



Voices Neighborhood Council Regular Board Meeting  
 Vermont Square Branch Library  
 1201 West 48th Street, Los Angeles, CA 90037  
 Saturday, February 16, 2019  
 3:00 pm



**BOARD MEMBERS**

**CHAIRPERSON**

Mr. Vincente B. Miles

**VICE-CHAIRPERSON**

Vacant

**CORRESPONDING SECRETARY**

Ms. Jaime Rabb

**RECORDING SECRETARY**

Vacant

**TREASURER**

Ms. Ivette Alé

**PARLIAMENTARIAN**

Ms. Sunserae Keaton

**EDUCATION REPRESENTATIVE**

Ms. Laure Ferguson

**AREA 1 REPRESENTATIVE**

Ms. Sally Embrey

**AREA 2 REPRESENTATIVE**

Vacant

**AREA 3 REPRESENTATIVE**

Vacant

**AREA 4 REPRESENTATIVE**

Mr. Alonzo Warren

**AT-LARGE REPRESENTATIVE**

Mr. Parker Rand

**COMMUNITY/NONPROFIT REPRESENTATIVE**

Ms. Sara Zurita

**FAITH BASED REPRESENTATIVE**

Vacant

**YOUTH REPRESENTATIVE**

Mr. Michael J. Parker

The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 3 minutes per speaker, unless adjusted by the presiding officer of the Board.

**Agenda**

1. Call to Order at 3:23pm
2. Roll Call by Parliamentarian - Mr. Miles, Ms. Keaton, Ms. Rabb, Mr. Rand, Ms. Ferguson, Mr. Parker, Ms. Zurita, Ms. Ale in attendance. Ms. Embrey and Mr. Warren were absent.
3. Senior Lead Officer/Public Officials (7 mins, each) – no present
4. General Public Comment on Non-agenda Items (3 mins) – no comments
5. Board Announcements of Upcoming Events (2 mins each) – no comments
6. General Comments by Council Chairperson (3 mins) – no comments
7. Approval of Minutes- **Discussion and Possible Action** (3 mins)
  - October 2018 and November 2018 and January Regular Board Meeting – October 2018, November 2018 and January 2019 Regular Board Meetings minutes were motioned, second and unanimously approved.
8. Approval of MERs – **Discussion and Possible Action** (3 mins)
  - December 2018 and January 2019 MERs – moved to March meeting
9. Voices NC Website Proposals by Ad Hoc Social Media Committee – **Discussion and Possible Action** (15 mins)
  - Board will motion on selection of website vendors and approval of website development cost and maintenance. – Ivette motioned, second and unanimously approved.
10. Formation of Voices NC Outreach Committee – **Discussion and Possible Action** (5 mins) –
  - Board to motion on Ad Hoc Committee to form Voices NC Outreach Committee. (Please refer to our bylaws, Article VII, Section 1, for Standing Committees and Responsibilities) – Ivette motioned, second and unanimously approved. Outreach Committee will meet on 2<sup>nd</sup> Wednesdays of each month at 6pm at Vermont Square Library.
11. Status on Formation of Standing Committees and Member Selection - **Discussion and Possible Action** (5 mins each) – move to March meeting
  - Board to motion on Board Member to lead and individuals interested in participation in Committee (Please refer to our bylaws Article VII, Section 1, for Standing Committees and responsibilities)
    - a. Arts, Parks and Recreation (Vacant)
    - b. Budget and Finance (Ivette Ale)
    - c. Health and Safety (Sally Embrey)
    - d. Seniors (Vacant)
    - e. Youth and Education (Vacant)
12. Candidate for Faith Based Representative - **Discussion and Possible Action** (10 mins)
  - Board to motion on Rev. Evan Bunch M.Div. to fill Faith Based Representative vacancy. Jaime Rabb motioned; Parker Rand seconded; all unanimously approved.
13. Voices NC/Vermont Square Library Spring Event (April 17) - **Discussion and Possible Action** (10 mins)
  - Board to motion on \$1,300 for performer, face painters, art instruction and lots of candy – Ivette Ale motioned, Michael Parker seconded; all unanimously approved.
14. Voices NC Elections

**PUBLIC POSTING OF AGENDAS** – Voices NC agendas are posted for public review at the following community locations: JOHN MUIR MIDDLE SCHOOL, 5929 S. Vermont Ave, Los Angeles, CA 90037, MANUAL ARTS SENIOR HIGH SCHOOL, 4131 S. Vermont Ave., Los Angeles, CA 90037, MENLO ELEMENTARY SCHOOL, 4156 Menlo Ave., Los Angeles, CA 90037, VERMONT SQUARE LIBRARY, 1201 W. 48<sup>th</sup> St., Los Angeles, CA 90037, SAINT CECELIA’S CATHOLIC CHURCH, 4230 S. Normandie Ave., Los Angeles, CA 90037. You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

**THE AMERICANS WITH DISABILITIES ACT** – As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by emailing [VoicesNCInfo@gmail.com](mailto:VoicesNCInfo@gmail.com)

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please email [VoicesNCInfo@gmail.com](mailto:VoicesNCInfo@gmail.com)

**CONSIDERATION AND GRIEVANCE PROCESS** – For information on the Voices NC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the Voices NC Bylaws. The Bylaws are available at our Board meetings and at <https://empowerla.org/voicesof90037/>

**SERVICIOS DE TRADUCCION** – Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Joseph Forster, Secretario Correspondiente, por correo electrónico a [VoicesNCInfo@gmail.com](mailto:VoicesNCInfo@gmail.com) para avisar al Concejo Vecinal.



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- Board to be aware that candidate filing for 2019 Elections opens February 23, 2019.
15. Adjourn at 4:30pm.

### Vacancies and Responsibilities

**Faith-Based Representative** - represents the interest of faith-based organizations in our community and who is a designated representative of a faith-based organization located within the boundaries of the VNC area. A "designated representative" shall be the individual who is selected by a faith-based organization to represent said constituencies to the VNC.

**Recording Secretary** – records Council and Stakeholder attendance, records minutes of General Board meetings and Special Board Meetings, lists vacancies and forwards applicants to the Corresponding Secretary for Board distribution and placement on agenda, records Stakeholder grievances, selects Ad Hoc Grievance Panel, coordinates time and place for panel meeting and forwards panel report and recommendations to the Board.

**Vice Chairperson** - performs the duties of the Chairperson in his/her absence and other duties as delegated by the Chairperson. Secures meeting locations and permits, as necessary, assists the Chairperson in deciding what issues may deserve a special meeting, acts, with the Chairperson's approval as the chief liaison with other Neighborhood Council, maintain oversight of all committees to ensure they are functioning appropriately, and performs duties of the Parliamentarian's absence.

**Area 2 Representative** - represents all interests within Area 2 of the VNC.

**Area 3 Representative** - represents all interests within Area 3 of the VNC.

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