

VOICES BOARD MEMBERS
Albert Farias, Chairperson
Jaime Rabb, Vice Chairperson
Vacant, Corresponding Secretary
Ingrid Guevara, Parliamentarian
Kaamil Benoit, Recording Secretary
Steven Nieto, Treasurer
Parker Rand, At-Large Rep
Sally Embrey, Area 1 Rep
Odalys Perez, Area 2 Rep
Abasi Patton, Area 3 Rep
Edward Garren, Area 4 Rep
Sara Zurita, Non-Profit Rep
Kelvin Guevara, Education Rep
Anita Gray, Youth Rep
Vacant, Housing Advocate Rep



BUDGET & FINANCE COMMITTEE MEMBERS
Steven Nieto (Chair)
Albert Farias (Board Member)
Ingrid Guevara (Board Member)
Sawnia House

“Special” Joint Board & Budget and Finance Committee

Thursday, August 6, 2020, 6:00PM-8:00PM

Zoom Meeting Online or By Telephone

<https://zoom.us/j/98456804760>

Dial (669) 900-6833 to Join the Meeting

Then Enter This Webinar ID: 984 5680 4760

Out of an abundance of caution due to the possible attendance and participation of a majority of Voices Neighborhood Council Board Members at this Special Joint Committee meeting, this meeting is noticed as a Special Joint Meeting of the Committee and the Board, in adherence with the State’s Brown Act. No action will be taken on behalf of the Board at this meeting of the Committee. Only Committee Members are allowed to vote.

In conformity with the Governor’s Executive Order N-29-20 (March 17, 2020), and due to public health concerns and directives issued by the Mayor of Los Angeles and Los Angeles County Public Health Department regarding reducing the spread of COVID-19, meetings of the VoicesNC will be conducted entirely by video conference or telephonically. This will be effective starting May 1, 2020 and will continue during the period in which state or local public health officials have imposed or recommended social distancing measures.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS

The public is requested dial *9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 3 minutes per speaker, unless adjusted by the presiding officer of the Board.

- 1. Call to Order & Introductions**
- 2. Public Comment on Non-agenda Items (2 minutes per speaker)**
- 3. Budget Advocate Update - Discussion / Report / possible action to bring to full board (30 min)**
Proposed Action: Possible recommendation to full board to support Budget Advocates in the amount of \$500.
- 4. Voices NC FY2020-2021 Budget - Discussion / Report / possible action to bring to full board (30 min)**
Proposed Action: Possible recommendation to full board of amended budget for FY2020-2021 to account for encumbered and rollover funds.
- 5. Priority Areas in Los Angeles City Budget- Discussion / Report / possible action to bring to full board (60 min)**
Proposed Action: Possible recommendation to full board on Voices NC priority areas/services in the Los Angeles City Budget.
- 6. Request for future agenda items**
- 7. Adjourn**

NOTICE TO THE PUBLIC

The City of Los Angeles Code of Conduct will be enforced to ensure the Voices Neighborhood Council meetings are collaborative, supportive, and respectful of divergent opinions.

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

- Vermont Square Library Front Door, 1201 W. 48th St. Los Angeles, CA 90037
- www.voicesnc.org
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/subscriptions>

AMERICANS WITH DISABILITIES ACT (ADA)

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by emailing VoicesNC90037@gmail.com Note: for TTY/TDD services, please refer to state provided services at <https://ddtp.cpuc.ca.gov/homepage.aspx>. Zoom meetings feature closed captioning functionality.

PUBLIC ACCESS OF RECORDS

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please email VoicesNC90037@gmail.com

CONSIDERATION AND GRIEVANCE PROCESS

For information on the Voices NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the Voices NC Bylaws. The Bylaws are available at our Board meetings and at <https://VoicesNC.org>.

SERVICIOS DE TRADUCCION

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Jaime Rabb, Vice Chair, por correo electrónico a Vicechair@voicesnc.org para avisar al Concejo Vecinal.

NOTICE TO PAID REPRESENTATIVES

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 *et seq.* More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.

RALPH M. BROWN ACT

54954.2. (a) At least 72 hours before a regular meeting, the legislative body of the local agency, or its designee, shall post an agenda containing a brief general description of each item of business to be transacted or discussed at the 5 meeting, including items to be discussed in closed session. A brief general description of an item generally need not exceed 20 words. The agenda shall specify the time and location of the regular meeting and shall be posted in a location that is freely accessible to members of the public. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, to whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

REMOVAL WARNING

In the event that any meeting is willfully interrupted by a group or groups of persons so as to render the orderly conduct of such meeting unfeasible and order cannot be restored y the removal of individuals who are willfully interrupting the meeting, the members of the legislative body conducting the meeting may order the meeting room cleared and continue in session. Only matters appearing on the agenda may be considered in such a session.

Representatives of the press or other news media, except those participating in the disturbance, shall be allowed to attend any session held pursuant to this section. Nothing in this section shall prohibit the legislative body from establishing a procedure for readmitting an individual or individuals not responsible for willfully disturbing the orderly conduct of the meeting. Government code Section 54957.9

DISRUPTION OF MEETINGS

Any person who interferes with the conduct of a Neighborhood Council meeting by willfully interrupting and/or disrupting the meeting is subject to removal. A Peace Officer may be requested to assist with the removal by the Neighborhood Council.

Any person who resists removal by a Peace Officer is subject to arrest and prosecution.

Penal Code Section 403, Penal Code Section 602.1(b)



Office of the City Clerk
 Administrative Services Division
 Neighborhood Council Funding Program

Date: August 1, 2020
 To: Voices of 90037 Neighborhood Council
 Subject: Fiscal Year 2019-2020 Final Expenditure Analysis

Dear Voices NC:

This Office has conducted a reconciliation of your funding account for Fiscal Year 2019-2020:

Annual Budget	\$ 42,000.00	
Roll Over from FY18-19	\$ 10,000.00	
Add: Adjustments	\$ -	\$ 52,000.00
Less: Total Expenditures for FY 19-20	\$ 36,708.75	
Outstanding Checks	\$ 2,800.00	
Accruals	\$ -	\$ (39,508.75)
FY19-20 Ending Balance/unspent funds		\$ 12,491.25
Encumbrance		\$ (8,581.45)
Net Cash		\$ 3,909.80
BALANCE AVAILABLE FOR ROLLOVER		\$ 3,909.80

Should you have any questions or need more information, please contact us at 213-978-1058.

Fiscal Year
2020 -2021

Office of the City Clerk
Neighborhood Council Funding Program
Fiscal Year Administrative Packet

Neighborhood Council: _____

NEIGHBORHOOD COUNCIL FUNDING PROGRAM FISCAL YEAR ADMINISTRATIVE PACKET

Summary

The Administrative Packet provides for a more comprehensive and complete record of all items that support the Neighborhood Councils' (NC) fiscal and administrative operations, including its annual budget, Financial Officers, and any commitments for NC office space, storage facility, P.O. Boxes, etc.

Goal(s)

The goal(s) of the Administrative Packet is to make it easier for NCs to identify, plan, and confirm, via a board vote, all fiscal and administrative requirements upfront each year so that our Office can prepare for and process funding requests and resulting contracts judiciously and expeditiously.

The Packet contains the following items:

- NC Funding Program Acknowledgements & Agreements – Signed by all Financial Officers
 - If a new Financial Officer is being appointed for the new Fiscal Year, please check the appropriate box for the Financial Officer(s).
- Completed Annual Budget
- Information pertaining to office space, meeting space, storage facility, Post Office Box (P.O. Box), and website services, as applicable.

Procedure

On a yearly basis, we require each NC to discuss, prepare, and approve the Administrative Packet. Once the Packet has been voted on by the board, the Packet and the completed Board Action Certification (BAC) Form are to be submitted to the NC Funding Program.

Your NC Treasurer can submit both documents, the Packet and BAC, by uploading them in the NC Funding System portal, Budget Allocation section, immediately after Board approval. Once received, reviewed, and accepted by our Program, your NC will gain full access to its funds. The NC Funding System portal website is: <https://cityclerk.lacity.org/NCFundPortal/#/login>

As our Program awaits your Packet submission, access to your NC funds will be limited to \$333.00 per month, until the annual budget, Administrative Packet, and BAC have been received and accepted. This limited amount is intended to assist your NC operationally for expenses related to conducting your NC meetings, i.e. meeting facility use fees, printing and photocopying of meeting documents, meeting refreshments/snacks, professional staff services.

If you have questions or require any assistance regarding the packet, please feel free to email us at clerk.ncfunding@lacity.org or call us at 213-978-1058.

**NEIGHBORHOOD COUNCIL FUNDING PROGRAM
FINANCIAL OFFICERS LETTER OF ACKNOWLEDGEMENT & AGREEMENT**

We, the undersigned, do hereby declare that as a result of an official action of the Governing Body of the Neighborhood Council (NC) named below:

- (1) we are authorized to request City funding to support NC general operations,
- (2) all items or services described or included in any related funding requests are exclusively intended to further the goals and objectives of the Neighborhood Council, and
- (3) all reasonable precautions shall be exercised by the undersigned to fully safeguard, control and account for all use of funds. Proper accountability of all City funds is critical to the success of the NC Funding Program.

Therefore, by the signature(s) below, and on behalf of the Neighborhood Council named below, WE HEREBY AGREE to the terms and conditions as set forth in this Letter of Acknowledgement and all related documents as provided by the City, agree to expend funds in accordance with any applicable City rules, policies or procedures, and specifically agree to expend monies received by the Office of the City Clerk solely for public purposes relating to the goals and purposes of the Neighborhood Council named below, consistent with the scope and authority under the City Charter, the Plan for a Citywide System of Neighborhood Councils and any implementing ordinances. We have attended and participated in the City-provided training relating to the NC Funding Program.

WE FURTHER ACKNOWLEDGE and WE AGREE to comply with any requirements regarding use of the NC funds. WE AGREE to provide NC financial reports and/or supporting documentation to the Office of the City Clerk, Neighborhood Council Funding Program as requested and at monthly meetings to the Governing Body and stakeholders of the NC named below. WE AGREE that the Office of the City Clerk and other City representatives may make on-site visits to inspect and review all NC financial records, upon providing reasonable advance notice to the NC Treasurer or designated representatives.

WE ACKNOWLEDGE THAT A NEW LETTER OF ACKNOWLEDGEMENT MUST BE FILED IF THERE IS ANY CHANGE OF FINANCIAL OFFICERS.

Neighborhood Council Financial Officers - Names and Signatures:

Treasurer

Please check here if a new Treasurer is being appointed



SIGNATURE OF THE TREASURER

DATE

PRINT NAME OF THE TREASURER

EMAIL

BOARD POSITION

PHONE NUMBER

CONTINUES OTHER SIDE

2nd Signer

Please check here if a new 2nd Signer is being appointed

Albert Farias

SIGNATURE OF THE 2nd SIGNER

DATE

PRINT NAME OF THE 2ND SIGNER

EMAIL

BOARD POSITION

PHONE NUMBER

Alternate Signer

(If not applicable, please indicate "N/A")

Please check here if a new Alt. Signer is being appointed

Jaime Rabb

Digitally signed by Jaime Rabb
DN: cn=Jaime Rabb, o=Voices Neighborhood Council, ou=Voices
Neighborhood Council, email=vicechair@voicesnc.org, c=US
Date: 2020.06.10 07:04:59 -0700

SIGNATURE OF THE ALTERNATE SIGNER

DATE

PRINT NAME OF THE ALTERNATE SIGNER

EMAIL

BOARD POSITION

PHONE NUMBER

1st Bank Cardholder

Please check here if a new Cardholder is being appointed

Albert Farias

SIGNATURE OF THE 1st BANK CARD HOLDER

DATE

PRINT NAME OF THE 1st BANK CARD HOLDER

EMAIL

BOARD POSITION

PHONE NUMBER

2nd Bank Cardholder

Please check here if a new Cardholder is being appointed

Jaime Rabb

Digitally signed by Jaime Rabb
DN: cn=Jaime Rabb, o=Voices Neighborhood Council, ou=Voices
Neighborhood Council, email=vicechair@voicesnc.org, c=US
Date: 2020.06.10 07:05:17 -0700

SIGNATURE OF THE 2nd BANK CARD HOLDER

DATE

PRINT NAME OF THE 2nd BANK CARD HOLDER

EMAIL

BOARD POSITION

PHONE NUMBER

***** Bank Cardholders, please read further next page *****

**NEIGHBORHOOD COUNCIL FUNDING PROGRAM
BANK CARDHOLDER ACKNOWLEDGEMENT &
AGREEMENT OF RESPONSIBILITIES**

This document outlines the responsibilities that I, as the Neighborhood Council Bank Cardholder, have as the primary custodial holder of a City Los Angeles Neighborhood Council (NC) Bank Card, referred herein as "the card" for the Neighborhood Council named below. My signature indicates that I have read and understand these responsibilities and further, that I agree to adhere to the guidelines established by the Office of the City Clerk and approved by the City Controller for the use of City funding as it relates to the Neighborhood Council Funding Program.

1. I understand that the City of Los Angeles Neighborhood Council Card is intended to facilitate the purchase and payment of materials or services required for the conduct of official Neighborhood Council business only.
2. I agree to make only those purchases consistent with the type of purchases authorized by the Office of the City Clerk and approved by the NC Governing Board.
3. I understand that under no circumstances will I use the Card to make personal purchases either for myself or for others. The Card is issued in the name of the Neighborhood Council and I serve as the Card custodian. I agree that should I willfully violate the terms of this Agreement and use of the Card for personal use or gain that I will reimburse the City of Los Angeles for all incurred charges and any fees related to the collection of those charges.
4. Uses of the Card not authorized by the Office of the City Clerk can be considered misappropriation of City funds. This could result in (a) immediate and irrevocable forfeiture of the Card, and /or (b) potential de-certification action. I understand that the Card must be surrendered upon termination of any official position with the Neighborhood Council to which the card is issued. I agree to maintain the Card with appropriate security whenever and wherever I or any other authorized person may use the Card. If the Card is stolen or lost, I agree to immediately notify the Office of the City Clerk.
5. I understand that since the Card is the property of the Bank and authorized for issue by the City of Los Angeles, I am required to comply with internal control procedures designed to protect City assets. This may include being asked to produce the Card, receipts, and/or statements to validate its existence and to audit its use.
6. I understand that I will have access to the Funding Program System portal via the Internet where all card transactions will be posted by the Bank when the card is used. I understand that I am required to obtain itemized receipts for all card transactions and upload the itemized receipts to the Funding Program System portal to verify the posted card transaction. Uploading the required itemized receipt is necessary for my NC Monthly Expenditure Report (MER) to be generated by the Funding Program System portal. The MER must be reviewed and approved by the NC Governing Board before being submitted to the Office of the City Clerk as a complete Report.
7. I understand that all transactions on the Card will reduce the funds available to the NC. I understand that the Bank will not accept any limit increases from me.
8. I understand that the Card is solely provided to the designated NC cardholder and that assignment of the Card is based on the understanding that I need to purchase materials required for the conduct of Neighborhood Council business. I understand that custodial possession of the Card is not an entitlement nor reflective of title or position.
9. As a Neighborhood Council Financial Officer, I have signed and received a copy of both the NC Funding Program Bank Cardholder Agreement of Responsibilities and Financial Officers Letter of Acknowledgement, have attended and completed the required NC Funding Program training, and understand the requirements and limitations regarding the NC Bank Card's use.

PLEASE SIGN OTHER SIDE

OFFICE OF THE CITY CLERK | clerk.ncfunding@lacity.org | 213-978-1058

1st Bank Cardholder

Albert Farias

SIGNATURE OF THE 1st BANK CARD HOLDER

DATE

PRINT NAME OF THE 1st BANK CARD HOLDER

2nd Bank Cardholder

Jaime Rabb

Digitally signed by Jaime Rabb
DN: cn=Jaime Rabb, o=Voices Neighborhood Council, ou=Voices Neighborhood
Council, email=vicechair@voicenc.org, c=US
Date: 2020.06.10 07:05:39 -07'00'

SIGNATURE OF THE 2nd BANK CARD HOLDER

DATE

PRINT NAME OF THE 2nd BANK CARD HOLDER

NEIGHBORHOOD COUNCIL FUNDING PROGRAM
ANNUAL BUDGET TEMPLATE – FISCAL YEAR 2020-2021

The annual budget is a plan for the utilization of the NC's financial resources. It should be used as a strategic financial road map to conduct activities and efforts that will help the NC achieve its mission, goals, and objectives. The budget should include the input of stakeholders, be accessible, and comply with the rules that govern the use of NC public funds.

As a planning tool, the annual budget allows the NC board to allocate its funds, both regular annual funds and rollover funds, if any, into the following Expenditure Categories:

1. General and Operational Expenditures
 - i. **Office/Operational**
 - ii. Outreach
 - iii. Elections
2. Neighborhood Purposes Grants (NPGs)
3. Community Improvement Projects (CIPs)

With the exception of certain expenditures related to Office/Operational items, the annual budget cannot be used as authorization or approval of actual payments to vendors. All payments related to Outreach purchases, activities, and events, Elections, NPGs, and CIPs must be considered and approved through separate board motions, not as part of the board approval of the annual budget.

The annual budget may be accepted as authorization for payment for certain monthly and recurring **Office/Operational expenditures only**, such as those listed below, when itemized in the Office/Operational Expenditure Category. Please see the sample itemized Office/Operational budget allocations next page.

1. Office lease payments
2. Office supplies and equipment expenses, not including inventory items
3. Storage facility lease payments
4. P.O. Box payments
5. Office telephone and Internet services
6. Refreshments/snacks for board/committee meetings
7. Website hosting and maintenance services
8. Professional meeting/office-related services, i.e. translators, minute-takers, audio services
9. Printing and copying for meetings/office-related purposes only
10. Printing NC business cards

The annual budget template form provided here is an optional tool. Your Neighborhood Council may submit its annual budget on a form different from this template as long as it only contains the same budget allocation Expenditures Categories listed above.

For more details on the Administrative Packet, Fiscal Year annual budget, and rollover of funds unspent at the end of the Fiscal Year, please review the Policies and Guidelines, Policy 1.1, found on our website: <https://clerk.lacity.org/neighborhood-council-funding-program>

**Sample Itemized Budget Allocations for
Office/Operational Expenditures**

Office/Operational Expenditures Category	
<i>Office Rent (\$500/month x 12 months)</i>	<i>\$6,000.00</i>
<i>Office Supplies (paper, ink, staples, pens, binders, business cards, etc.)</i>	<i>\$500.00</i>
<i>Printer/Copy Machine Lease</i>	<i>\$1,500.00</i>
<i>Internet Service (Spectrum)</i>	<i>\$1,000.00</i>
<i>Telephone Service (Ooma)</i>	<i>\$500.00</i>
<i>Website Hosting and Maintenance</i>	<i>\$2,000.00</i>
<i>Printing and Photocopying for Meetings</i>	<i>\$500.00</i>
<i>Meeting Facility Fees (Riverside Elementary School)</i>	<i>\$2,000.00</i>
<i>Minute-Taker for Meetings (AppleOne)</i>	<i>\$1,500.00</i>
<i>Refreshments/Snacks for Meetings</i>	<i>\$1,500.00</i>
Total Office/Operational Expenditures	\$17,000.00

Neighborhood Council Annual Budget for Fiscal Year 2020-2021	
Annual Budget Funds	\$0
Rollover Funds*	
Encumbered Funds*	
Total Annual Budget Funds	

Office/Operational Expenditures Category	
Total Office/Operational Expenditures	

*The Funding Program will notify each NC of their Fiscal Year closing balance including available rollover funds and/or approved encumbered funds, if any, on August 1st or next business day. Depending on when an NC submits its Admin Packet/annual budget, the NC may need to revise and resubmit its annual budget to account for any rollover and/or encumbered funds. PLEASE NOTE: Encumbered funds are intended only for earmarked expenditures submitted in the “Encumbrance Request Form” and approved by the Funding Program

Outreach Expenditures Category	
Total Outreach Expenditures	

Election Expenditures Category	
Total Election Expenditures	

Neighborhood Purposes Grants (NPG) Expenditures Category	
Total NPG Expenditures	

Community Improvement Projects (CIP) Expenditures Category	
Total CIP Expenditures	

TOTAL ANNUAL BUDGET ALLOCATIONS	
Office/Operational Expenditures	
Outreach Expenditures	
Election Expenditures	
General and Operational Expenditures	
Neighborhood Purposes Grants (NPG) Expenditures	
Community Improvement Projects (CIP) Expenditures	
TOTAL EXPENDITURES FOR FISCAL YEAR 2020-2021	

NEIGHBORHOOD COUNCIL FUNDING PROGRAM

LEASES & AGREEMENTS

Please complete the following information, as applicable, for any leases or service agreements your NC currently has or plans on securing in the Fiscal Year involving office space, meeting space, storage facilities, P.O. Boxes, and/or website services. If sections below do not apply to your NC, please select NA on the sections that do not apply. If you have more than one Meeting Location, then please provide the same information on an additional page. The information provided on this form is to confirm services that an NC may currently have or that it would like to secure in the Fiscal Year which may require a City agreement. If an agreement needs to be drafted from the information provided, the NC board will be notified and advised to agendaize and approve the drafted agreement at a future board meeting; The approval the Administrative Packet/annual budget does not replace the vote the board will need to take to approve any agreements needed.

Office Location:

<input type="checkbox"/> Existing(may need to renew agreement) <input type="checkbox"/> New(new agreement may be needed) <input type="checkbox"/> Donated <input type="checkbox"/> NA	
Property Name:	
Property Address:	
Property Owner Name:	
Property Owner Phone Number:	
Property Owner Email:	

Meeting Location:

<input type="checkbox"/> Existing(may need to renew agreement) <input type="checkbox"/> New(new agreement may be needed) <input type="checkbox"/> Donated <input type="checkbox"/> NA	
Property Name:	
Property Address:	
Property Owner Name:	
Property Owner Phone Number:	
Property Owner Email:	

Storage Facility:

<input type="checkbox"/> Existing(may need to renew agreement) <input type="checkbox"/> New(new agreement may be needed) <input type="checkbox"/> Donated <input type="checkbox"/> NA	
Facility Name/Owner	
Facility Address:	
Facility Owner Phone Number:	
Facility Owner Email:	
Name on Facility Account:	

P.O. Box:

<input type="checkbox"/> Existing(may need to renew agreement) <input type="checkbox"/> New(new agreement may be needed) <input type="checkbox"/> Donated <input type="checkbox"/> NA	
Property Name/Owner:	
NC P.O. Box Address	
Property Owner Address:	
Property Owner Phone Number:	
Property Owner Email:	
Name on P.O. Box Account:	

Website Services:

<input type="checkbox"/> Existing(may need to renew agreement) <input type="checkbox"/> New(new agreement may be needed) <input type="checkbox"/> Donated <input type="checkbox"/> NA	
Name of Website Services Provider:	
Service Provider Address:	
Service Provider Phone Number:	
Service Provider Email:	
Type of Services Provided:	

Pamela Thornton – Chairperson
Princess Sykes - Vice Chairperson
Rosalie Preston - Recording Secretary
Corresponding Secretary - vacant
Joan Jacobs - Treasurer
David Matthews - District 1 Rep.
Clyde Noguchi - District 2 Rep.
Reynaldo Paduani - District 3 Rep.
Betty Hawkins - District 4 Representative



Harbor Gateway North
Neighborhood Council

P.O. Box 3723
Gardena, CA 90247
(310) 768-3853 tel (310) 538-9654 fax
www.harborgatewaynorth.org
hgnnc@sbcglobal.net

Llewyn Fowlkes - District 5 Rep.
Marvin Bell - District 6 Rep.
Janet Mitchell - District 7 Rep.
Larry Morrison - District 8 Rep.
Deborah Lee – Community Org. Rep.
Richard Lee - Youth Representative
Outreach Representative - vacant
Eva Cooper-Pace - At-Large Rep.

May 17, 2019

Mayor Eric Garcetti
City Hall
200 N. Spring Street
Los Angeles, CA 90012

RE: Council File 19-0600 (City budget priorities for 2019-2020)

Dear Mayor Garcetti:

On April 23, 2019 our Board voted 12-0-0 to submit our recommendations on priorities for the 2019-2020 City budget. These priorities are based on the needs which our stakeholders have brought to us at meetings and via telephone calls and e-mail:

- Animal Services – increased funding for the collection of stray animals and for the reduction of feral cats (throughout the Harbor Gateway North area-see map)
- Bureau of Sanitation – increased funding for the repair, paving, maintenance of alleys
 - 1) alley west of Ainsworth from 156th to Redondo Beach Blvd.
 - 2) alley north of 129th Street and south of El Segundo Blvd. between Menlo Avenue and Hoover Street
 - 3) alley south of 126th Street and north of Laconia between Vermont Avenue and Ainsworth
- Bureau of Sanitation – increased funding for weekly street cleaning in areas that have not previously had posted cleanings
Districts 1, 2, 3, and 6 of the Harbor Gateway North Neighborhood Council area (see map), including along Hoover Street between 120th Street and Imperial Highway
- Bureau of Sanitation - increased funding for street cleaning along major streets
 - 1) Vermont Avenue from 168th Street to 113th Street
 - 2) Figueroa Street from Redondo Beach Blvd. to El Segundo Blvd.
 - 3) Rosecrans Avenue from Vermont Avenue to the I-110
 - 4) El Segundo Blvd. from Vermont Avenue to the I-110

- 5) 120th Street from Vermont Avenue to Figueroa Street (Districts 5 and 6)
 - 6) Imperial Highway from Vermont Avenue to Central Avenue (Districts 6, 7, and 8)
- Bureau of Sanitation - increased funding for the removal of illegally dumped items; prosecution of individuals illegally dumping; and, installation of deterrent barriers at key locations:
 - 1) 168th Street under the I-110
 - 2) Estrella between 164th Street and 168th Street
 - 3) Alondra Blvd. under the I-110
 - 4) Vermont Avenue from 125th Street to 127th Street
 - 5) alley between 126th Street and Laconia Blvd. between Vermont and Ainsworth
 - 6) Athens Way between 120th Street and 117th Street (installation of deterrent barriers)
 - 7) Hoover Street-12700 block (District 5)
 - 8) Laconia Blvd. at Ainsworth Street (northeast corner)
 - 9) Figueroa Street from 121st Street to El Segundo Blvd.
 - 10) 117th Street from Main to Figueroa Street
 - 11) Railroad tracks between Main Street and San Pedro Street
 - 12) 116th Street at Lanzit
 - 13) Main Street under the 105 Freeway overpass
 - 14) San Pedro Street under the 105 Freeway overpass
 - 15) Stanford under the 105 Freeway overpass
 - Bureau of Sanitation – increased funding for trash containers on public sidewalks
 - 1) Vermont Avenue south of 157th Street in front of condominiums and next to bus stop
 - 2) Imperial Highway at Main Street
 - 3) Imperial Highway at San Pedro Street
 - Bureau of Sanitation – increased funding for maintenance/cleaning/clearing/service of storm water drains and storm drain grates for the area of 120th Street on the north, El Segundo Blvd. on the south, Vermont Avenue on the west, and Figueroa to the Los Angeles County boundary on the east.
 - Bureau of Sanitation – increased funding for weed abatement/cleaning of City lot at east end of alley located end of “not a tru alley” between Vermont/Ainsworth/126th St./Laconia Blvd.
 - Bureau of Street Lighting - increased funding to improve street lighting
 - 1) in District 1 – Gardena Blvd from Vermont to Figueroa St
 - 2) in District 5—see map
 - 3) in District 6 – see map

- 1) Bureau of Street Services – increased funding for residential street repairs needed due to tree roots, sidewalk repairs, broken curb replacement, and tree stump removal, with prioritization of tree removal and sidewalk repairs for ten of the worst areas within our Neighborhood Council each year; we can provide a list and photos:

515 W. Gardena Blvd. (badly lifted sidewalk)
Hoover Street from 168th St to 171st (badly lifted sidewalks on both side of street)
170th St cul-de-sac (lifted sidewalk due to tree stumps under sidewalk)
16301 Figueroa Street (lifted sidewalk)

519 W. Alondra (lifted sidewalk)
16118 S. Denver Street (lifted sidewalk; tree stump in parkway)
15503 Ainsworth Street (lifted sidewalk)
15507 Ainsworth Street (lifted sidewalk)
15522 Ainsworth Street (lifted sidewalk)
15711 Ainsworth Street (lifted sidewalk)
15920 S. Ainsworth Street (dead palm tree removal)
15410 Bonsallo Avenue (tree stump in parkway)
15411 Bonsallo Avenue (lifted sidewalk)
15500 Bonsallo Avenue (lifted sidewalk)
15523 Bonsallo Avenue (lifted sidewalk)
15622 Bonsallo Avenue (lifted sidewalk)
15713 Denver Avenue (lifted sidewalk)
15931 Denver Avenue (lifted sidewalk)
15935 Denver Avenue (lifted sidewalk)
16001 Denver Avenue (lifted sidewalk)
15721 Menlo Avenue (lifted sidewalk)
16010 Orchard Avenue (lifted sidewalk)
500 W. 157th Street (lifted sidewalk)
503 W. 157th Street (lifted sidewalk)
530 W. 157th Street (lifted sidewalk)
540 W. 157th Street (lifted sidewalk)
756 W. 158th Street (lifted sidewalk)
753 W. 159th Street (tree stump in parkway)

14814 Estrella Avenue (sidewalk)
708 W. Rosecrans (tree stump in parkway)
14315 Orchard Avenue (stump in parkway)
846 W. 144th Street (tree stump in parkway)
829 W. 145th Street (dead tree)
807 W. 145th Street (sidewalk)
812 W. 145th Street (sidewalk)
746 W. 148th Place/Street (tree stump in parkway)
812 W. 148th Place (tree stump in parkway)

733 W. 140th Street (sidewalk)
738 W. 140th Street (sidewalk)

740 W. 140th (lifted sidewalk)
 748 W. 140th Street (sidewalk)
 813 W. 140th Street (sidewalk)
 822 W. 140th Street (sidewalk)
 828 W. 140th Street (sidewalk)
 827 W. 140th Street (sidewalk)
 849 W. 140th Street (sidewalk)
 12933 S. Hoover Street (lifted sidewalk)
 13718 Menlo Avenue (lifted sidewalk)
 727 W. 129th Street (lifted sidewalk)
 722 W. 130th Street (lifted sidewalk)
 746 W. 130th Street (lifted sidewalk)
 812 W. 130th Street (lifted sidewalk)
 814 W. 130th Street (lifted sidewalk)
 816 W. 130th Street (lifted sidewalk)
 746 W. 131st Street (lifted sidewalk)
 702 W. 135th Street (lifted sidewalk)
 708 W. 135th Street (lifted sidewalk)
 716 W. 136th Street (lifted sidewalk)
 719 W. 136th Street (lifted sidewalk)
 702 W. 137th Street (lifted sidewalk and street)

500 – 600 block of W. 121st Street (both sides of street)
 614 W. 121st Street (lifted sidewalk)
 652 W. 121st Street (lifted sidewalk) “highest” priority
 703 W. 123rd Street
 711 W. 123rd Street
 729 W. 123rd Street
 754 W. 124th Street
 760 W. 124th Street
 764 W. 124th Street
 810 W. 126th Street (lifted sidewalk)
 814 W. 126th street (lifted sidewalk)
 127th Street near 640 W. Laconia Blvd. (lifted sidewalk)
 12431 Ainsworth Street (lifted sidewalk)
 12224 S. Hoover Street
 648 or 684 W. Laconia (lifted sidewalk)
 12510 S. Vermont Avenue (lifted sidewalk)

305 E. 115th Street (curb repair)
 317 E. 115th Street (curb repair)
 325 E. 115th Street (curb repair)
 331 E. 115th Street (lifted sidewalk)
 335 E. 115th Street (curb repair)
 345 E. 115th Street (curb repair)
 351 E. 115th Street (curb repair)
 363 E. 115th Street (curb repair)
 370 E. 115th Street (curb repair)

380 E. 115th Street (lifted sidewalk)
629 E. 115th Street (curb repair)
632 E. 115th Street (curb repair)
664 E. 115th Street (curb repair)
666 E. 115th Street (curb repair)
708 E. 115th Street (lifted sidewalk)
734 E. 115th Street (lifted sidewalk)
820 E. 115th Street (lifted sidewalk)
826 E. 115th Street (lifted sidewalk)
830 E. 115th Street (lifted sidewalk)
836 E. 115th Street (lifted sidewalk)
301 E. 116th Place (curb repair)
335 E. 116th Place (curb repair).
347 E. 116th Place (curb repair)
351 E. 116th Place (curb repair)
355 E. 116th Place (curb repair)
359 E. 116th Place (curb repair)
385 E. 116th Place (lifted sidewalk)
389 E. 116th Place (lifted sidewalk)
633 E. 116th Place (curb repair)
645 E. 116th Place (lifted sidewalk)
667 E. 116th Place (curb repair)
929 E. 116th Place (lifted sidewalk)
933 E. 116th Place (lifted sidewalk)
326 E. 116th Street (lifted sidewalk)
354 E. 116th Street (lifted sidewalk)
370 E. 116th Street (curb repair)
371 E. 116th Street (lifted sidewalk)
616 E. 116th Street (lifted sidewalk)
667 E. 116th Street (lifted sidewalk)
681 E. 116th Street (lifted sidewalk)
705 E. 116th Street (curb repair)
715 E. 116th Street (curb repair)
721 E. 116th Street (curb repair)
725 E. 116th Street (curb repair)
729 E. 116th Street (curb repair)
733 E. 116th Street (curb repair)
854 E. 118th Drive (sidewalk repair)
1113 E. 118th Drive (lifted sidewalk)
439 E. 118th Place (sidewalk repair)
801 E. 118th Place (sidewalk repair)
918 E. 118th Place (sidewalk repair)
919 E. 118th Place (sidewalk repair)
935 E. 118th Place (sidewalk repair)
945 E. 118th Place (sidewalk repair)
1135 E. 118th Street (sidewalk repair)
860 E. 118th Street (sidewalk repair)
616 E. 118th Street (curb repair)
619 E. 118th Street (curb repair)
620 E. 118th Street (curb repair)
622 E. 118th Street (curb repair)
623 E. 118th Street (curb repair)

625 E. 118th Street (curb repair)
629 E. 118th Street (curb repair)
632 E. 118th Street (curb repair)
633 E. 118th Street (curb repair)
639 E. 118th Street (curb repair)
640 E. 118th Street (curb repair)
645 E. 118th Street (curb repair)
674 E. 118th Street (curb repair)
675 E. 118th Street (curb repair)
860 E. 118th Street (lifted sidewalk)
1106 E. 118th Street (sidewalk repair)
1135 E. 118th Street (sidewalk repair)
311 E. 119th Street (curb repair)
319 E. 119th Street (curb repair)
342 E. 119th Street (curb repair)
353 E. 119th Street (curb repair)
403 E. 119th Street (curb repair)
422 E. 119th Street (curb repair)
430 E. 119th Street (curb repair)
455 E. 119th Street (curb repair)
630 E. 119th Street (curb repair)
632 E. 119th Street (curb repair)
640 E. 119th Street (curb repair)
644 E. 119th Street (curb repair)
1133 E. 119th Street (sidewalk repair)
701 E. 120th Street (sidewalk repair)
702 E. 120th Street (sidewalk repair)
710 E. 120th Street (sidewalk repair)
714 E. 120th Street (sidewalk repair)
715 E. 120th Street (sidewalk repair)
718 E. 120th Street (sidewalk repair)
722 E. 120th Street (sidewalk repair)
727 E. 120th Street (sidewalk repair)
729 E. 120th Street (sidewalk repair)
810 E. 120th Street (sidewalk repair)

- Bureau of Street Services – tree trimming
 - 1) 16118 S. Denver (overgrown tree)
 - 2) 15522 Ainsworth (badly overgrown ficus tree)
 - 3) 703 W. 137th Street (overgrown trees)
 - 4) 709 W. 137th Street (overgrown trees)
 - 5) 12510 S. Vermont Ave. (leaning tree – needs removal)
 - 6) 127th Street near 640 W. Laconia Blvd.
 - 7) 11620 Belhaven Street (overgrown tree)
 - 8) 11626 Belhaven Street (overgrown tree)
 - 9) 11736 Stanford Avenue (overgrown tree)
 - 10) 604 E. 116th Place (overgrown tree)
 - 11) 321 E. 119th Street (overgrown tree)

- Bureau of Street Services – tree planting needed

- 1) Street median on Figueroa Street from 173rd to Redondo Beach Blvd. with trees
 - 2) Median on the south side of Rosecrans (new trees planted in the median to mitigate the air pollution from traffic on Rosecrans)
- Bureau of Street Services -Increased funding to maintain the median on Vermont Avenue between Imperial Highway and 120th Street
 - Bureau of Street Services – curb cuts for ADA accessibility
 - 1) 801 W. 135th Street – in front of the 135th Street School at the crosswalk
 - 2) 652 W. 121st Street
 - 3) Across from 801 W. 124th Street
 - 4) 126th Street, 700 through 800 blocks on south side of street
 - 5) Ainsworth, 12300 through 12500 blocks
 - 6) Ainsworth, 12600 to Laconia
 - 7) Vermont Avenue, 12300 through 12500 blocks
 - Bureau of Street Services – sidewalks needed; none currently present
 - 1) Alondra Blvd., north side, from Menlo Avenue to Orchard Avenue
 - 2) 157th Street from Vermont Avenue to the I-110
 - 3) Figueroa Street, west side, between 147th Street to 150th Street
 - 4) Figueroa Street, east side, between 146th Street to 150th Street
 - 5) 810 W. 126th Street
 - 6) Ainsworth, 12400 block
 - 7) Vermont Avenue, 12300 through 12400 block
 - Bureau of Street Services – alley paving needed
 - 1) Unpaved alley north of 155th Street and east of Vermont Avenue
 - Bureau of Street Services – installation of barriers in street to prevent cars doing donuts
 - 1) Ainsworth Street at 126th Street
 - 2) Athens Blvd. at Hoover Street
 - 3) Hoover at Laconia Blvd.
 - 4) Laconia Blvd. at Ainsworth Street
 - Bureau of Street Services – highway repairs needed
 - 1) Redondo Beach Blvd., south side, under I-110
 - 2) Rosecrans Avenue (861 W. Rosecrans-bump in road)
 - 3) Hoover at intersection of Arbor Place/123rd Street
 - 4) Hoover at intersection of El Segundo Blvd.
 - 5) Figueroa Street from 120th Street to Imperial Highway
 - 6) 11851 Belhaven Street (street repair)
 - 7) 11817 Belhaven Street (street repair)
 - 8) 11812 Belhaven Street (street repair)
 - 9) 1113 E. 119th Street (pothole)
 - Building and Safety – increased funding for code enforcement in conjunction with the Dept. of City Planning
 - Economic and Workforce Development – funding for the establishment of a citywide plan for job creation, small business development, and the revitalization of economically disadvantaged communities while retaining the historical and cultural makeup of the community

- Economic and Workforce Development – Additional funding for the summer youth employment program for those 16-24 years of age.
- Fire Department – increased funding for staff to conduct double the number of CERT classes each year, so that one series of classes per year can be held within each Neighborhood Council area
- Housing and Community Investment Department – site assessment along Figueroa Street between Rosecrans Avenue and El Segundo Blvd. to identify a possible location for a homeless shelter
- LAPD – prioritize regular community patrols in each basic car area (18A97, 18A63, and 18A41) of Southeast Division
- LAPD - add one additional Senior Lead Officer for each basic car area (18A97, 18A63, and 18A41) in Southeast Division
- LAPD – funding for the renovation/rebuilding of Southeast LAPD Division
- LAPD – increase funding to hire additional law enforcement personnel and additional office/clerical (support) staff (City-wide)
- LAPD – funding for extra “ghost” cars for Southeast LAPD Division
- LAPD – installation of equipment to monitor security cameras in key illegal dumping locations, such as under freeway overpasses:
 - 1) 168th Street under the 110 Freeway
 - 2) 117th Street between Figueroa Street and Broadway
 - 3) Main Street under the 105 Freeway
 - 4) San Pedro Street under the 105 Freeway
 - 5) Stanford under the 105 Freeway
- LAPD – increased funding for 911 operators
- Neighborhood Empowerment – increased funding for field staff and public relations staff
- Planning – designated funding for enforcement of the South LA and Southeast LA Community Plans and beginning work on the Harbor Gateway Community Plan
- Recreation and Parks – funding for skateboard parks and pocket parks (in HGNNC Districts 7 and 8)
- Transportation
 - 1) Increased funding for parking enforcement to remove abandoned vehicles faster
 - 2) Increased funding for the speed hump program (149th Street from Menlo Avenue to the 110 freeway; Ainsworth from Redondo Beach Blvd. to 157th Street; Hoover Street from El Segundo to Rosecrans Avenue)
 - 3) Figueroa Street residential from 168th Street to Alondra Blvd. – enhancements for walkability

- 4) Utilize Vision Zero funding to resolve safety issues on Gardena Blvd. at Menlo Avenue and other locations where children from Gardena Elementary School cross the street to and from school
- 5) Signage and other traffic calming measures to prevent large trucks using 135th Street west of the 110 freeway
- 6) Utilize Vision Zero funding to resolve safety issues on 135th Street in front of the 135th Street Elementary School
- 7) Signage, cameras, and other traffic calming measures:
 - a) Every intersection in the HGNNC District 5 area (see map) to prevent cars doing wheelies or donuts
 - b) Hoover Street from El Segundo to 120th Street to control speeding
 - c) Laconia Blvd. (600 block to 800 block) to control speeding
 - d) Laconia Blvd. from Hoover Street to Vermont Avenue (no parking signs or barriers) to prevent parking between yellow lines in middle of street
 - e) Laconia Blvd. from Hoover Street to Denver/127th Street to control speeding
 - f) Laconia Place (700 block) south side of street - replace or re-install "No Parking Anytime" sign.

Sincerely,



Pamela Thornton, Chairperson
Harbor Gateway North Neighborhood Council

Attachment {Map}

cc: Councilmember Joe Buscaino
Councilmember Marqueece Harris-Dawson
Jacob Haik, Deputy Chief of Staff - Council District 15
Caitlin Muldoon, Field Deputy – Council District 15
Isabella Blue, Constituent Services Deputy – Council District 15
Rachel Brashier, Deputy Chief of Staff – Council District 8
Albizael Del Valle, Deputy District Director – Council District 8
Emeline Nguyen, Constituent Services Manager – Council District 8
Jay Handal, Co- Chair – Neighborhood Council Budget Advocates
Liz Amsden, Co-Chair - Neighborhood Council Budget Advocates