OUTLINE

6a) Personnel Related Expenses		Requested of NC	Total Projected Cost
Director + Asst. Director - camp + planning \$16-\$18/hr		\$ 450.00	\$ 6,960
6 teachers - 3 per shift from 8am - 1:30, 1-6:30, camp + planning, \$14-15/hr		\$ 1,950	\$ 11,700
Youth Intern Scholarships x 12		\$ 1,600	\$ 9,600

6b) Non-Personnel Related Expenses		Requested of NC	Total Projected Cost
Space + Utilities			\$ 2,000
Food, supplies, field trips		\$ 1,000	\$ 2,400
Curriculum development and use			\$ 5,000

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in box 4 above contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes, please describe:

Source of Funding	Amount	Total Projected Cost
Living Into the Future Foundation, Justice and Compassion Grant		\$ 9,000
In-Kind from Sola and St. Mark's - space, utilities, and curriculum		\$ 9,000
Fundraising, donors, other grants		\$ 19,660

9) What is the TOTAL amount of the grant funding requested with this application: \$ 5,000

10a) Start date: 06/01/20 10b) Date Funds Required: 06/01/20

10c) Expected completion date: 07/31/20 (After completion of the project, the applicant must submit a follow-up form to the Neighborhood Council and the Department of Neighborhood Empowerment)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a former or existing relationship with a Board Member of the NC?
 No Yes - Please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application? Yes No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the Department will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read Appendix A, "What is a Public Benefit," and Appendix B "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*
Dr. Susan Stouffer Executive Director *[Signature]* 3-1-20
PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*
Alicia Driscoll Secretary *[Signature]* 3-1-20
PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the Department at (213) 978-1551 for instructions on completing this form

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Voices Neighborhood Council Meeting Date: 3/10/2020

Budget Fiscal Year: 2019-2020 Agenda Item No: 0320-01

Board Motion and/or Public Benefit Statement (CIP and NPG): Motion to approve \$5,000 NPG to Sola Community Peace Center to fund 10 kids from Voices NC boundaries to attend day Peace Camp.

Method of Payment: (Select One) [] Check [] Credit Card [] Board Member Reimbursement

Vote Count
Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Table with columns: Board Member's First and Last Name, Board Position, Yes, No, Abstain, Absent, Ineligible, Recused. Rows include: Mr. Albert Farias (Chair), Ms. Jaime Rabb (Vice-Chair), Mr. Steven Nieto (Treasurer), Ms. Kaamil Benoit (Recording Secretary), Vacant (Corr. Secretary), Ms. Ingrid Guevara (Parliamentarian), Mr. Kelvin Guevara (Education Rep), Ms. Sara Zurita (Comm/Nonprofit Rep), Ms. Anita Gray (Youth Rep), Vacant (Faith-Based Rep), Mr. Parker Rand (At-Large Rep), Ms. Sally Embrey (Area 1 Rep), Ms. Odalis Perez (Area 2 Rep), Mr. Abasi Patton (Area 3 Rep), Mr. Edward Garren (Area 4 Rep).

Board Quorum: 8 Total: 11 2

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature: Steven Nieto Authorized Signature: Albert Farias

Print/Type Name: Steven Nieto Print/Type Name: Albert Farias

Date: 3/10/2020 Date: 3/10/2020



4305 Degnan Blvd.
Suite 102
Los Angeles, CA 90008
Phone: (323) 290-6560
Fax: (323) 596-9036

INVOICE

INVOICE #	DATE
4202020	4/20/2020

BILL TO

Voices Neighborhood Council
c/o: Albert Farias, PhD, MPH

DESCRIPTION	AMOUNT
Corporate Contribution: for the purpose of purchasing \$20 gift cards to distribute to residents at Vermont Square Park	\$2,000.00
<i>Thank you for your business!</i>	TOTAL \$2,000.00

If you have any questions about this invoice, please contact
Yannis Oliver, Financial Controller

From: Thomas Soong thomas.soong@lacity.org
Subject: Voices NC COVID-19 Emergency Fund Request Approved
Date: April 20, 2020 at 8:36 AM
To: Thomas Soong thomas.soong@lacity.org
Bcc: vncvicechair19@gmail.com

TS

Dear Albert, (all board members bcc'ed)

We hope you are doing well and am healthy.

This email is to inform you and the City Clerk Funding Division, that the Voices NC COVID-19 Emergency Authority Funding Request has been **APPROVED**.

The following expenses has been approved by the Department:

Buck Mason for face masks **\$3000.00**

Community Build to help deliver groceries at Vermont Square Park **\$2000.00**

TOTAL AMOUNT = \$5000

HOW TO ISSUE PAYMENT

Pay by card: If you plan on spending the approved emergency funds through the NC credit card, you can go ahead and do so. When the card transaction posts in the portal, you can upload both the transaction itemized receipt together with this email as the DONE approval document, as one combined PDF document. The portal also asks for a brief description of the transaction where they can indicate it is for an approved Covid-19 emergency expenditure. We will email City Clerk this email as approval to pay. They will use the funding amount indicated in the approval to increase the credit card limits, as necessary. The increased card limits will be available for the cardholder to use for the next 7 days from the time DONE sends its approval email to the NC and NC Funding Program.

Pay by check: If you plan on spending the approved emergency funds through a check payment, you can submit a check payment request through the portal. Please upload the DONE approval document as the authorization for payment and the vendor's invoice. In the description section for the request, the treasurer can indicate it is for an approved Covid-19 emergency expenditure.

SOME OTHER THINGS TO NOTE

It is also permissible to reach out to a City representative, such as a Neighborhood Empowerment Advocate, City Council aide or a Mayor's Office representative for input on organizations and programs serving the neighborhood during this state of emergency.

Please note that the President or Chair may consult with a few board members, as long as the discussion does not involve consultation or discussion with either a majority of the quorum of the neighborhood council board or a majority of the quorum of any particular committee of the neighborhood council.

As soon as the NC board or quorum of the board is able to hold a meeting via teleconference or other method approved by DONE, the authority to spend funds reverts back to the NC board, per majority decision, to direct use of NC funds for the COVID-19 declared emergency.

Thank you for your service. Please take care, and be safe.

Thomas Soong
Director of Outreach and Communications

Department of Neighborhood Empowerment

200 N. Spring Street, Suite 2005

Los Angeles, CA 90012

Office | [213-978-1551](tel:213-978-1551) Fax | [213-978-1751](tel:213-978-1751)

Email | EmpowerLA@lacity.org Web | www.EmpowerLA.org



Empower Yourself. Empower Your Community. Empower LA.



126 E.64th st
Los Angeles, CA 90003
310-822-6980
ernesto@907k.com
www.907k.com

Invoice

BILL TO

Voices 90037 Neighborhood Council

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
1249	04/23/2020	\$3,200.00	04/23/2020	Due on receipt	

ACTIVITY	QTY	RATE	AMOUNT
Consulting Concept and design of campaign for Voices 90037 Neighborhood Council. In person and online consulting. Campaign revisions. Design light pole banners, English and Spanish versions	1	3,200.00	3,200.00

BALANCE DUE

\$3,200.00

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Voices Neighborhood Council Meeting Date: 2/11/20

Budget Fiscal Year: 2019-2020 Agenda Item No: 0220-04

Board Motion and/or Public Benefit Statement (CIP and NPG): Motion to approve vendor 907k in the amount of \$5,410 for for the Be Neighborly campaign for design and printing costs of posters, lawn signs and postcards.

Method of Payment: (Select One) Check Credit Card Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Albert Farias	Chair	x					
Jaime Rabb	Vice-Chair	x					
Steven Nieto	Treasurer	x					
Kaamil Benoit	Recording Secretary	x					
Vacant	Corr. Secretary						
Ingrid Guevara	Parliamentarian		x				
Kelvin Guevara	Education Rep			x			
Sara Zurita	Comm/Nonprofit Rep	x					
Anita Gray	Youth Rep	x					
Vacant	Faith-Based Rep						
Parker Rand	At-Large Rep				x		
Sally Embrey	Area 1 Rep				x		
Odalis Perez	Area 2 Rep	x	x				
Abasi Patton	Area 3 Rep						
Edward Garren	Area 4 Rep	x					
Board Quorum: 8	Total:	8	2	1	2		

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature: *[Signature]* Authorized Signature: *Albert Farias*
 Print/Type Name: Steven Nieto Print/Type Name: Albert Farias
 Date: 02/12/20 Date: 02/12/20

Air pollution poses a significant danger and nuisance to public health, including the risk of premature death, reproductive and developmental harm, asthma, lung cancer and cardiovascular disease. Over 250,000 children and over 1.1 million adults in the Los Angeles metropolitan area reportedly have asthma. Low income communities of color are at particular risk, as are various communities of workers.

The American Lung Association's State of the Air 2019 report ranked Los Angeles as the most ozone-polluted metropolitan area in the United States; the fifth most polluted by annual particle pollution levels; and the seventh most polluted for unhealthy particle pollution days. Los Angeles County was one of just 12 U.S. counties to receive failing grades in all three pollution categories in 2019.

Mobile sources which account for over 80% of smog-forming pollution, over 90% of diesel particle pollution and approximately 50% of California greenhouse gas emissions that contribute to the rapidly-increasing climate emergency are transportation-related, with passenger vehicles accounting for the largest share. Parked vehicle idling in California contributes approximately 3 million tons of carbon dioxide to the atmosphere annually.

The 2019 State of the Air report found increases in unhealthy ozone and particle pollution in Los Angeles, and the most recent inventory of greenhouse gas emissions found that California's transportation emissions have risen while other categories have decreased. A significant amount of these emissions could be mitigated by a simple change of habit by the driving public: seriously reducing parked vehicle idling immediately, except in the case of public safety and where other vehicles by law or policy must idle under certain circumstances.

Idling in traffic or very low-speed driving - and the consequent increases in emissions - have been exacerbated by increases in traffic congestion, and efforts to alleviate them must continue. However, parked vehicle idling is an unnecessary and inefficient habit that increases air and climate pollution, increases consumption and demand for harmful fossil fuels, and also wastes money.

New York City has adopted strong parked vehicle idling regulations and enforcement into its City Administrative Code, which require that no person should allow the engine of a motor vehicle to idle for longer than three minutes while parking, standing or stopping, and not for longer than one minute near schools, with the exception of emergency vehicles and engines necessary for loading, unloading and processing operations. NYC enforcement in some cases is achieved by citizens with the use of an app. If a complaint is approved, the person who reports it can get paid 25% of the \$350 fine, or approximately \$88.

Eight states have enacted legislation that bans parked vehicle idling for all vehicles, including Texas. California has focused its idling laws on heavy duty vehicles like diesel trucks. A City law to apply idling limits to all vehicles would complement the state's law while allowing improving enforcement.

The City, its inhabitants, and the planet could all benefit by the adoption of strong regulations to greatly restrict parked vehicle idling. Such an ordinance could also move the City briskly towards its zero emissions goals.

I THEREFORE MOVE that the City Council request the City Attorney, in consultation with LADOT and other relevant departments, prepare and present an ordinance, drawing upon best practices from New York City, New Jersey, California's existing heavy-duty truck idling regulations and elsewhere, to restrict parked vehicle idling to one minute or less, and do so in a way that does not negatively impact low income community members.

I FURTHER MOVE that the City Council direct LADOT to prepare a robust marketing campaign in order to provide widespread education about the dangers of parked vehicle idling and the new regulations.

PRESENTED BY:


PAUL KORETZ
Councilmember, 5th District

SECONDED BY:



ORIGINAL

JUN 05 2019





VOICES NEIGHBORHOOD COUNCIL General Board



Board Members

CHAIRPERSON

Albert J. Farias

VICE-CHAIRPERSON

Jaime Rabb

CORRESPONDING SECRETARY

Vacant

RECORDING SECRETARY

Kaamil Benoit

TREASURER

Steven J. Nieto

PARLIAMENTARIAN

Ingrid Guevara

EDUCATION REPRESENTATIVE

Kelvin Guevara

AREA 1 REPRESENTATIVE

Sally Embrey

AREA 2 REPRESENTATIVE

Odalys Perez

AREA 3 REPRESENTATIVE

Abasi Patton

AREA 4 REPRESENTATIVE

Edward Garren

AT-LARGE REPRESENTATIVE

Parker Rand

COMMUNITY/NONPROFIT REPRESENTATIVE

Sara Zurita

FAITH BASED REPRESENTATIVE

Vacant

YOUTH REPRESENTATIVE

Anita Gray

May 7th, 2020

RE: Sidewalk Repair Program Draft Environmental Impact Report

Shilpa Gupta, Environmental Supervisor I

City of Los Angeles Public Works, Bureau of Engineering Environmental Management Group

1149 S Broadway, Suite 600, Mail Stop 939 Los Angeles, CA 90015

Email: Shilpa.Gupta@lacity.org

Via Email

Dear Shilpa Gupta:

This letter states the position of the Voices Neighborhood Council regarding the draft environmental impact report (“DEIR”) for the sidewalk repair program (“Project”) (<https://sidewalks.lacity.org/environmental-impact-report>). This DEIR fails to provide explanation of the Project’s environmental impact and is therefore inadequate. The DEIR needs to be revised and will not be adequate until the Project’s impacts are fully analyzed and described to make the full scope of the Project clear. The necessary revisions are listed below:

- The DEIR fails to consider impacts by the loss of tree canopy and other environmental benefits.
- The DEIR’s analysis is inadequate given that it is based on a tree replacement approach that is speculative.
- The DEIR fails to disclose or analyze the impact of the downsizing (replacing large stature trees with smaller stature trees) of our Urban Forest that would be created by the Project.
- The DEIR’s analysis is also inadequate given that it is based on mitigation measures that are largely undefined.
- The DEIR analyzes an inadequate range of alternatives and fails to analyze alternatives that reduce impacts.

An EIR is an environmental siren whose purpose it is to alert the public and its responsible officials to environmental changes before they have reached ecological points of no return. Given the foregoing deficiencies and uncertainties, the DEIR must be revised and recirculated. The present DEIR cannot properly form the basis of the final EIR.

Sincerely,

Kaamil Benoit
Recording Secretary

CC:

FLAG POLE

V.9

VOICES 90037 NC FLAG POLE



THE HEART OF SOUTH LOS ANGELES



WWW.VOICESNC.ORG

VOICES NEIGHBORHOOD
COUNCIL





THE HEART OF SOUTH LOS ANGELES



WWW.VOICESNC.ORG

VOICES NEIGHBORHOOD
COUNCIL





THE HEART OF SOUTH LOS ANGELES



WWW.VOICESNC.ORG

VOICES NEIGHBORHOOD
COUNCIL





THE HEART OF SOUTH LOS ANGELES



WWW.VOICESNC.ORG

VOICES NEIGHBORHOOD
COUNCIL



FLAG POLE
V.9 SPANISH
VOICES 90037 NC FLAG POLE



EL CORAZÓN DEL
SOUTH
LOS ANGELES



WWW.VOICESNC.ORG

VOICES NEIGHBORHOOD
COUNCIL





EL CORAZÓN DEL SOUTH LOS ANGELES



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VOICES NEIGHBORHOOD
COUNCIL





EL CORAZÓN DEL
SOUTH
LOS ANGELES



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COUNCIL





EL CORAZÓN DEL SOUTH LOS ANGELES



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VOICES NEIGHBORHOOD
COUNCIL





The AmGraph Group
 2091 Del Rio Way
 Ontario, CA 91761-8038
 Phone: (909) 937-7570

INVOICE



SOLD TO
 Voices Neighborhood Council
 Jaime Robb
 P.O. Box 82160
 Los Angeles, CA 90082

SHIP TO
 Voices Neighborhood Council
 P.O. Box 82160
 Los Angeles, CA 90082

Customer Code	P.O. Number	Ship Date	Invoice Date	Invoice #	Salesperson	Terms
VOICA1	Email Approval 5/7/2020		5/7/20	7935011	Scott Greenwald	Due Upon Rec
Job	Voices NC CLPBs 60/30d					
7935						

Qty Ordered	Qty Shipped	Description	Unit Price	UM	Amount
60	60	City Light Pole Banner	\$5,610.00		\$5,610.00
30	30	Double Unit Installations	\$2,368.50		\$2,368.50
Job Description 35" x 96" double-faced banners printed 4cp on white vinyl (2 images), sleeves top and bottom, reinforce sleeve ends with 1" binding. 60 Banners / 30 Double Units					

Thank you for your Business!	Subtotal	\$7,978.50
	LA County Tax	\$532.95
	Total Due	\$8,511.45

Knightsbridge Industries Inc.
 527 North Azusa Avenue #133
 Covina, CA 91722

 Phone: 626.744.7797
 Email: sales@kbind.us

 PO/Ref #:
 Job #: 81517
 Date: May 11, 2020

Bill To:

 Voices Neighborhood Council
 Jaime Rabb
 1031 W. 48th St.
 Los Angeles, CA 90037


 Phone: (310)963-6704
 Email: vnccorrsec18@gmail.com

Ship To:

 Voices Neighborhood Council
 Jaime Rabb
 1031 W. 48th St.
 Los Angeles, CA 90037

 Phone: (310)963-6704
 Email: vnccorrsec18@gmail.com

Salesperson Manny Gonzalez	Ship Via Ground	Est. Ship Date	Payment Terms Net 10 - Check
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Qty	Item #	Description	Unit Price	Ext. Price
500	VSUUN-IHWYM	 Credit Card Hand Sanitizer Color: Clear Size: 0.66 Oz. Imprint: Silk Screen - One Color; One Location (Orange)	\$2.55	\$1,275.00
1	ADDCHG	Additional charges for Credit Card Hand Sanitizer Setup Charge: \$45.00	\$45.00	\$45.00

Subtotal	\$1,320.00
Shipping	\$71.00
Tax (9.5%)	\$125.40
Total	\$1,516.40

NOTES TO CUSTOMER:
Quote valid for 48 hours.
Quote Acceptance

If this quote is acceptable, please sign below and return.

Authorized Signature: _____ Print Name: _____ Date: _____

Knightsbridge Industries Inc.
 527 North Azusa Avenue #133
 Covina, CA 91722

 Phone: 626.744.7797
 Email: sales@kbind.us

 PO/Ref #:
 Job #: 81518
 Date: May 4, 2020

Bill To:

 Voices Neighborhood Council
 Jaime Rabb
 1031 W. 48th St.
 Los Angeles, CA 90037


 Phone: (310)963-6704
 Email: vnccorrsec18@gmail.com

Ship To:

 Voices Neighborhood Council
 Jaime Rabb
 1031 W. 48th St.
 Los Angeles, CA 90037

 Phone: (310)963-6704
 Email: vnccorrsec18@gmail.com

Salesperson Manny Gonzalez	Ship Via Ground	Est. Ship Date	Payment Terms Net 15 - Check
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Qty	Item #	Description	Unit Price	Ext. Price
250	AVTYI-NEPCT	 Hide and Seek Webcam Cover Color: Black Imprint: Silk Screen - One Color; One Location	\$0.85	\$212.50
1	ADDCHG	Additional charges for Hide and Seek Webcam Cover Setup Charge: \$45.00	\$45.00	\$45.00

Subtotal	\$257.50
Shipping	\$13.00
Tax (9.5%)	\$24.46
Total	\$294.96

Quote Acceptance

If this quote is acceptable, please sign below and return.

Authorized Signature: _____ Print Name: _____ Date: _____

Knightsbridge Industries Inc.
 527 North Azusa Avenue #133
 Covina, CA 91722

 Phone: 626.744.7797
 Email: sales@kbind.us

 PO/Ref #:
 Job #: 81519
 Date: May 4, 2020

Bill To:

 Voices Neighborhood Council
 Jaime Rabb
 1031 W. 48th St.
 Los Angeles,, CA 90037


 Phone: (310)963-6704
 Email: vnccorrsec18@gmail.com

Ship To:

 Voices Neighborhood Council
 Jaime Rabb
 1031 W. 48th St.
 Los Angeles,, CA 90037

 Phone: (310)963-6704
 Email: vnccorrsec18@gmail.com

Salesperson Ulises Gonzalez	Ship Via Ground	Est. Ship Date	Payment Terms Net 30 - Check
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Qty	Item #	Description	Unit Price	Ext. Price
250	NRRXI-ICUUN	 Premium Non-Woven Polypropylene Grocery Tote Color: Navy Size: 13"x10"x15" Imprint: Silk Screen - One Color; One Location (Orange)	\$2.20	\$550.00
1	ADDCHG	Additional charges for Premium Non-Woven Polypropylene Grocery Tote Screen Charge: \$45.00	\$45.00	\$45.00

Subtotal	\$595.00
Shipping	\$93.00
Tax (9.5%)	\$56.53
Total	\$744.53

Quote Acceptance

If this quote is acceptable, please sign below and return.

Authorized Signature: _____ Print Name: _____ Date: _____

Knightsbridge Industries Inc.
 527 North Azusa Avenue #133
 Covina, CA 91722

 Phone: 626.744.7797
 Email: sales@kbind.us

 PO/Ref #:
 Job #: 81520
 Date: May 4, 2020

Bill To:

 Voices Neighborhood Council
 Jaime Rabb
 1031 W. 48th St.
 Los Angeles, CA 90037


 Phone: (310)963-6704
 Email: vnccorrsec18@gmail.com

Ship To:

 Voices Neighborhood Council
 Jaime Rabb
 1031 W. 48th St.
 Los Angeles, CA 90037

 Phone: (310)963-6704
 Email: vnccorrsec18@gmail.com

Salesperson Manny Gonzalez	Ship Via Ground	Est. Ship Date	Payment Terms Net 15 - Check
-------------------------------	--------------------	----------------	---------------------------------

Qty	Item #	Description	Unit Price	Ext. Price
1	SWZPM-JWCDL	 8ft Table Throw 4-Sided with Custom Print	\$135.00	\$135.00

Subtotal	\$135.00
Shipping	\$11.00
Tax (9.5%)	\$12.83
Total	\$158.83

Quote Acceptance

If this quote is acceptable, please sign below and return.

Authorized Signature: _____ Print Name: _____ Date: _____

**Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)**



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. The Neighborhood Council (NC), upon approval of the application, shall submit the approved application along with all required documentation to the Department of Neighborhood Empowerment.

Name of NC from which you are seeking this grant: Voices Neighborhood Council

SECTION I - APPLICANT INFORMATION

1a)	Koreatown Youth and Community Center	953-77-9389	California	08/20/82
	Organization Name	Federal I.D. # (EIN#)	State of Incorporation	Date of 501(c)(3) Status (if applicable)
1b)	1319 W Pico Blvd	Los Angeles	CA	90015
	Organization Mailing Address	City	State	Zip Code
1c)	3727 W 6th Street #300	Los Angeles	CA	90020
	Business Address (if different)	City	State	Zip Code
1d)	PRIMARY CONTACT INFORMATION:			
	Margarita Munoz	(213) 743-8750	margaritam@kyccla.org	
	Name	Phone	Email	
2)	Type of Organization- Please select one:			
	<input type="checkbox"/> Public School <i>(not to include private schools)</i>	or	<input checked="" type="checkbox"/> 501(c)(3) Non-Profit <i>(other than religious institutions)</i>	
	Attach Grant Request on School Letterhead		Attach IRS Determination Letter	
3)	Name / Address of Affiliated Organization (if applicable)	City	State	Zip Code

SECTION II - PROJECT DESCRIPTION

- 4) Please describe the purpose and intent of the grant.**
 KYCC is applying for a Neighborhood Purpose Grant (NPG) to continue to bring resources to Voices Neighborhood Council neighborhoods to expand the tree canopy more densely in order to create healthier and safer communities. We know that communities with higher canopy coverage have lower rates of asthma and other physical and mental health issues. Currently KYCC has funding available to plant free public-space 15-gallon shade trees. We have consistently gotten feedback from the community asking for fruit trees.

 This project would combine the existing street tree funding with the NPG funding to create a more dense tree canopy. Residents receiving street trees through the "Commitment to Water" process, would also be eligible to receive a free 5-gallon fruit tree to plant in their yard. The grant, if awarded, will help fund the fruit tree portion of this project. The funding will be used to purchase 200 5-gallon fruit trees that will be distributed among the Voices Neighborhood Council communities. We will coordinate with the Voices Neighborhood Council to identify neighbors who are in high need of tree canopy expansion and density. We will then outreach to those residents, offering at least two trees - one fruit tree to plant in their yard and 1+ (depending on space) street tree.
- 5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)**

 This grant will help promote the importance of expanding tree canopy within Voices Neighborhood Council communities, while also yielding fresh, locally grown food. As mentioned above, this grant will fund the acquisition of fruit trees. As we may know, South LA is home to over 800,000 thousand residents who have limited access to fresh and nutritious foods. The area's 60 full-service grocery stores serve roughly 22,000 residents. In contrast, West Los Angeles' 57 stores serve roughly 11, 000 residents. We know that this limited access to health, affordable food puts a strain on our communities.

 We hope that receiving a fruit and shade tree will increase the number of residents signing up to receive trees. This area has limited access to supermarkets with affordable food. Receiving a fruit tree will help people connect with the growing process while also providing nutritious food. At large, the community will be introduced to a greener lifestyle. Thus, increasing the number of residents able to produce their own food as well as increasing environmental benefits within our communities. Hopefully this will strengthen local pride. Lastly, these fruit trees will be a rich and long lasting resource to the community and an educational resource for the children.

SECTION III - PROJECT BUDGET OUTLINE

6a) Personnel Related Expenses	Requested of NC	Total Projected Cost
Outreach and Project Specialist community engagement and delivery staff time	\$ 1,000.00	\$ 1,000.00

6b) Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
200 5-gallon fruit trees (\$20 per tree)	\$ 4,000.00	\$ 4,000.00

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

No Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in box 4 above contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes, please describe:

Source of Funding	Amount	Total Projected Cost

9) What is the TOTAL amount of the grant funding requested with this application: \$ 5,000.00

10a) Start date: June 1, 2020 10b) Date Funds Required: June 1, 2020

10c) Expected completion date: March 2021 (After completion of the project, the applicant must submit a follow-up form to the Neighborhood Council and the Department of Neighborhood Empowerment)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a former or existing relationship with a Board Member of the NC?

No Yes - Please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application? Yes No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the Department will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read Appendix A, "What is a Public Benefit," and Appendix B "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Johng Ho Song Executive Director  5/8/20
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the Department at (213) 978-1551 for instructions on completing this form

Internal Revenue Service

Date: August 19, 2004

Koreatown Youth and Community Center Inc.
680 S. Wilton Pl.
Los Angeles, CA 90005-3200

Department of the Treasury
P. O. Box 2508
Cincinnati, OH 45201

Person to Contact:
Sheena Wallace 31-04021
Customer Service Specialist

Toll Free Telephone Number:
8:00 a.m. to 6:30 p.m. EST
877-829-5500

Fax Number:
513-263-3756

Federal Identification Number:
95-3779389

Dear Sir or Madam:

This is in response to the amendment to your organization's Articles of Incorporation filed with the state on May 12, 2004. We have updated our records to reflect the name change as indicated above.

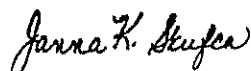
In December 1982 we issued a determination letter that recognized your organization as exempt from federal income tax. Our records indicate that your organization is currently exempt under section 501(c)(3) of the Internal Revenue Code.

Our records indicate that your organization is also classified as a public charity under sections 509(a)(1) and 170(b)(1)(A)(vi) of the Internal Revenue Code.

Our records indicate that contributions to your organization are deductible under section 170 of the Code, and that you are qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Internal Revenue Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely,



Janna K. Skufca, Director, TE/GE
Customer Account Services

Fiscal Year
2019 -2020

Office of the City Clerk
Neighborhood Council Funding Program
Fiscal Year Administrative Packet

Neighborhood Council: Voices NC

NEIGHBORHOOD COUNCIL FUNDING PROGRAM FISCAL YEAR ADMINISTRATIVE PACKET

Summary

The Administrative Packet provides for a more comprehensive and complete record of all items that support the Neighborhood Councils' (NC) fiscal and administrative operations, including its annual budget, Financial Officers, and any commitments for NC office space, storage facility, P.O. Boxes, etc.

Goal(s)

The goal(s) of the Administrative Packet is to make it easier for NCs to identify, plan, and confirm, via a board vote, all fiscal and administrative requirements upfront each year so that our Office can prepare for and process funding requests and resulting contracts judiciously and expeditiously.

The Packet contains the following items:

- NC Funding Program Acknowledgements & Agreements – Signed by all Financial Officers
- Completed Annual Budget
- Information pertaining to office space, meeting space, storage facility, Post Office Box (P.O. Box), and website services, as applicable.

Procedure

On a yearly basis, we require each NC to discuss, prepare, and approve the Administrative Packet. Once the Packet has been voted on by the board, the Packet and the completed Board Action Certification (BAC) Form are to be submitted to the NC Funding Program.

Your NC Treasurer can submit both documents, the Packet and BAC, by uploading them in the NC Funding System portal, Budget Allocation section, immediately after Board approval. Once received, reviewed, and accepted by our Program, your NC will gain full access to its funds. The NC Funding System portal website is: <https://cityclerk.lacity.org/NCFundPortal/#/login>

As our Program awaits your Packet submission, access to your NC funds will be limited to \$333.00 per month, until the annual budget, Administrative Packet, and BAC have been received and accepted. This limited amount is intended to assist your NC operationally for expenses related to conducting your NC meetings, i.e. meeting facility use fees, printing and photocopying of meeting documents, meeting refreshments/snacks, professional staff services.

If you have questions or require any assistance regarding the packet, please feel free to email us at clerk.ncfunding@lacity.org or call us at 213-978-1058.

2nd Signer

Albert Farias

SIGNATURE OF THE 2ND SIGNER

Albert Farias

PRINT NAME OF THE 2ND SIGNER

Chairperson

BOARD POSITION

vncvicechair19@gmail.com

EMAIL

626-393-1634

PHONE NUMBER

Alternate Signer (If not applicable, please indicate "N/A")

Jaime Rabb

SIGNATURE OF THE ALTERNATE SIGNER

Jaime Rabb

PRINT NAME OF THE ALTERNATE SIGNER

Vice-Chairperson

BOARD POSITION

DATE

vncorrsec18@gmail.com

EMAIL

310-963-6704

PHONE NUMBER

1st Bank Cardholder

Albert Farias

SIGNATURE OF THE 1ST BANK CARD HOLDER

Albert Farias

PRINT NAME OF THE 1ST BANK CARD HOLDER

Chairperson

BOARD POSITION

vncvicechair19@gmail.com

EMAIL

626-393-1634

PHONE NUMBER

2nd Bank Cardholder

Jaime Rabb

SIGNATURE OF THE 2ND BANK CARD HOLDER

Jaime Rabb

PRINT NAME OF THE 2ND BANK CARD HOLDER

Vice-Chairperson

BOARD POSITION

DATE

vncorrsec18@gmail.com

EMAIL

310-963-6704

PHONE NUMBER

***** Bank Cardholders, please read further next page *****

**NEIGHBORHOOD COUNCIL FUNDING PROGRAM
BANK CARDHOLDER ACKNOWLEDGEMENT &
AGREEMENT OF RESPONSIBILITIES**

This document outlines the responsibilities that I, as the Neighborhood Council Bank Cardholder, have as the primary custodial holder of a City Los Angeles Neighborhood Council (NC) Bank Card, referred herein as "the card" for the Neighborhood Council named below. My signature indicates that I have read and understand these responsibilities and further, that I agree to adhere to the guidelines established by the Office of the City Clerk and approved by the City Controller for the use of City funding as it relates to the Neighborhood Council Funding Program.

1. I understand that the City of Los Angeles Neighborhood Council Card is intended to facilitate the purchase and payment of materials or services required for the conduct of official Neighborhood Council business only.
2. I agree to make only those purchases consistent with the type of purchases authorized by the Office of the City Clerk and approved by the NC Governing Board.
3. I understand that under no circumstances will I use the Card to make personal purchases either for myself or for others. The Card is issued in the name of the Neighborhood Council and I serve as the Card custodian. I agree that should I willfully violate the terms of this Agreement and use of the Card for personal use or gain that I will reimburse the City of Los Angeles for all incurred charges and any fees related to the collection of those charges.
4. Uses of the Card not authorized by the Office of the City Clerk can be considered misappropriation of City funds. This could result in (a) immediate and irrevocable forfeiture of the Card, and /or (b) potential de-certification action. I understand that the Card must be surrendered upon termination of any official position with the Neighborhood Council to which the card is issued. I agree to maintain the Card with appropriate security whenever and wherever I or any other authorized person may use the Card. If the Card is stolen or lost, I agree to immediately notify the Office of the City Clerk.
5. I understand that since the Card is the property of the Bank and authorized for issue by the City of Los Angeles, I am required to comply with internal control procedures designed to protect City assets. This may include being asked to produce the Card, receipts, and/or statements to validate its existence and to audit its use.
6. I understand that I will have access to the Funding Program System portal via the Internet where all card transactions will be posted by the Bank when the card is used. I understand that I am required to obtain itemized receipts for all card transactions and upload the itemized receipts to the Funding Program System portal to verify the posted card transaction. Uploading the required itemized receipt is necessary for my NC Monthly Expenditure Report (MER) to be generated by the Funding Program System portal. The MER must be reviewed and approved by the NC Governing Board before being submitted to the Office of the City Clerk as a complete Report.
7. I understand that all transactions on the Card will reduce the funds available to the NC. I understand that the Bank will not accept any limit increases from me.
8. I understand that the Card is solely provided to the designated NC cardholder and that assignment of the Card is based on the understanding that I need to purchase materials required for the conduct of Neighborhood Council business. I understand that custodial possession of the Card is not an entitlement nor reflective of title or position.
9. As a Neighborhood Council Financial Officer, I have signed and received a copy of both the NC Funding Program Bank Cardholder Agreement of Responsibilities and Financial Officers Letter of Acknowledgement, have attended and completed the required NC Funding Program training, and understand the requirements and limitations regarding the NC Bank Card's use.

PLEASE SIGN OTHER SIDE

1st Bank Cardholder

Albert Farias

SIGNATURE OF THE 1st BANK CARD HOLDER

DATE

Albert Farias

PRINT NAME OF THE 1st BANK CARD HOLDER

2nd Bank Cardholder

Jaime Rabb

SIGNATURE OF THE 2nd BANK CARD HOLDER

DATE

Jaime Rabb

PRINT NAME OF THE 2nd BANK CARD HOLDER

NEIGHBORHOOD COUNCIL FUNDING PROGRAM
ANNUAL BUDGET TEMPLATE – FISCAL YEAR 2019-2020

The annual budget is a plan for the utilization of the NC's financial resources. It should be used as a strategic financial road map to conduct activities and efforts that will help the NC achieve its mission, goals, and objectives. The budget should include the input of stakeholders, be accessible, and comply with the rules that govern the use of NC public funds.

As a planning tool, the annual budget allows the NC board to allocate its funds, both regular annual funds and rollover funds, if any, into the following Expenditure Categories:

1. General and Operational Expenditures
 - i. **Office/Operational**
 - ii. Outreach
 - iii. Elections
2. Neighborhood Purposes Grants (NPGs)
3. Community Improvement Projects (CIPs)

With the exception of certain expenditures related to Office/Operational items, the annual budget cannot be used as authorization or approval of actual payments to vendors. All payments related to Outreach purchases, activities, and events, Elections, NPGs, and CIPs must be considered and approved through separate board motions, not as part of the board approval of the annual budget.

The annual budget may be accepted as authorization for payment for certain monthly and recurring **Office/Operational expenditures only**, such as those listed below, when itemized in the Office/Operational Expenditure Category. Please see the sample itemized Office/Operational budget allocations next page.

1. Office lease payments
2. Office supplies and equipment expenses, not including inventory items
3. Storage facility lease payments
4. P.O. Box payments
5. Office telephone and Internet services
6. Refreshments/snacks for board/committee meetings
7. Website hosting and maintenance services
8. Professional meeting/office-related services, i.e. translators, minute-takers, audio services
9. Printing and copying for meetings/office-related purposes only
10. Printing NC business cards

The annual budget template form provided here is an optional tool. Your Neighborhood Council may submit its annual budget on a form different from this template as long as it only contains the same budget allocation Expenditures Categories listed above.

For more details on the Administrative Packet, Fiscal Year annual budget, and rollover of funds unspent at the end of the Fiscal Year, please review the Policies and Guidelines, Policy 1.1, found on our website: <https://clerk.lacity.org/neighborhood-council-funding-program>

**Sample Itemized Budget Allocations for
Office/Operational Expenditures**

Office/Operational Expenditures Category	
<i>Office Rent (\$500/month x 12 months)</i>	<i>\$6,000.00</i>
<i>Office Supplies (paper, ink, staples, pens, binders, business cards, etc.)</i>	<i>\$500.00</i>
<i>Printer/Copy Machine Lease</i>	<i>\$1,500.00</i>
<i>Internet Service (Spectrum)</i>	<i>\$1,000.00</i>
<i>Telephone Service (Ooma)</i>	<i>\$500.00</i>
<i>Website Hosting and Maintenance</i>	<i>\$2,000.00</i>
<i>Printing and Photocopying for Meetings</i>	<i>\$500.00</i>
<i>Meeting Facility Fees (Riverside Elementary School)</i>	<i>\$2,000.00</i>
<i>Minute-Taker for Meetings (AppleOne)</i>	<i>\$1,500.00</i>
<i>Refreshments/Snacks for Meetings</i>	<i>\$1,500.00</i>
Total Office/Operational Expenditures	\$17,000.00

<h1 style="margin: 0;">Voices NC</h1> <hr style="width: 50%; margin: 0 auto;"/> <h2 style="margin: 0;">Neighborhood Council Annual Budget for Fiscal Year 2019-2020</h2>	
Annual Budget Funds	\$ 42,000.00
Rollover Funds***	\$10,000.00
Total Annual Budget Funds	\$52,000.00

Office/Operational Expenditures Category	
Storage (\$230.30 per month - July 2019-October 2019)	\$921.20
Storage (\$253.20 per month - November 2019 - forward)	\$2,026.00
Print Copy of Agenda Packet	\$133.00
Web Corner for Website Maintenance (\$150 per month) & Dedicated Email Mailboxes (\$52.50 per month)	\$2,063.00
Refreshments for Voices Board/Committee Meetings	\$500.00
Business cards / Polo shirts for board members	\$520.00
Postage for Mailings of Certified Mailings	\$50.00
Office Supplies	\$300.00
Shirts for Board Members	\$350.00
PO Box 82160 (\$177 every 6 months)	\$354.00
Total Office/Operational Expenditures	\$7,217.00

***The Funding Program will notify each NC of their Fiscal Year closing balance including available rollover funds, if any, on August 1st or next business day. Depending on when an NC submits its Admin Packet/annual budget, the NC may need to revise and resubmit its annual budget to account for any rollover funds received.

Outreach Expenditures Category	
3-4 Co-Sponsored Events (approx. \$2,000 each)	\$7,000.00
Voices Signature Annual Event	\$5,833.00
Voices Swag	\$4,000.00
Voices Marketing & Advertising	\$8,000.00
Various Mailings and Printing Postcards for Outreach purposes	\$1,000.00
Outreach Refreshments for Voices Events/Co-Sponsored Events/Town Hall/Meet & Greets	\$1,000.00
Other	\$4,950.00
Total Outreach Expenditures	\$31,783.00

Election Expenditures Category	
N/A	
Total Election Expenditures	\$ 0.00

Neighborhood Purposes Grants (NPG) Expenditures Category	
3-4 NPGs	\$13,000.00
Total NPG Expenditures	\$13,000.00

Community Improvement Projects (CIP) Expenditures Category	
Community Beautification Projects	\$0
Total CIP Expenditures	\$0.00

TOTAL BUDGET ALLOCATIONS	
Office/Operational Expenditures	\$7,217.00
Outreach Expenditures	\$31,783.00
Elections Expenditures	\$ 0.00
General and Operational Expenditures	\$39,000.00
Neighborhood Purposes Grants (NPG) Expenditures	\$13,000.00
Community Improvement Project (CIP) Expenditures	\$0.00
TOTAL EXPENDITURES FOR FISCAL YEAR 2019-2020	\$52,000.00

NEIGHBORHOOD COUNCIL FUNDING PROGRAM

LEASES & AGREEMENTS

Please complete the following information, as applicable, for any leases or service agreements your NC currently has or plans on securing in the Fiscal Year involving office space, meeting space, storage facilities, P.O. Boxes, and/or website services. If sections below do not apply to your NC, please select NA on the sections that do not apply. If you have more than one Meeting Location, then please provide the same information on an additional page. The information provided on this form is to confirm leases or services that NC may currently have or that it would like to secure in the Fiscal Year. If a lease or service agreement needs to be drafted from the information provided, the NC board will be notified and advised to agendaize and approve the drafted agreement at a future board meeting; The approval the Administrative Packet/annual budget does not replace the vote the board will need to take to approve any actual agreement or lease, if drafted.

Office Lease:

<input type="checkbox"/> Existing(may need to renew agreement) <input type="checkbox"/> New(new agreement may be needed) <input type="checkbox"/> Donated <input checked="" type="checkbox"/> NA	
Property Name:	
Property Address:	
Property Owner:	
Property Owner Phone Number:	
Property Owner Email:	
Monthly Cost:	
Donation Value (if applicable):	

Board Meeting Location:

<input type="checkbox"/> Existing(may need to renew agreement) <input type="checkbox"/> New(new agreement may be needed) <input checked="" type="checkbox"/> Donated <input type="checkbox"/> NA	
Property Name:	Vermont Square Library
Property Address:	1201 W. 48th Street
Property Owner:	Los Angeles Pubic Library
Property Owner Phone Number:	Martha Sherod, (323) 290-7405
Property Owner Email:	msherod@lapl.org
Do you pay for the meeting location?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Donation Value (if applicable):	

Storage Facility:

<input checked="" type="checkbox"/> Existing(may need to renew agreement) <input type="checkbox"/> New(new agreement may be needed) <input type="checkbox"/> Donated <input type="checkbox"/> NA	
Facility Name/Owner	Extra Space Storage
Facility Address:	1701 W. Slauson Blvd., Los Angeles, 90047
Facility Owner Phone Number:	323-243-1017
Facility Owner Email:	extraspace@mail.extraspacestorage.com
Name on Facility Account:	City of Los Angeles - City Clerk/Vincente B. Miles, Voices NC
Monthly Cost:	\$ 230.20

P.O. Box:

<input checked="" type="checkbox"/> Existing(may need to renew agreement) <input type="checkbox"/> New(new agreement may be needed) <input type="checkbox"/> Donated <input type="checkbox"/> NA	
Property Name/Owner:	US Post Office
NC P.O. Box Address	Voices NC, P.O. Box 82160, Los Angeles, CA 90082
Property Owner Address:	5115 S. Figueroa St., Los Angeles, CA 90037
Property Owner Phone Number:	800-275-8777
Property Owner Email:	N/A
Name on P.O. Box Account:	City of Los Angeles, City Clerk/Vincente B. Miles, Voices NC
Monthly Cost:	\$ 29.50

Website Services:

<input checked="" type="checkbox"/> Existing(may need to renew agreement) <input type="checkbox"/> New(new agreement may be needed) <input type="checkbox"/> Donated <input type="checkbox"/> NA	
Name of Website Services Provider:	Web Corner
Service Provider Address:	19509 Ventura Blvd., Tarzana, CA 91356
Service Provider Phone Number:	818-345-7443
Service Provider Email:	anna@thewebcorner.com
Type of Services Provided:	Hosting of voicesnc.org and monthly website maintenance.
Monthly Cost:	\$ 150.00



Mayor Eric Garcetti
200 N. Spring Street
Los Angeles, CA 90012

May 7, 2020

Re: Council Files 20-0482 (climate as essential services) and 20-0600 (proposed budget)

Dear Mayor Garcetti and the City Council:

If there is any lesson many of us in the Neighborhood Council Sustainability Alliance have learned over the course of the coronavirus pandemic, it is that we have to be forward-thinking and prepare for what we know will come; we ignore predicted crises at our peril. In that vein, we object to the proposed budget as described in Council File 20-0600, and we support Council File 20-0482, to classify as essential emergency services any efforts to reduce greenhouse gas and toxic emissions.

Unfortunately, the climate crisis will not wait on hold while we address the impacts of the coronavirus pandemic, and although we expect to see some cuts to climate mitigation programs in order to close the budget gap caused by the projected drop in revenue and unexpected costs due to the pandemic, those programs should not be eliminated; we do not want you to repeat the mistake made by the Trump administration in disbanding the Office of Global Health Security and Biodefense prior to the pandemic.

Specifically, our concerns include:

- the elimination of the Office of Climate Emergency Mobilization, the Climate Emergency Commission, and Community Assemblies (all of which were just about to launch, and which would have engaged low-income communities, who are particularly vulnerable to the climate crisis as well as this pandemic, in a just transition to a sustainable economy)
- the elimination of the Wildlife Pilot Study, which protects habitat connectivity
- reductions in funding for protection and maintenance of existing mature trees throughout the city—now more than ever, we need to protect the lungs of Los Angeles

We have known about and felt the effects of the escalating climate crisis for many years—each year breaking new records with more extreme weather and wildfires. Although the speed at which we are experiencing the impacts of these two crises is different, make no mistake that the climate crisis is causing increasing numbers of human deaths. To continue to react to short-term threats while postponing, or outright ignoring, whole-system issues is near-sighted and dangerous. Far better would be to treat the immediate crisis as a part of our overall strategy for dealing with the larger one that we know will be a multi-generational, global endeavor.

This is a painful time, but we do not want to return to the way things were; we want to do better. And this budget is, at the end of the day, a statement of our values.

Sincerely,

Steering Board Members of the Neighborhood Council Sustainability Alliance

Shelley Billik

Don Dwiggin

Lisa Hart

Ernesto Hidalgo

Loraine Lundquist